


Card Holder: Sarah Bacalia
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
3/2/23	Amazon	Cards	\$15.59	24170	Y
3/2/23	Amazon	Wipes/thank yous	\$57.26	11170	Y
3/3/23	Amazon	Name tags	\$28.18	24170	Y
3/3/23	GFS	Popcorn	\$49.97	64509	Y
3/9/23	Amazon	Juice boxes	\$9.89	24187	Y
3/10/23	Amazon	Clipboards	\$21.88	24170	Y
3/10/23	Michaels	Plants	\$30.34	64522	Y
3/10/23	Amazon	Report covers	\$48.13	24170	Y
3/10/23	Walmart	Pants	\$73.14	64522	Y
3/13/23	Amazon	Markers	\$7.29	11170	Y
3/13/23	Amazon	Snacks	\$15.18	24187	Y
3/13/23	Amazon	Juice boxes	\$20.28	24187	Y
3/13/23	OTC	Cinco de Mayo	\$40.29	24170	Y
3/13/23	Walmart	Luncheon	\$54.72	24187	Y
3/13/23	Sams Club	Board Meeting supplies	\$114.24	24170	Y
3/14/23	Amazon	Bags	\$14.39	24170	Y
3/14/23	Amazon	Velcro	\$15.58	24170	Y
3/14/23	GFS	Taco meat	\$15.99	24187	Y
3/14/23	Amazon	PAWS Cart	\$24.85	64522	Y
3/14/23	Amazon	PAWS Cart	\$54.89	64522	Y
3/14/23	Amazon	Rewards for student	\$72.30	64522	Y
3/14/23	Amazon	PAWS Cart	\$231.09	64522	Y
3/16/23	Gordon Water	Monthly fee	\$22.29	64511	Y
3/20/23	Amazon	Headspone splitter	\$10.83	11170	Y
3/20/23	Amazon	Door stoppers	\$12.82	11170	Y
3/21/2023	Amazon	Post its	\$27.68	24170	Y
3/23/2023	Amazon	Whistles	\$9.99	11170	Y
3/24/2023	Amazon	Planters	\$31.78	64509	Y
3/24/2023	Jaspares Pizza	Idatrod Event	\$102.82	64522	Y
3/27/2023	Amazon	Plants	\$66.48	64509	Y
3/27/2023	West Music	Sheet Music	\$315.56	11174	Y
Total Amount of Purchases \$			1,615.72		

Summary by ASN	ASN #	Total	ASN #	Total
	64522	\$ 589.43		
	24170	\$ 325.96		
	64509	\$ 148.23		
	11174	\$ 315.56		
	64511	\$ 22.29		
	11170	\$ 121.84 98.19		
	24187	\$ 116.06		

Employee Signature  Supervisor Signature 

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INFO ONLY
Total by summar \$ 1,615.72
Total above \$ 1,615.72
Difference \$ 0.00

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: **Allison Dygert**, Vicksburg Middle School

Purchases for: March, 2023

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	3/1	Rubberstamps.com	Stamps for Staff	\$ 36.45	24470	Y
2	3/1	Quill	Supply Closet Items	\$ 167.17	14172	Y
3	3/5	Amazon	Coffee for Staff	\$ 7.65	24470	Y
4	3/4	Amazon	Cricut Cutting Mat	\$ 13.28	24470	Y
5	3/4	Amazon	Candy for Staff	\$ 23.54	64764	Y
6	3/4	Amazon	Spinning Wheel for Students	\$ 79.96	64764	Y
7	3/4	Amazon	Supply Closet Items / Office Supply	\$ 139.12	*	Y
8	3/3	Amazon	Office Chairs	\$ 368.97	24470	Y
9	3/5	Sam's Club	Snacks for Student Council for Activity Party	\$ 304.74	64562	Y
10	3/7	Quill	Coffee for Staff	\$ 53.40	24470	Y
11	3/7	Runyan Pottery	Staff Classroom Materials	\$ 215.06	14170	Y
12	3/9	MakeStickers.com	Stickers for Student Incentives	\$ 91.75	64764	Y
13	3/8	Wrist-Band Custom	Lanyards for Staff	\$ 325.12	64764	Y
14	3/13	Amazon	Staff Classroom Materials	\$ 8.99	14170	Y
15	3/14	Amazon	File Box for Briggs	\$ 31.18	64475	Y
16	3/13	Wal-Mart	Pies for Staff	\$ 45.62	64764	Y
17	3/13	Amazon	Staff Classroom Materials	\$ 117.48	14170	Y
18	3/13	Amazon	Staff Classroom Materials	\$ 161.57	14170	Y
19	3/14	Amazon	Staff Classroom Materials	\$ 36.86	14170	Y
20	3/14	Amazon	Book	\$ 18.96	24470	Y
21	3/16	Amazon	Supply Closet Items	\$ 12.59	14172	Y
22	3/16	Amazon	Staff Classroom Materials	\$ 34.16	14170	Y
23	3/16	Amazon	Book	\$ 41.41	24470	Y
24	3/18	School Specialty	Staff Classroom Materials	\$ 25.29	14170	Y
25	3/19	Amazon	Staff Classroom Materials	\$ 39.95	14170	Y
26	3/18	Amazon	Supply Closet/ Staff Classroom Materials	\$ 320.58	**	Y
27	3/17	Amazon	Staff Classroom Materials	\$ 549.43	14170	Y
28	3/20	Family Fare	Snacks	\$ 37.58	64764	Y
29	3/19	Sam's Club	Supply Closet Items	\$ 69.83	14172	Y
30	3/21	Meijer	Staff Snack Items	\$ 15.95	64764	Y
31	3/22	Amazon	Staff Classroom Materials	\$ 32.99	14170	Y
32	3/21	GFS Store	Staff Snack Items	\$ 91.99	64764	Y
33	3/22	Amazon	Staff Classroom Materials	\$ 148.99	14170	Y
34	3/23	Runyan Pottery	Art Glazes	\$ 57.80	14171	Y
35	3/23	Amazon	Staff Classroom Materials	\$ 130.31	14170	Y
36	3/22	Jones School Supply	Medals for Year- End Awards	\$ 208.46	14170	Y
37	3/24	Amazon	Staff Classroom Materials	\$ 3.59	14170	Y
38	3/25	Amazon	Supply Closet Items	\$ 11.99	14172	Y
39	3/24	Amazon	Staff Classroom Materials	\$ 16.99	14170	Y
40	3/25	School Specialty	Supply Closet Items	\$ 95.04	14172	Y
41	3/26	Amazon	Supply Closet Items	\$ 95.82	14172	Y
42	3/26	Amazon	Staff Classroom Materials	\$ 252.94	14170	Y
43	3/24	Amazon	Supply Closet/ Staff Classroom Materials	\$ 345.19	***	Y
44	3/24	Amazon	Staff Classroom Materials	\$ 371.81	14172	Y
45	* Bulk Order 14172, \$61.15 / Office Supply 24470, \$77.97					
	** Bulk Order 14172, \$55.55 / Gen Supply 14170, \$265.03					
	*** Bulk Order 14172, \$66.27 / Gen Supply 14170, \$278.92					
46	Total Amount of Purchases			\$5,257.55		

