



Proposal for Overnight/Extended Student Trips (Athletic)

Email Address	<i>jarrin.williams@rimsd41.org</i>
Type of Trip	<i>IHSA State Competition</i>
Proposed Departure Date	<i>Nov 06, 2026</i>
Return Date	<i>Nov 07, 2026</i>
Proposer	<i>Jarrin Williams</i>
School	<i>RIHS</i>
Position	<i>Head Boys' Cross Country Coach</i>
Date By Which Response Is Needed	<i>Aug 25, 2026</i>
What is the major place to be visited or event to be attended?	<i>IHSA State Cross Country Championship</i>
How is the trip related to the educational program of the District?	<i>The students have been representing the District in interscholastic competition since the beginning of this school year during the Illinois High School Association season.</i>
In what ways will the students benefit?	<i>Physical and mental health. Pride in representing the District and community. Students benefit in large part by seeing their preparation, since Summer 2025, culminating in the achieving their ultimate season goal -- competing in the State XC Meet.</i>
In what ways will the District benefit?	<i>The District benefits by having these students represent the entire community at the state level.</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>The District, and our high school community, benefit by having these students represent the entire community at the state level.</i>
Which students (grade, class, or organization) will be going?	<i>I cannot specifically answer this question at this time because the students must qualify for the competition on October 31st but the students earned the right to represent RIHS and RIMSD at the State competition. They are pursuing All-State honors, which won't determine the total value of the weekend nor the season. I anticipate we will qualify our entire team for the State Meet (seven runners plus two alternates).</i>

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How many students in total?	<i>9</i>
How many students are currently experiencing academic problems?	<i>0</i>
Which staff members will be in charge?	<i>Jarrin Williams and Anthony Pena</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>I've taken a cross country team to the State meet in 2022, an individual (Gabe Mahn) in 2023, two individuals (Gabe Mahn and Elliot Batz) in 2024, and an individual who earned 3A All-State Recognition in 2025 (Elliot Batz).</i>
What other staff members will be going?	<i>Anthony Pena, the assistant coach</i>
How many chaperones, in addition to staff members, will be going?	<i>Perhaps one.</i>
What are their names and affiliations with the students?	<i>Dori Garro - she is a parent.</i>
How many days of school will be missed?	<i>1</i>
How will teachers be advised in advance that the students will be out of school?	<i>I will submit the names to our attendance office. The students will be made aware that they need to contact their teachers about Friday's absence BEFORE that Thursday (11/6/25).</i>
How will missed work be made up?	<i>Students will make arrangements with all of their teachers in advance of the trip.</i>
What special assistance will be provided to students with academic problems?	<i>I'm a licensed teacher so I can provide some academic support as needed. If I am unable to help, I will encourage students to immediately communicate with their teachers via email.</i>
What is the destination?	<i>Peoria (Detweiller Park for competition and local hotel for overnight accommodations).</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>The High School Activity Bus will be reserved for that weekend. Liability insurance is the insurance coverage provided by the District for that vehicle.</i>
Where will the group be housed and fed?	<i>Stoney Creek Hotel, 101 Mariners Way, Peoria, IL</i>

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	<i>61611 is where we stayed in November 2025. Fed is yet to be determined.</i>
What enroute or supplementary activities are planned?	<i>This hasn't been finalized as I do use student input to make decisions. In the past, we have gone bowling but really didn't have much time for anything other than meals and pre-competition preparation.</i>
What arrangements have been made for dealing with emergency situations?	<i>Parents have my contact information and I have theirs.</i>
If tour guides are involved, what liability insurance do they carry?	<i>N/A</i>
What is the estimated total cost and cost per student?	<i>Hotel room cost and meals, which should be about \$10/student per meal.</i>
What is the source of funds?	<i>RIHS Athletic Department</i>
How will the funds be collected and safeguarded?	<i>The funds will likely be provided to me by check and I will provide cash for meals to students and assistant coach. Each individual signs a document to confirm receipt of the funds.</i>
How will any shortfall be made up or excess funds used?	<i>I will provide and be reimbursed from the Boys' XC Development Fund if necessary.</i>
What provision has been made for students who are financially unable to pay any necessary costs?	<i>There shouldn't be any costs that aren't already covered from the support provided by the HS Athletic Department.</i>
How will you communicate to parents prior to, during, and after the trip?	<i>There shouldn't be any costs that aren't already covered from the support provided by the HS Athletic Department.</i>
List telephone numbers at destination where group will be housed.	<i>Unknown at this time but can be provided to the district through the Athletic Department after accommodations have been officially booked.</i>
What information will be provided to the media and the community?	<i>I will provide the updates to our District Communications</i>
Athletic Director Approval (Athletic trips only)	Approved by <i>Mike Emendorfer</i>

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Principal approval	Approved by <i>Patricia Ulrich</i>
Superintendent/Designee approval	Approved by <i>Sharon Williams</i> on 08/12/26
Signature of School Board Representative	