

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS  
Organizational Board Meeting Minutes  
January 2, 2020  
1:00 p.m.**

The Alpena County Board of Commissioners met in organizational session in the Howard Male Conference Room on January 2, 2019 at 1:00 pm. The meeting was called to order by Clerk Bonnie Friedrichs who called for the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Roll was called with the following Commissioners present: Brad McRoberts, District #1; Robert Adrian, District #2; Dave Karschnick, District #3; Bill Peterson, District #4; Brenda Fournier, District #5; Ronald McDonald, District #6; Marty Thomson, District #7; and John Kozlowski, District #8.

**AGENDA**

Moved by Commissioner McDonald and supported by Commissioner Adrian to adopt the agenda. Motion carried.

**PUBLIC COMMENT**

None.

**NOMINATIONS FOR CHAIRMAN**

Commissioner Karschnick nominated Commissioner Adrian for Chairman of the Board, supported by Commissioner McRoberts. Commissioner McDonald nominated Commissioner Kozlowski for Chairman of the Board; supported by Commissioner Fournier. Commissioner Kozlowski withdrew his name due to commitments with his job at this time.

Moved by Commissioner Fournier and supported by Commissioner Thomson to close nominations and cast a unanimous ballot for Commissioner Adrian as Chairman of the Board. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYES: None. Motion carried.

**SEATING OF THE CHAIR**

At this time, Chairman Adrian assumed leadership of the meeting.

**NOMINATIONS FOR VICE-CHAIRMAN**

Commissioner McRoberts nominated Commissioner Karschnick for Vice-Chairman of the

Board, supported by Commissioner Peterson. Commissioner Fournier nominated Commissioner Kozlowski for Vice-Chairman of the Board with support from Commissioner McDonald. Roll call vote was taken:

Commissioner Brad McRoberts: Commissioner Karschnick

Commissioner Dave Karschnick: Commissioner Karschnick

Commissioner Bill Peterson: Commissioner Karschnick

Commissioner Brenda Fournier: Commissioner Kozlowski

Commissioner Ronald McDonald: Commissioner Kozlowski

Commissioner Marty Thomson: Commissioner Kozlowski

Commissioner John Kozlowski: Commissioner Kozlowski

Commissioner Robert Adrian: Commissioner Kozlowski.

Motion carried with Commissioner Kozlowski elected Vice-Chairman of the Board for 2020.

### **APPOINTMENT OF STANDING AND VARIOUS COMMITTEES FOR 2020**

Standing committee appointments and various committee appointments were presented as follows:

**ALPENA COUNTY BOARD OF COMMISSIONERS**  
**2020**  
**PROPOSED COMMITTEE STRUCTURE**

**PERSONNEL MANAGEMENT COMMITTEE-**

Responsible to and for all employee related personnel matters to include Contract Negotiations, Grievances, Discipline, Hiring, Salary and Wage analysis and appointments.

**Brad McRoberts, Chair**  
Bob Adrian  
Ron McDonald

**FINANCE/BUILDING MAINTENANCE AND RECREATION COMMITTEE**

Responsible to and for the maintenance and control of county related expenditures and its fiscal budget: to include reviewing of bills for payment, Equalization County Evaluation, Insurance and Bonds, Requests for funding or changes in budget items, General Revenue Sharing, contracting for goods and services and approval of all large and unusual purchases and computer systems.

**Bill Peterson, Chair**  
John Kozlowski  
Brenda Fournier  
Marty Thomson  
Alt: Ronald McDonald

Responsible to and for physical construction and maintenance of all county owned buildings and property: to include Courthouse, Annex Building, County Parks, Airport, Sheriff's Department, Plaza Pool, Fairgrounds, and County Recreation Plan.

**AMBULANCE COMMITTEE**

Responsible to and for the Ambulance Fund. Reviews and recommends Ambulance Fund policy revisions and contracts. Reviews and recommends ambulance fund requests. Meets on an as needed basis.

**Brenda Fournier, Chair**  
Dave Karschnick  
Ron McDonald  
John Kozlowski

**INSURANCE COMMITTEE**

Responsible for all insurance matters.

**Ron McDonald, Chair**  
Brenda Fournier  
Bill Peterson

**AIRPORT COMMITTEE**

Responsible to and for the Alpena County Regional Airport.

**Bob Adrian, Chair**  
Ron McDonald  
Brad McRoberts

**IT COMMITTEE (Information Technology)**

Responsible for all Information Technology for County operations.