Summary by ASN #	ASN #	Total	ASN #	Total
	14170	\$ 2,527.01		
	14171	\$ 57.80		
	14172	\$ 1,007.22		
	24470	\$ 618.09		
	64475	\$ 31.18		
	64562	\$ 304.74		
	64764	\$ 711.51		

Employee Signature

Brenda J. Allen

Supervisor Signature

[Handwritten Signature]

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INFO ONLY

Total by summary \$ 5,257.55

Total above \$ 5,257.55

Difference \$ 0.00

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

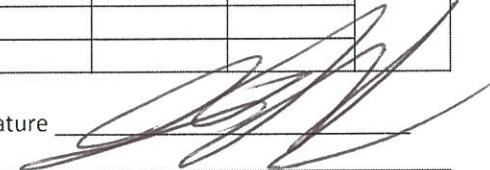
Card Holder: **Joe Werkema**, Vicksburg Middle School

Purchases for: March, 2023

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	3/1	SP Tone Deaf Comics		\$ 68.00	14194	Y
2	3/4	Jaspares Pizza		\$ 47.05	64564	Y
3	3/8	Steve Weiss Music		\$ 561.84	14194	Y
4	3/9	Wal-Mart		\$ 56.00	64764	Y
5	3/14	MSBOA		\$ 237.00	64551	Y
6						
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20						
21						
22						
Total Amount of Purchases				\$969.89		

Summary by ASN #	ASN #	Total	ASN #	Total
	14194	\$ 629.84		
	64551	\$ 237.00		
	64564	\$ 47.05		
	64764	\$ 56.00		

Employee Signature Brenda Pettus

Supervisor Signature 

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INFO ONLY
 Total by summary \$ 969.89
 Total above \$ 969.89
 Difference \$ -

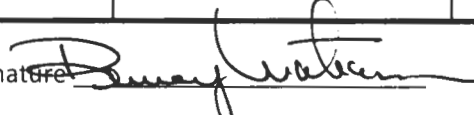
VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

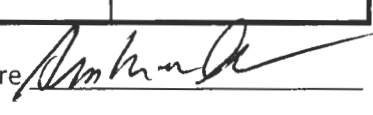
VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Dewey Waterman
Purchases for: March 2023

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/8/2023	Amazon Prime	5"x8" note pads, 12 pack	\$10.67	26770	
2/28/2023	Amazon Prime	DPD 285753A Washer motor coupler kit	\$14.84	26771	
3/1/2023	Amazon Prime	CURT Straight Tongue Trailer Coupler 1-7/8"	\$15.62	26772	
3/1/2023	Amazon Prime	Drain Cable for Mfr. No. 55808	\$37.34	26771	
3/2/2023	Amazon Prime	Amerock Door Pull 3 1/2" C. to C.	\$19.69	26771	
3/2/2023	Amazon Prime	Elkay 51300C Replacement Filters for Bottle Fillers	\$485.76	26771	
3/3/2023	Amazon Prime	Commercial Sink Faucet 8" Centers	\$65.99	26771	
3/7/2023	Amazon Prime	TS Brass B-0969, small, chrome Vacuum Breaker	\$53.68	26771	
3/7/2023	Amazon Prime	50 Pint Dehumidifiers, qty:2	\$684.22	26771	
3/13/2023	Amazon Prime	Threaded Steel Inserts, 3/8"-16 in., 1/2"-13ext.	\$14.90	26771	
3/15/2023	Amazon Prime	8" & 12" Black Zip Ties, Cabinet Pulls	\$246.90	26771	
3/17/2023	Amazon Prime	8'x12' American Flag	\$73.05	26771	
3/21/2023	Amazon Prime	12' Tie-Downs, Bushing, Extension Cord	\$42.58	26772	
		Amazon Prime	\$1,765.24		

