

MINUTES OF THE WBOE POLICY COMMITTEE

Superintendent's Conference Room

December 4, 2023

WebEx <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m18678c596382a353baec36fdb5f58989>

Meeting Number (access code): 2483 666 0777 Meeting Password: M7Jpiff3Nb2

CALL TO ORDER: Dr. Madonick called the meeting to order at 4:32 PM.

IN ATTENDANCE: Dr. Maria Madonick, Chair (in person), Lynn Piascyk (in person), Brooke Hopkins (remote), Erin Williamson (4:52 PM remote) Board of Education Members; Vonda Tencza, Superintendent; Donna Coonan, Director of Business Services / Operations; and Teresa Ramia, WEA Liaison.

PUBLIC COMMENT: None

The Committee reviewed the following policies:

- 9132.4 – Finance Committee (returned from WBOE November 20, 2023 Meeting)
- 3515 – Use of School Facility
- 5111 – Admission / Placement

Policy 9132.4 – it was noted this Policy had previously been reviewed by this Committee in June, July, August, September and November. The Board referred this policy back to the Policy Committee for further review. The last bullet was revised adding “*Capital and Operating*” after “*annual*”, “*schedules*” changed to “*calendars*” and added “*Board of Education*”. The Committee agreed this policy would be submitted to the Board for 30-day review at the December 18, 2023 meeting.

Policy 3515 – the Committee reviewed the fee schedule and the current structure for recreation use of the building. Under *Use of School Facilities* the last paragraph was deleted as this is no longer the practice. It was suggested that in the spirit of community, organizations comprised of mostly BOWA residents be free or have a reduced fee. Language was added *The Woodbridge Board of Education and the Recreation Department have had a collaborative arrangement whereby the use of the town and school fields are shared, as reasonably available, without any charges or fees, except for the necessary custodial overtime costs related to the activity or event. This arrangement shall continue with the mutual agreement of the parties.*

Ms. Williamson arrived (4:52 PM)

Under *Types of Activities Which Will not be Permitted* No. 4 was modified to include “unless approved by the Superintendent; No. 7 was revised to include *illegal and/or recreational drugs, and tobacco* after *alcoholic beverages*. Under *Application for Use of the Building or Grounds*, No. 2 or the *Recreation Commission* was deleted.

There was agreement that the current fee structure would be adjusted to align with more up-to-date charges and a revised policy would be shared with the group later in the week.

Dr. Madonick left the meeting (5:14 PM)

Policy 5111 – the date was changed to reflect recent legislative changes and additional language was added to reflect the new Kindergarten Age. The policy language modifications reflect recent legislative changes, updated timelines for compliance and modification of forms for submitted documentation. This policy was tabled until the next meeting on February 5.

PUBLIC COMMENT: None

Meeting Adjourned: 5:26 PM