**Dave Karschnick, Chair**  
Brad McRoberts  
Marty Thomson

**ALPENA COUNTY COURT COMMITTEE**

Responsible for coordination of court facilities and financial obligations of all county court operations to include District Court, Probate Court, Drug Courts, and Circuit Court/Family Division - Child Care budget.

**John Kozlowski, Chair**  
Marty Thomson  
Brad McRoberts  
Dave Karschnick

**Board Chairman is an ex-officio member of all committees and entitled to one vote on committee matters. Vice-Chairman will assume same responsibility when Board Chairman is absent.**

Moved by Commissioner Kozlowski and supported by Commissioner Fournier to approve the above standing committees, including Finance Committee, as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**2020  
ALPENA COUNTY BOARD OF COMMISSIONERS  
Various Board Appointments**

**STATUTORY APPOINTMENTS**

4-COUNTY HEALTH BOARD: Bob Adrian, Brenda Fournier

Alternates –Ron McDonald, Dave Karschnick

26TH JUDICIAL CIRCUIT LOCAL COURT MANAGEMENT COUNCIL:

Brad McRoberts, Dave Karschnick, Marty Thomson; Alternate - Brenda Fournier

ALPENA COUNTY PARKS & RECREATION COMMISSION:

Bob Adrian, John Kozlowski Ron McDonald; Alternate: Marty Thomson

MONTMORENCY OSCODA ALPENA Landfill Authority (includes Recycling):

Bill Peterson, Brad McRoberts, Alternate - Ron McDonald

PLANNING COMMISSION (COUNTY): Ron McDonald

**BOARD MEMBER APPOINTMENTS**

NORTHERN MICHIGAN REGIONAL ENTITY: Brenda Fournier

NORTHEAST MICHIGAN CONSORTIUM: Dave Karschnick; Alternate – Marty Thomson

NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (includes subcommittee - Regional

Development): Dave Karschnick; Alternate – Marty Thomson

COMMUNITY CORRECTIONS ADVISORY BOARD: Bill Peterson, Alternate - Brad McRoberts

MICHIGAN NORTHERN COUNTIES ASSOCIATION: Dave Karschnick; Alternate – Brad McRoberts

NORTHEAST MICHIGAN COMMUNITY SERVICE AGENCY (NEMCSA):

Dave Karschnick; Alternate – Marty Thomson

DRUG AWARENESS RESISTANCE EDUCATION (DARE) BOARD:

John Kozlowski; Alternate - Ron McDonald

HURON UNDERCOVER NARCOTICS TEAM (HUNT): Brad McRoberts

SUNRISE SIDE COASTAL HIGHWAY/HERITAGE ROUTE: Dave Karschnick

TARGET ALPENA: Marty Thomson - Alternates - Brad McRoberts, Bill Peterson

THUNDER BAY TRANSPORTATION: Alternate to Jeff Kowalski - Brad McRoberts

THUNDER BAY MARINE SANCTUARY: John Kozlowski, Alternate – Dave Karschnick

EMERGENCY FOOD & SHELTER PROGRAM/UNITED WAY:

Brenda Fournier; Alternate - Brad McRoberts

911 ADVISORY EXECUTIVE BOARD: Bob Adrian, John Kozlowski; Alternate – Dave Karschnick

CENTRAL DISPATCH POLICIES & PROCEDURES: Bob Adrian, John Kozlowski,

Alternate - Dave Karschnick

**LIAISON**

Recycling Committee – Brenda Fournier

Veterans Affairs Board: Marty Thomson  
Fair Board: Ron McDonald

### **ADHOC COMMITTEES FOR 2020**

NLA Adhoc – Bob Adrian, Bill Peterson, John Kozlowski  
Jail Adhoc - Bill Peterson-Chairperson, Brad McRoberts, Marty Thomson, Alternate - Brenda Fournier  
Animal Control Adhoc: Brenda Fournier, John Kozlowski

Moved by Commissioner Peterson and supported by Commissioner McRoberts to concur with the Chairman's appointments. Motion carried.

### **BOARD MEETING DATES FOR 2020**

Moved by Commissioner McRoberts and supported by Commissioner Karschnick to adopt the Full-Board meeting dates and times as presented, with all meetings at 1:00 p.m. excluding Intergovernmental Council meetings. Moved by Commissioner McRoberts and supported by Commissioner Karschnick to amend the motion to include four (4) meetings held at 5:30 p.m., specifically in March, June, September and November 2020. Amendment carried. Motion as amended carried.