Summary by ASN #	ASN #	Total	ASN #	Total
	26770	\$10.67		
	26771	\$1,696.37		
	26772	\$58.20		

Employee Signature 

Supervisor Signature 

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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Don Puckett
Purchases March 27, 2023

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
03/02/23	BEST BUY	2- Surface Pro 7+ for MS and HS Food Ser	\$ 1,399.98	46195	X
03/05/23	COMCAST	Internet service for OEC	\$ 79.95	28474	X
03/02/23	EPSON	8- Replacement Bulbs for Classroom Proje	\$ 610.56	28499	X
03/07/23	AMAZON STORE	2 Headset splitter cables	\$ 17.35	28499	X
03/09/23	BEST BUY	1-Surface Laptop 4 for HS Math Dept.	\$ 899.99	28499	X
	Ric				
Total Amount of Purchases			\$ 3,007.83		

Summary by ASN #	ASN #	Total	ASN #	Total
			28474	\$ 79.95
			28499	\$ 1,527.90
			46195	\$ 1,399.98
			Total	\$ 3,007.83

Employee Signature Cherie L. Allen Supervisor Signature [Signature]

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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Gail Van Daff
Purchases for: Curriculum Office

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
3/2/23	Bio Company	Sales tax credit	\$ (8.63)	15181	Y
3/6/23	Amazon	Pocket Translator	\$ 129.00	42340	Y
3/6/23	Radisson Hotel	MSTA Conference - Barnhart	\$ 154.76	22136	Y
3/10/23	Amazon	Elementary Library	\$ 11.80	12181	Y
3/10/23	Amazon	Elementary Library	\$ 24.38	12181	Y
3/14/23	Amazon	Elementary Library	\$ 13.17	12181	Y
3/14/23	Amazon	Elementary Library	\$ 49.84	12181	Y
3/23/23	Amazon	Curriculum Materials	\$ 119.95	22179	Y
3/27/23	Amazon	Bosch Grant PLTW Materials	\$ 42.20	14169	Y
3/27/23	Amazon	Bosch Grant PLTW Materials	\$ 63.99	14169	Y
Total Amount of Purchases			\$ 600.46		

Summary by ASN #	ASN #	Total	ASN #	Total
		12181	\$ 99.19	
	14169	\$ 106.19		
	15181	\$ (8.63)		
	22136	\$ 154.76		
	22179	\$ 119.95		
	42340	\$ 129.00		

Employee Signature *Andra Cwikula* Supervisor Signature *Gail Van Daff*

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INFO ONLY
Total by summary \$ 600.46
Total above \$ 600.46
Difference \$ -

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Amie M McCaw

Purchases for: Sunset Lake- Master Card

Statement Date: 3/27/23

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
27-Feb-23	SP Time Timer LLC	Amie- student timers	\$99.85	12170	Y
28-Feb-23	Jimmy Johns	McCaw- Student Lighthouse Gull Lake Trip-Luncheon for students	\$29.27	64542	Y
1-Mar-23	GBC Arden Studio	Credit- returned laminate-wrong size	\$74.62	24270	Y
16-Mar-23	Really Good Stuff	Halpin-PTSO to reimburse	\$321.92	64519	Y
21-Mar-23	SQ Oopsy Daisy Vicksburg	Ravenna- flower for 3rd gd. musical	\$12.72	64519	Y
Total Amt. of Purchases			\$389.14		
Summary by ASN #		ASN #	Total	ASN #	Total
		12170	99.85		
		64542	29.27		
		24270	74.62		
		64519	334.64		

Employee Signature Amie M McCaw 4-11-23 Supervisors Signature Brenda Gustafson

INFO ONLY

Total by summary	\$389.14
Total above	\$389.14
Difference	\$0.00

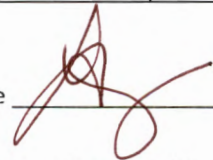
Card Holder: Mike Barwegen


Purchases for: March 2023

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/28	Sam's Club	Flowers for Acommpanists	\$36.00	64515	Y
3/3	Plank Rd. Publishing	Music	\$14.95	13174	Y
3/8	Canney's Water	Water for Teacher's Lounge	\$148.08	64537	Y - 4 total
3/13	Amazon	Hanging wall organizer - Music	\$23.78	11174	Y
3/13	Amazon	Music Supplies	\$32.72	13174	Y *
3/13	Amazon	Mouthpiece cleaner - Music	\$34.90	11174	Y
3/16	Amazon	Music Supplies	\$14.50	13174	Y *
03/16	Amazon	Dry Erase Markers - Music	\$19.99	13174	Y
03/16	Jaspare's Pizza	Lunch for Staff	\$282.02	64537	Y
03/20	Amazon	Nose Bleed Clips	10.99	64537	Y
03/21	Polderman's Flowers	Bouquet for Funeral	\$82.57	64537	Y
Total Amount of Purchases			\$700.50		
Summary by ASN #		ASN #	Total	ASN #	Total
		64537	\$523.66		\$0.00
		13174	\$82.16		\$0.00
		11174	\$58.68		\$0.00
		64515	\$36.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00

*Same
recpt.

