

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION
July 9, 2025 2:00pm**

Three Rivers School District Board of Directors met for a regular session Wednesday, July 9, 2025, at the District Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon. The regular session was streamed online for the public and is currently available for viewing at: https://www.youtube.com/watch?v=W_mTizbYCYQ

PRESENT

Pat Kelly, Board Vice-Chair
Nancy Reese, Board Member
Cameron Camp, Board Member
Mariah Rossi, Board Member
Rick Nelson, Board Member

Dave Valenzuela, Superintendent
Casey Alderson, Deputy Superintendent
Stephanie Allen-Hart, Director
Jessica Durrant, Director
Rob Saunders, Director
Jessica Knable, Recording Secretary

CALL TO ORDER

Board Vice-Chair Kelly called the meeting to order at: 2:04 PM and led the audience in the Pledge of Allegiance.

NEW BOARD MEMBER OATH OF OFFICE

Newly elected Board Members Mariah Rossi (Zone III) and Rick Nelson (Zone V) took the Oath of Office, led by Vice-Chair Kelly.

AGENDA APPROVAL

Member Rossi made a motion to approve the July 9, 2025 agenda as presented. Member Camp seconded the motion, which passed unanimously.

CONSENT AGENDA

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Draft Minutes of Previous Meetings
 - June 11, 2025 – Board Regular Session
- Grant Requests (3)

Member Reese made a motion to approve the Consent Agenda. Member Nelson seconded the motion, which passed unanimously.

ANNUAL BOARD ORGANIZATION

- **Election of Board Chair**
 - Member Camp nominated Pat Kelly for Board Chair. Member Reese seconded. All voted in favor of Pat Kelly for Board Chair.
- **Election of Board Vice-Chair**
 - Member Reese nominated Mariah Rossi for Board Vice-Chair. Member Nelson seconded. All voted in favor of Mariah Rossi for Board Vice-Chair.
- **Designation of meeting dates, times and places**
 - A draft meeting schedule was provided to the board designating the regular board meetings to

be held the third Wednesday of the month at 5:00 p.m. Work sessions will be held on the first Monday of the month at 4:00 p.m., if needed. The locations of the meetings are designated on the draft schedule. There are four meetings to be held at our high schools to accommodate the opportunity for board members to meet with students at a student panel at an earlier time (1:45-2:00 p.m.), with the board meeting immediately following (3:30-4:00 p.m.).

- Member Rossi made a motion to approve the recommended meeting calendar and locations. Member Reese seconded the motion, which passed unanimously.

Newly appointed Board Chair Pat Kelly took over as Board Chair.

- **Annual Board Organization Resolutions for 2025-26:**

- a. **Designate Administrative Officer:** Superintendent David Valenzuela is the Board's Administrative Officer. Oregon statute specifies that the Board shall designate the chief administrative officer of the district as district clerk.
 - b. **Deputy Clerk:** Deputy Superintendent Casey Alderson is the designated Deputy Clerk.
 - c. **Designate Budget Officer:** Superintendent David Valenzuela is the designated Budget Officer.
 - d. **Designate Board's Official Agent:** Superintendent David Valenzuela will be the official agent for all matters dealing with federal, state and local government agencies and other education agencies. Policy and practice designates this authority to the superintendent.
 - e. **Designate Depositories for School Funds:** Wells Fargo, Local Government Investment Pool, Washington Federal, Umpqua Bank, Evergreen Federal, Josephine County Treasurer, and Jackson County Treasurer and all other local financial institutions, which meet Oregon collateral requirements, are the designated depositories. These are the existing depositories and have been carried over to the new fiscal year.
 - f. **Authorization to Invest Surplus Funds:** Superintendent David Valenzuela and Deputy Superintendent Casey Alderson will be authorized to invest surplus funds according to school district policy and state law at any of the above-mentioned authorized depositories.
 - g. **Authorize Facsimile Signature of Custodian of Funds:** Superintendent David Valenzuela and Deputy Superintendent Casey Alderson facsimile signatures be authorized.
 - h. **Designate Auditors:** Kosmatka, Donnelly, and Piels CPA, LLP is designated as our financial auditors for the 2025-2026 school year.
 - i. **Designate Legal Counsel:** Hungerford Law Firm, LLP and Sorenson, Ransom & Ferguson, LLP are designated as our legal counsel for the 2025-2026 school year.
 - j. **Review status of Local Public Contract Review Board and Rules:** The Three Rivers Board of Directors will act as the review board for the 2025-2026 school year.
- Member Kelly made a motion to approve the Annual Board Organization Resolutions for 2025-2026. Member Camp seconded the motion, which passed unanimously.

COMMUNITY COMMENTS

- Four community members addressed the board for public comment: Judy Ahrens, Oliva Herrera, Marjie Wilkie and Steve Raycraft.

ACTION ITEMS

- **Illinois Valley High School Athletic Building**
 - Vice Principal and Athletic Director, Erica Butler requested the Board approve the proposal to name the new IVHS athletic building to the "Jay Miller Athletic Building". Deputy Superintendent

Alderson read the proposal and gave background information about Jay Miller and his impact on athletics and wrestling.

- Member Camp made a motion to approve the proposal. Member Reese seconded the motion, which passed unanimously.

- **Salto Access Control System Project**

- Director Robert Saunders requested the Board approve the access control system project. Director Saunders provided an overview of the project, and advised it is grant funded. He provided the advantages to the District and how it will improve safety. Vice-Chair Rossi inquired about ongoing costs, which Director Saunders provided. Member Reese inquires if this went through the RFP process, which Director Saunders confirms and provided detail around the bidding process. Director Saunders confirms that every TRSD school will benefit from this. There was discussion about the grant source.
- Member Nelson made a motion to approve the project. Member Reese seconded the motion; the motion passed unanimously.

- **Applegate Valley Virtual Academy**

- Administrator Travis Osborne requested the Board approve a new virtual charter academy. The charter school's name is Applegate Valley Virtual Academy. Travis provided an overview of the curriculum available to parents, the partnership the Charter has with OpenEd and answered questions from the Board about opt outs, advantages of the virtual school, and how this could potentially help the district.
- Member Reese made a motion to approve the new charter school for the 2025-2026 school year. Member Camp seconded the motion; the motion passed unanimously.

Suggested Future Agenda Items:

- Superintendent Valenzuela would like to see the cell phone policy JFCEB reviewed and updated in response to the recently signed executive order banning cell phones in schools.
- Chair Kelly would like to review the librarian's report about books if available.
- Vice-Chair Rossi would like to discuss the Instructional Materials policy.

Future Meeting Dates & Events:

- Wednesday, September 17, 2025 – District Office 5:00pm

ADJOURNMENT

Board Chair Kelly adjourned the meeting at 2:53pm.