### **2020 PER DIEM AND MILEAGE POLICY**

Moved by Commissioner Peterson and supported by Commissioner Thomson to adopt the 2020 Per Diem Policy. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. (Copy attached to original board minutes.) Motion carried.

### **2020 RULES OF ORDER**

Moved by Commissioner McRoberts and supported by Commissioner Fournier to adopt the rules of order for 2020 for the Board of Commissioners. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. (Copy attached to original board minutes.) Motion carried.

### **PAY PER DIEMS AND MILEAGE FOR 2020**

Moved by Commissioner Fournier and supported by Commissioner Peterson to pay per diem and mileage for all full board meetings for 2020. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

### **2020 COUNTY DEPOSITORIES**

Moved by Commissioner Karschnick and supported by Commissioner McDonald that the County depositories for 2020 be Huntington National Bank, PNC Financial Services Group, Chemical Bank, mBank, Flagstar Bank, and PFM Asset Management LLC-GovMic, and that these depositories be authorized to accept deposits or withdrawals made by Treasurer Ludlow or her designated deputies in the case of investments, certificates of deposit, or savings accounts, also to accept deposits and withdrawals on demand accounts (checking) by Treasurer Ludlow or her designated deputies and Clerk Friedrichs or her

designated deputies (two signatures required). Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**RESOLUTION #20-01**  
**Act 20 of the Public Acts of 1943**  
**Treasurer**

WHEREAS, Act 20 of the Public Acts of 1943, as amended, provides that the "... legislative or governing body of a county, city, village, township, or special assessment district, or an agency, board, or commission of a county, by resolution, may authorize its treasurer or other chief fiscal officer to invest surplus funds belonging to and under the control of the political subdivision, special assessment district, or agency, board, or commission of a county per the Investment Policy for the County of Alpena as required by Public Act 20, 1943, as amended.

WHEREAS, it is the intent of the County of Alpena to maximize its return on balances from time to time available in the various funds of the County of Alpena; and,

WHEREAS, it has been the past practice of the County of Alpena to have its Treasurer make immediate investment of available balances;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be authorized and is hereby directed to invest the balances from time to time available in the various funds of the County of Alpena in accordance with Act 20 of the Public Act of 1943, as amended; and,

BE IT FURTHER RESOLVED that all such investments heretofore made are hereby ratified and validated.

Moved by Commissioner Peterson and supported by Commissioner McDonald to adopt the above resolution. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

**2020 COUNTY FEE SCHEDULE**

Moved by Commissioner Thomson and supported by Commissioner McDonald to adopt the 2020 fee schedule as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. (Copy attached to original board minutes.) Motion carried.

**BOARD POLL – MEDICAL EXAMINER CONTRACT**

Commissioner McRoberts presented Board Poll Action as below. He stated the Medical Examiner Committee has been working on the contract and this recommendation has the full support of local law enforcement and fire services. The goal is to have the final contract approved at the next Full-Board meeting. He also informed the Board that the Investigators will be contractors working for the Medical Examiner's office and the goal is for all investigators to become nationally certified.

**BOARD POLL ACTION ITEM #10: Recommendation to appoint Dr. Wagner as Medical Examiner and approve the contract with MidMichigan ME Group for Medical Examiner Services as presented.**

Moved by Commissioner McRoberts and supported by Commissioner McDonald to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion

carried.

### CLOSED SESSION

Moved by Commissioner Peterson and supported by Commissioner Kozlowski to go into closed session regarding pending litigation. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

The meeting was closed at 1:31 p.m. and was reopened at 2:10 p.m.

### ROLL CALL


Roll was called with the following Commissioners present: Brad McRoberts, Dave Karschnick, Bill Peterson, Brenda Fournier, Ronald McDonald, Marty Thomson, John Kozlowski and Robert Adrian.

### PUBLIC COMMENT

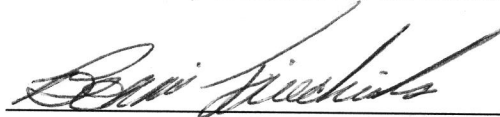
Prosecuting Attorney Ed Black spoke during public comment time to let those present know that local athlete, Emma Gentry, is competing today in U18 Women's Hockey Championships.

### ADJOURNMENT

Moved by Commissioner Peterson and supported by Commissioner Fournier to adjourn. Motion carried. Meeting adjourned at 2:12 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk

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