\$700.50

Employee Signature 

Supervisor Signature 

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INFO ONLY
 Total by summary \$700.50
 Total above \$ 700.50
 Difference \$ -

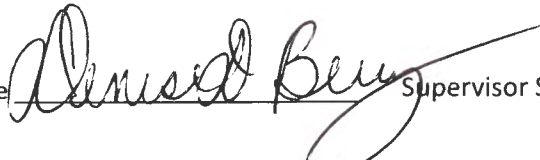
Card Holder: Mike Roy
Purchases for: March, 2023

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/27	Hungry Howies	Girls Bball Districts food	\$75.99	42161	x
3/1	Jimmy Johns	Girls Bball Districts food	\$163.22	42161	x
3/2	Titleist	Boys Golf balls	\$129.32	64649	x
3/3	Titleist	Sales tax credit	-\$7.37	64649	no
3/5	Airways	Bowling Banquet	\$690.31	64719	x
3/6	Golf Team Products	Boys Golf apparel & balls	\$352.00	42148	x
"	"	"	\$432.50	64649	x
3/7	Jaspares	Boys Bball Districts food	\$98.18	42161	x
3/13	Jimmy Johns	Boys Bball Regionals food	\$155.80	42161	x
3/13	MIAAA	Foley Conference	\$234.00	42135	x
3/19	Amazon	AD books	\$38.14	42144	x
3/20	Jimmy Johns	8th Grade Parent Night meal	\$156.84	64702	x
3/20	Dicks Sporting Good	Girls Track supplies	\$180.00	64653	x
3/22	MHSTCA	Tennis membership renewal	\$25.00	64704	x
3/22	Golf Team Products	Boys Golf apparel	\$845.25	64649	x
3/23	Tennis Warehouse	Girls Tennis apparel	\$134.30	64705	x
3/23	Farm & Fleet	Gator seats	\$239.98	64680	x
3/24	Tennis Warehouse	Girls Tennis apparel	\$94.45	64705	x
Total Amount of Purchases			\$4,037.91		

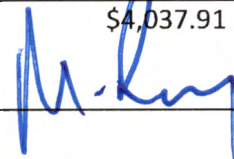
Summary by ASN #	ASN #	Total	ASN #	Total
	42135	\$234.00	64702	\$156.84
	42144	\$38.14	64704	\$25.00
	42148	\$352.00	64705	\$228.75
	42161	\$493.19	64719	\$690.31
	64649	\$1,399.70		\$0.00
	64653	\$180.00		\$0.00
	64680	\$239.98		\$0.00

\$4,037.91

Employee Signature



Supervisor Signature



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**VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM**

Card Holder:
Purchases for: March 2023

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
3/3/2023	MASA	School Safety Summit - O'Neill	\$250.00	23262	Y
3/22/2023	MASA	School Safety Summit - Goss	\$250.00	25262	Y
3/23/2023	MASB	Conference - Willoughby	\$115.00	23164	y
Total Amount of Purchases			\$615.00		

Summary by ASN #	ASN #	Total	ASN #	Total
		23262	\$ 250.00	
	25262	\$250.00		
	23164	\$115.00		

Employee Signature *Amy Marchant*

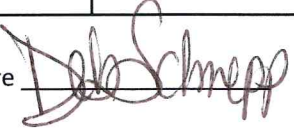
Supervisor Signature *[Signature]* 4/6/23

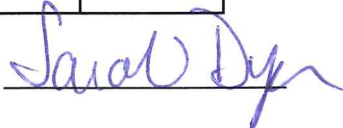
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Card Holder: Sarah Dyer
Purchases for: March

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/28/2023	Dollar General	Supplies	\$ 12.61	46173	Yes
2/28/2023	Webstaurant	Countertop warmer	\$ 954.00	46195	Yes
3/7/2023	Amazon	Supplies	\$ (106.00)	46173	Yes
3/7/2023	Amazon	Uniform Shirts	\$ 19.95	46173	Yes
3/7/2023	Amazon	Uniform Shirts	\$ 654.96	46173	Yes
3/7/2023	Caribou Office	Mobile Tablet Desks	\$ 713.00	46195	Yes
3/7/2023	Caribou Office	Mobile Tablet Desks	\$ 713.00	46195	Yes
3/8/2023	Columbia	Uniform Jackets	\$ 1,102.40	46173	Yes
3/9/2023	Amazon	Supplies	\$ 39.98	46173	Yes
3/8/2023	Amazon	Supplies	\$ 97.80	46173	Yes
3/9/2023	Amazon	Supplies	\$ 53.96	46173	Yes
3/9/2023	NRA ServeSafeServSafe	ServSafe Booklets	\$ 184.29	46135	Yes
3/9/2023	Amazon	Serve Safe Books	\$ 620.82	46135	Yes
3/17/2023	Amazon	Food Supplies	\$ 24.45	46170	Yes
3/17/2023	Amazon	Food Supplies	\$ 122.43	46170	Yes
3/17/2023	Webstaurant	Milk Dispenser	\$ 565.21	46195	Yes
3/24/2023	Corporate Colors	Uniform Shirts	\$ 1,077.00	46173	Yes
Total Amount of Purchases			\$ 6,849.86		

Summary by ASN #	ASN #	Total	ASN #	
	46173	\$2,952.66		
	46195	\$2,945.21		
	46135	\$ 805.11		
	46170	\$ 146.88		

Employee Signature 

Supervisor Signature 



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INFO ONLY

Total by summary	\$	6,849.86
Total above	\$	6,849.86
Difference	\$	-

Card Holder: Karen McKinstry
Purchases for: MARCH 2023

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
3/10/23	MSBO	GOOGLE FORMS CLASS	\$50.00	27162	Y
3/23/23	FIRST CHOICE	WINDSHIELD #16	\$235.00	27176	Y
TOTAL			\$285.00		

Employee Signature  Supervisor Signature 

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form,

INFO ONLY
Total by summary
Total above \$ 285.00
Difference

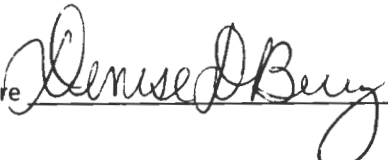
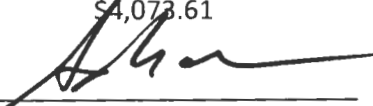
ccreconciliation/rebecca

Card Holder: Adam Brush
Purchases for: March, 2023

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/27	Weebly	Yearbook supplies	\$216.00	64587	x
2/28	BMI	Musical supplies	\$310.06	64637	x
3/4	Paper Direct	Senior Honors paper	\$107.86	64672	x
3/7	TownePlace Suites	FFA Conference	\$913.04	64640	x
"	"	"	\$1,369.56	64640	x
3/7	Meijer	Musical supplies	\$62.46	64637	x
3/8	Vistaprint	Academic Awards	\$78.84	24582	x
3/15	Weebly	Band website	\$240.00	64584	x
3/14	Home Depot	Library Blinds	\$304.40	24570	x
3/14	Teacher's Discovery	SS supplies	\$398.96	15182	x
3/16	Movieposters	SS supplies	\$81.97	15182	x
3/22	Harris Seeds	Refund	-\$9.54	16776	x
Total Amount of Purchases			\$4,073.61		

Summary by ASN #	ASN #	Total	ASN #	Total
	15182	\$480.93		\$0.00
	16776	(\$9.54)		\$0.00
	24570	\$304.40		\$0.00
	24582	\$78.84		\$0.00
	64584	\$240.00		\$0.00
	64587	\$216.00		\$0.00
	64637	\$372.52		\$0.00
	64640	\$2,282.60		\$0.00
	64672	\$107.86		\$0.00

\$4,073.61

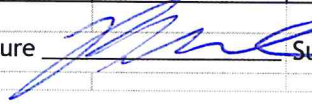

Employee Signature  Supervisor Signature 

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Purchases for: Vicksburg Pathways High School -March 2023

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
3-01-23	Facebook	Marketing	\$ 43.48	18384	Y
03/01	MASSP & MASC	Conference	\$ 475.00	18395	Y
3-01-23	Linor Technology	Bell System	\$ 751.45	18381	Y
3-02-23	Michigan AL	Field Trip	\$ 66.00	18395	Y
3/2/23	Grand Trav Resort	Conference	\$ 179.00	18395	Y
3/2	Comcast	Internet	\$ 260.06	18397	Y
3-08-23	Ups Store	Shipping Bell System	\$ 14.32	18384	N
3-10-23	Linor Technology	return of Bell system	\$ (565.00)	18381	Y
3-13-23	Ebay	Calculators	\$ 292.72	18383	Y
3-14-23	Pay Pal	Calculators	\$ 84.73	18383	Y
3-14-23	Amazon	Lab supplies	\$ 127.60	18384	Y
3-14-23	Speedway	Gas cards	\$ 200.00	18385	Y
3-14-23	Amazon	Lab supplies	\$ 226.86	18384	Y
3-14-23	Amazon	Lab supplies	\$ 232.80	18384	Y
3/23	Amazon	Lab supplies	\$ 16.18	18384	Y
3/23/23	Amazon	Lab supplies	\$ 53.38	18384	Y
3-27-23	Amazon	Lab supplies	\$ 102.52	18384	Y
Total Amount of Purchases			\$ 2,561.10		

Summary by ASN #	ASN #	Total	ASN #	Total
	18395	\$ 720.00	18381	\$ 186.45
	18397	\$ 260.06	18383	\$ 377.45
	18384	\$ 817.14	18385	\$ 200.00
	Total	\$ 2,561.10		

Employee Signature  Supervisor Signature  4/10/23

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INFO ONLY	
Total by summary	\$ 2,561.10
Total above	\$ 2,561.10
Difference	\$ -

Card Holder: Matt Hawkins
Purchases for: March, 2023

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/27	Sams Club	School store supplies	\$291.14	64599	x
2/27	Gordon Food	School store supplies	\$41.17	64599	x
2/28	TSC	Ag Science supplies	\$12.99	16170	x
3/2	Walmart	Staff treat supplies	\$39.70	64702	x
3/6	Samsclub.com	Fraudulant charge credit	-\$79.44	Fraud	Fraud
3/2	Gordon Food	Staff treat supplies	\$8.99	64702	x
3/3	City of Lansing Parkir	Science Conference parking	\$15.00	Title IIA	x
3/3	City of Lansing Parkir	Science Conference parking	\$15.00	Title IIA	x
3/3	City of Lansing Parkir	Science Conference parking	\$15.00	Title IIA	x
3/3	City of Lansing Parkir	Science Conference parking	\$15.00	Title IIA	x
3/3	City of Lansing Parkir	Science Conference parking	\$15.00	64581	x
3/4	City of Lansing Parkir	Science Conference parking	\$15.00	64581	x
3/2	Gordon Food	Staff treat supplies	\$48.16	64702	x
3/3	TSC	Ag Science supplies	\$229.90	16170	x
3/3	Outback Steakhouse	Science Conference meal	\$242.34	64581	x
3/7	Beeline	Beehive supplies	\$422.38	64640	x
3/10	Cottage Inn	FFA State Convention	\$7.40	64640	x
3/9	Cottage Inn	FFA State Convention	\$45.01	64640	x
3/12	Spotify	Band Subscription	\$9.99	64584	no
3/9	Insomnia Cookies	FFA State Convention	\$36.04	64640	x
3/14	Hungry Howies	FFA food	\$88.33	64640	x
3/16	Arbor Scientific	Science supplies	\$157.15	15172	x
3/16	Biologyproducts.com	Science supplies	\$159.75	15172	x
3/17	Arbor Day Foundatio	AIM Higher supplies	\$178.08	64586	x
3/21	Flinn Scientific	Science supplies	\$225.69	15172	x
3/21	Walmart	Leadership supplies	\$69.00	15184	x
Total Amount of Purchases			\$2,323.77		

Summary by ASN #	ASN #	Total	ASN #	Total
	15172	\$542.59	64702	\$96.85
	15184	\$69.00	fraud	-\$79.44
	16170	\$242.89	Title IIA	\$60.00
	64581	\$272.34		\$0.00
	64584	\$9.99		\$0.00
	64586	\$178.08		\$0.00
	64599	\$332.31		\$0.00
	64640	\$599.16		\$0.00

\$2,323.77

Employee Signature  Supervisor Signature 

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Durant March credit card

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF	CATALOG	DESCRIPTION				LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099						ACCT AMOUNT
HULINGS 000	HULINGS AND ASSOCIATES, LLC	L23.4206	0000000000	RDCC	AP	LEADERSHIP COACHING	B	03/01/2023	04/26/2023	W		\$2,361.12
	1					LEADERSHIP COACHING	22-23			202200826		\$2,361.12
	11E232 3220 00000 000 0000 0000		23262	EXEC TRAV/CONF/IS		NONEM			1.00			\$2,361.12
NUMBER OF INVOICES: 1												\$2,361.12
KALAMAZOO012	KALAMAZOO VALLEY COMMUNITY COL	S0232867	0000000000	RDCC	AP	WINTER SEMESTER IN DISTRICT TUITION	B	02/21/2023	04/26/2023	W		\$23,059.68
	1					WINTER SEMESTER IN DISTRICT TUITION	22-23			202200827		\$23,059.68
	11E113 3710 04299 000 0000 0000		15961	HS DUAL ENROLL REIMB					1.00			\$23,059.68
NUMBER OF INVOICES: 1												\$23,059.68
MIDWEST 006	MIDWEST ENERGY & COMMUNICATIONS	1837601-FEB23	0000000000	RDCC	AP	1.8-2.8 BILLING	B	02/14/2023	04/26/2023	W		\$552.36
	1					1.8-2.8 BILLING	22-23			202200825		\$552.36
	11E261 5520 00000 000 0000 0110		26866	ELECTRICITY					1.00			\$552.36
NUMBER OF INVOICES: 1												\$552.36
MIDWEST 006	MIDWEST ENERGY & COMMUNICATIONS	1837601MARCH23	0000000000	RDCC	AP	MONTHLY CHARGES	B	03/14/2023	04/26/2023	W		\$371.09
	1					MONTHLY CHARGES	22-23			202200825		\$371.09
	11E261 5520 00000 000 0000 0110		26866	ELECTRICITY					1.00			\$371.09
NUMBER OF INVOICES: 2												\$923.45
MSBO 000	MSBO	122379	0000000000	RDCC	AP	TRAINING CC	B	03/21/2023	04/26/2023	W		\$50.00
	1					TRAINING CC	22-23			202200828		\$50.00
	11E252 3220 00000 000 0000 0000		25262	FISCAL SVC T/C/I/DUES					1.00			\$50.00
MSBO 000	MSBO	2023 conference reg	0000000000	RDCC	AP	2023 conference registration Durant	B	03/28/2023	04/26/2023	W		\$360.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT		
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT							
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT									
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT		
MSBO 000 MSBO		2023 conference reg		*****CONTINUED*****										
							22-23			202200828		\$360.00		
1		2023 conference registration Durant						1.00				\$360.00		
11E252 3220 00000 000 0000 0000		25262 FISCAL SVC T/C/I/DUES										\$360.00		
											NUMBER OF INVOICES: 2	\$410.00		
NAVIGATE000 NAVIGATE360, LLC		76602	9502223000	RDCC	AP	Proposal Q-48532	F B	08/22/2022	02/24/2023	W		\$309.40		
							22-23			202200830		\$309.40		
100		Proposal Q-48532						1.00				\$309.40		
11E266 3190 00000 000 0000 0000		26959 SCHOOL SECURITY P/S				NONEM						\$309.40		
											NUMBER OF INVOICES: 1	\$309.40		
WASTE MA000 WASTE MANAGEMENT OF MICHIGAN		7835595-2529-1	0000000000	RDCC	AP	SERVICE 3.1-3.31	B	02/28/2023	04/26/2023	W		\$3,506.24		
							22-23			202200824		\$3,506.24		
1		SERVICE 3.1-3.31						1.00				\$3,506.24		
11E261 3840 00000 000 0000 0175		26862 WASTE & TRASH DISP										\$3,506.24		
											NUMBER OF INVOICES: 1	\$3,506.24		
WIGHTMAN000 WIGHTMAN		80616	0000000000	RDCC	AP	CRITICAL INCIDENT MAPPING	B	02/28/2023	04/26/2023	W		\$2,940.00		
							22-23			202200829		\$2,940.00		
1		CRITICAL INCIDENT MAPPING						1.00				\$2,940.00		
11E266 3190 00000 000 2563 0000		26996 Critial Incident Mapping										\$2,940.00		
											NUMBER OF INVOICES: 1	\$2,940.00		
											TOTAL NUMBER OF BATCH INVOICES: 9	\$33,509.89		
											9 WIRE TRAN CHECK INVOICES	\$33,509.89		
											TOTAL INVOICES: 9	\$33,509.89		
											BANK TOTALS: BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT	
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT						
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT								
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT	
	AP	**A101 0002 00000 001 0000 1005										\$33,509.89	\$33,509.89

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

***** End of report *****

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
NUMBER OF INVOICES: 1												\$514.65
BEST WAY000	Best Way Disposal	241462	0000000000	SGCC	AP	RECYCLE AND TRASH	B		02/25/2023	04/26/2023	W	\$1,143.70
							22-23			202200835		\$1,143.70
1		RECYCLE AND TRASH						1.00				\$1,143.70
11E261	3840 00000 000 0000 0175	26862				WASTE & TRASH DISP						\$1,071.20
61A431	4645 00000 000 0000 0000	64645				T&A HS RECYCLING						\$72.50
NUMBER OF INVOICES: 1												\$1,143.70
CROWN TR000	CROWN TROPHY	41904	5002223345	SGCC	AP	PLAQUES	F	B	03/15/2023	04/26/2023	W	\$628.00
							22-23			202200844		\$628.00
100		GIRLS BASKETBALL WOOD PLAQUES						1.00				\$628.00
61A431	4654 00000 000 0000 0000	64654				T&A HS GIRLS BBALL SUPPLY						\$628.00
NUMBER OF INVOICES: 1												\$628.00
DL GALLI000	DL GALLIVAN INC	IN29304	0000000000	SGCC	AP	CONTRACT USAGE CHARGE FOR 02/09/2023 TO 03/08/2023	B		03/09/2023	04/26/2023	W	\$776.14
							22-23			202200839		\$776.14
1		CONTRACT USAGE CHARGE FOR 02/09/2023 TO 03/08/2023						1.00				\$521.30
11E241	4120 01031 000 0000 0000	24463				MS COPIER SERVICE						\$51.07
11E241	4120 01836 000 0000 0000	24163				IL COPIER SERVICE						\$276.60
11E241	4120 04185 000 0000 0000	24363				TY COPIER SERVICE						\$168.55
11E271	4130 00000 000 0000 0140	27173				TRANS CONTRACT SERVICE						\$25.08
2		CONTRACT USAGE CHARGE FOR 02/09/2023 TO 03/08/2023						1.00				\$194.04
11E231	3150 00000 000 0000 0000	23160				GF DISTRICT SERVICES						\$38.41
11E241	4120 04104 000 0000 0000	24263				SL COPIER SERVICE						\$145.09
11E241	4120 04299 000 0000 0000	24563				HS COPIER SERVICE						\$10.54
3		TONER SHIPPING CHARGE						1.00				\$60.80
11E231	3150 00000 000 0000 0000	23160				GF DISTRICT SERVICES						\$60.80

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099							ACCT AMOUNT
MCMaster000	MCMaster-CARR	94872463	0000000000	SGCC	AP	Robotics supplies	B	03/29/2023	04/26/2023	W		\$20.41
							22-23			202200841		\$20.41
	1	Robotics supplies							1.00			\$20.41
	61A431 4558 00000 000 0000 0000		64558	MS ROBOTICS CLUB								\$20.41
NUMBER OF INVOICES: 3												\$117.34
MSBO 000	MSBO	121325	0000000000	SGCC	AP	Lourdes training	B	03/29/2023	04/26/2023	W		\$100.00
							22-23			202200828		\$100.00
	1	Lourdes training							1.00			\$100.00
	11E283 3220 00000 000 0000 0000		28361	HUMAN RESOURCE T/C/IS								\$100.00
NUMBER OF INVOICES: 1												\$100.00
PRINTING000	PRINTING SERVICES	48016	0000000000	SGCC	AP	Foundation annual report	B	03/29/2023	04/26/2023	W		\$349.24
							22-23			202200851		\$349.24
	1	Foundation annual report							1.00			\$349.24
	11A121 0000 00000 000 0000 0000		20180	GF ACCOUNTS RECEIVABLE								\$349.24
NUMBER OF INVOICES: 1												\$349.24
R W MERC000	R W MERCER	224601	0000000000	SGCC	AP	PARTS/LABOR	B	02/13/2023	04/26/2023	W		\$250.00
							22-23			202200836		\$250.00
	1	PARTS/LABOR							1.00			\$250.00
	11E271 4130 00000 000 0000 0140		27173	TRANS CONTRACT SERVICE								\$250.00
R W MERC000	R W MERCER	224970	0000000000	SGCC	AP	PARTS/LABOR	B	02/03/2023	04/26/2023	W		\$500.00
							22-23			202200836		\$500.00
	1	PARTS/LABOR							1.00			\$500.00
	11E271 4130 00000 000 0000 0140		27173	TRANS CONTRACT SERVICE								\$500.00
R W MERC000	R W MERCER	224971	0000000000	SGCC	AP	PARTS/LABOR	B	02/20/2023	04/26/2023	W		\$180.00
							22-23			202200836		\$180.00
	1	PARTS/LABOR							1.00			\$180.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT					
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT
R W MERC000	R W MERCER	224971				*****CONTINUED*****						
11E271 4130 00000 000 0000 0140	27173	TRANS CONTRACT SERVICE										\$180.00
						NUMBER OF INVOICES: 3						\$930.00
REVROBOT000	REVROBOTICS	124646	0000000000	SGCC	AP	robotics cc	B	02/27/2023	04/26/2023	W		\$299.76
1		robotics cc					22-23				202200834	\$299.76
61A431 4558 00000 000 0000 0000	64558	MS ROBOTICS CLUB						1.00				\$299.76
						NUMBER OF INVOICES: 2						\$572.63
REVROBOT000	REVROBOTICS	127318	0000000000	SGCC	AP	robotics supplies	B	03/29/2023	04/26/2023	W		\$272.87
1		robotics supplies					22-23				202200834	\$272.87
61A431 4558 00000 000 0000 0000	64558	MS ROBOTICS CLUB						1.00				\$272.87
						NUMBER OF INVOICES: 1						\$233.95
ROTO ROO000	ROTO ROOTER	392758	0000000000	SGCC	AP	Drain Cleaning	B	03/06/2023	04/26/2023	W		\$233.95
1		Drain Cleaning					22-23				202200838	\$233.95
11E261 4911 00000 000 0000 0160	26762	MAINT PURCH SVC						1.00				\$233.95
						NUMBER OF INVOICES: 1						\$233.95
RW LAPIN000	RW LAPINE INC	46263	0000000000	SGCC	AP	INSTALL DOOR - TOBEY	B	01/06/2023	04/26/2023	W		\$5,975.00
1		INSTALL DOOR - TOBEY					22-23				202200850	\$5,975.00
25E297 6450 00000 000 0000 0000	46194	C/O >2500						1.00				\$5,975.00
						NUMBER OF INVOICES: 1						\$1,180.00
RW LAPIN000	RW LAPINE INC	46855	0000000000	SGCC	AP	LABOR/TESTING	B	01/25/2023	04/26/2023	W		\$1,180.00
1		LABOR/TESTING					22-23				202200850	\$1,180.00
11E261 4911 00000 000 0000 0160	26762	MAINT PURCH SVC						1.00				\$1,180.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF	CATALOG	DESCRIPTION				LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099						ACCT AMOUNT
RW LAPIN000	RW LAPINE INC	46867	0000000000	SGCC	AP	LABOR, MATERIAL	B	01/25/2023	04/26/2023	W		\$639.65
	1					LABOR, MATERIAL	22-23		1.00	202200850		\$639.65
	11E261 4911 00000 000 0000 0160		26762			MAINT PURCH SVC						\$639.65
RW LAPIN000	RW LAPINE INC	47053	0000000000	SGCC	AP	LABOR	B	01/31/2023	04/26/2023	W		\$400.00
	1					LABOR	22-23		1.00	202200850		\$400.00
	11E261 4911 00000 000 0000 0160		26762			MAINT PURCH SVC						\$400.00
RW LAPIN000	RW LAPINE INC	47186	0000000000	SGCC	AP	BASIC REPAIRS	B	02/06/2023	04/26/2023	W		\$200.00
	1					BASIC REPAIRS	22-23		1.00	202200850		\$200.00
	11E261 4911 00000 000 0000 0160		26762			MAINT PURCH SVC						\$200.00
RW LAPIN000	RW LAPINE INC	47188	0000000000	SGCC	AP	REPAIR	B	02/06/2023	04/26/2023	W		\$200.00
	1					REPAIR	22-23		1.00	202200850		\$200.00
	11E261 4911 00000 000 0000 0160		26762			MAINT PURCH SVC						\$200.00
NUMBER OF INVOICES: 6												\$8,594.65
SPEEDWAY000	SPEEDWAY	speedway 300	0000000000	SGCC	AP	homeless gas cards	B	03/29/2023	04/26/2023	W		\$300.00
	1					homeless gas cards	22-23		1.00	202200849		\$300.00
	11E271 5712 00000 000 0000 0099		27355			HOMELESS FUEL						\$300.00
NUMBER OF INVOICES: 1												\$300.00
STEENSMA000	STEENSMA LAWN & POWER	1002097	0000000000	SGCC	AP	TUNE UP	B	02/14/2023	04/26/2023	W		\$311.11
	1					TUNE UP	22-23		1.00	202200833		\$311.11
	11E261 4912 00000 000 0000 0170		26660			GROUND PURCH SVC						\$311.11

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT	
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT	REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099									ACCT AMOUNT	

NUMBER OF INVOICES: 1 \$436.12

TOTAL NUMBER OF BATCH INVOICES: 50 \$26,241.05

50 WIRE TRAN CHECK INVOICES \$26,241.05

TOTAL INVOICES: 50 \$26,241.05

BANK TOTALS:	BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
	AP	**A101 0002 00000 001 0000 1005	\$26,241.05	\$26,241.05

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

***** End of report *****