

# POLICY COMMITTEE

[Past \(2018-2021\) Committee Meeting Agenda/Minutes](#)

[Past \(2021-2022\) Committee Meeting Agenda/Minutes](#)

[Past \(2022-2023\) Committee Meeting Agenda/Minutes](#)

[Past \(2023-2024\) Committee Meeting Agenda/Minutes](#)

Policy Committee (quarterly) - Dawn Odegard, Laurel Christianson, Matt Zempel

- September 16, 2024 (5:30 pm)
- November 14, 2024 (5:30 pm)
- February 12, 2025 (5:30 pm)
- May 21, 2025 (5:30 pm)

## February 12, 2025

1. [Guidelines for Benefits and Wages for Non-Certified Employees Returning to Intermittent or Temporary Employment](#)
  - a. Approved by board
2. Field Trips -
  - a. Guidelines
  - b. Types of field trips:
    - i. Classrooms
    - ii. extended /overnight
  - c. Field trip requests:
    - i. Process: To the board - overnight except as related to activities such as qualifying for a state tourmanemt (does not include FFA, Music, Art, etc.)
    - ii. Form added to this agenda with details
    - iii. Emergency provision in the form
3. Lane Changes:
  - a. Common issue with area schools
  - b. Staff members can easily get credits quickly and without much rigor
  - c. YME LETRS Training for credit
4. Policy 522
  - a. Federal rules have changed regarding Title IX – use the policy used in 2020. Available in Newsletter and MSBA website. Remove the 2024 version and replace with the 2020 version.
  - b. [Policy Services Newsletter](#)
  - c. **Take to school board in March**
5. Policy 524.5 - Personal Electronic Communications Devices
  - a. NOT REQUIRED
  - b. [Policy Services Newsletter](#)
  - c. [Current Policy](#)
    - i. adopted in Fall of 2024
    - ii. Away for the day
  - d. [MSBA 524.5](#)
  - e. Seek feedback from staff & students after the school year
  - f. Recommend not using this policy
6. School Perceptions Survey
  - Poster - did you take your survey with concept, ag to school credit
  - YME website - your survey is coming, with a couple of posters (ag to school credit, history of the school, school proposal/concept)

Model Policy Number	Redline & Current YME Policies <b>Print redlines as PDF and rename MSBA XXX Redline</b>	Notes
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## POLICY COMMITTEE

Policy 522 - Title IX Sex NonDiscrimination Policy	<a href="#">MSBA 522 Policy</a> <a href="#">YME Policy</a> - current	Reverts back to the 2020 version

# POLICY COMMITTEE

November 14, 2024

1. [Tobacco-Free Environment School Policy](#)
  - a. Disposal process for vaping products & devices
  - b. Use of a disposal box
  - c. Training provided to Principal Hinz, Social Worker Bones, SRO Nelson, and Superintendent Schneider
  - d. Addendum to current policy?
  - e. Board meeting - December 9, 2024
2. Policy approval process framework - [DRAFT](#)
3. Flags update
  - a. Preparing to place state flags on our flag poles in front of each building
  - b. Working through a process for adding the USC flags to the board room and the main gym (will also add the state flag) - students are putting together information to present to me
4. Other Updates:

Model Policy Number	Redline & Current YME Policies <b>Print redlines as PDF and rename MSBA XXX Redline</b>	Notes
Policy 512 - School-Sponsored Student Publications & Activities	<a href="#">MSBA 512 Redline</a> No YME Policy	Adds student journalist law 1st Reading in January 2025
Policy 513 - Student Promotion, Retention, Program Design	<a href="#">MSBA 513 Redline</a> <a href="#">YME 513</a>	Removes WBWF and refers to it as CACR Adoption in January 2025
Policy 515 - Protection & Privacy of Pupil Records	<a href="#">MSBA 515 Redline</a> <a href="#">YME 515</a>	Adds explanatory note for directory information (NOTE - judicial official exception) Item XI., C., - ADD: building principal, by October 1 of each year. Item XVI., B. - ADD: the Superintendent Adoption in January 2025
Policy 516 - Student Medication & Telehealth	<a href="#">MSBA 516 Redline</a> <a href="#">YME 516</a>	Adds new statutory provisions; rearranges sections for clarity Adoption in January 2025
Policy 521 - Student Disability Nondiscrimination	<a href="#">MSBA 521 Redline</a> <a href="#">YME 521</a>	Updates statutory definition of "disability" Add: building principals, office address and phone numbers Adoption in January 2025
Policy 524 - Internet, Technology, & Cell Phone Acceptable Use & Safety Policy	<a href="#">MSBA 524 Redline</a> Alternative 3 <a href="#">YME 524</a>	New title; adds cell phone provision Item VI, YME will select <b>Alternative 3</b> due to our use of e-rate Adoption in January 2025 (Alternative 3)
Policy 532 - Use of Peace Officers & Crisis Teams to Remove Students w/ IEPs from School Grounds	<a href="#">MSBA 532 Redline</a> <a href="#">YME 532</a>	Adds school resource officer language Adoption in January 2025
Policy 535 - Service Animals in Schools	<a href="#">MSBA 535 Redline</a> <a href="#">YME 535</a>	Adds protections for persons with disabilities Adoption in January 2025

## POLICY COMMITTEE

Policy 601 - School District Curriculum & Instruction Goals	<a href="#">MSBA 601 Redline</a> <a href="#">YME 601</a>	Removes WBWF Adoption in January 2025
Policy 602 - Organization of School Calendar and School Day	<a href="#">MSBA 602 Redline</a> <a href="#">YME 602 Policy</a>	Updates Note to align with revised Minnesota law Adoption in January 2025
Policy 603 - Curriculum Development	<a href="#">MSBA 603 Redline</a> <a href="#">YME 603</a>	Removes WBWF Adoption in January 2025
Policy 604 - Instructional Curriculum	<a href="#">MSBA 604 Redline</a> <a href="#">YME 604</a>	Adds pending change to health standards Adoption in January 2025
Policy 606.5 - Library Materials	<a href="#">MSBA 606.5 Redline</a> <a href="#">YME 606.5</a>	Adds new laws regarding school libraries Adoption in January 2025
Policy 607 - Organization of Grade Levels	<a href="#">MSBA 607 Redline</a> <b>No YME Policy</b>	Adds a Note on voluntary prekindergarten programs Not recommended
Policy 608 - Instructional Services - Special Education	<a href="#">MSBA 608 Redline</a> <b>No YME Policy</b>	Adds "child with a disability" provisions Would need a 1st and 2nd reading to adopt. 1st reading in January 2025, 2nd reading in February 2025
Policy 609 - Religion & Religious & Cultural Observances	<a href="#">MSBA 609 Redline</a> <b>No YME Policy</b>	Adds cultural observance provision Would need a 1st and 2nd reading to adopt. 1st reading in January 2025, 2nd reading in February 2025
Policy 613 - Graduation Requirements	<a href="#">MSBA 613 Redline</a> <a href="#">YME 613</a>	Updates graduation requirements; updates references <b>Item IV. - building principals</b> Adoption in January 2025
Policy 614 - School District Testing Plan & Procedure	<a href="#">MSBA 614 Redline</a> <a href="#">YME 614</a>	Adds retaliation prohibition Adoption in January 2025
Policy 615 - Testing Accommodations, Modifications, and Exemptions for IEPs, 504 Plans, & LEP Students	<a href="#">MSBA 615 Redline</a> <a href="#">YME 615</a>	Updates references Adoption in January 2025
Policy 616 - School District System Accountability	<a href="#">MSBA 616 Redline</a> <a href="#">YME 616</a>	Removes WBWF Item IV, D., 1. - Date each year - November 1 Delete - Evaluation of Student Progress Committee (no reference to this in our current policy) Remove [Insert Local Cycle in this space] - <a href="#">YME Review Cycle</a> Adoption in January 2025
Policy 619 - Staff Development for	<a href="#">MSBA 619 Redline</a>	Removes WBWF

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Standards	Old 2009 Policy - Update <a href="#">NEW (2019) found in boardbook</a>	Adoption in January 2025
Policy 620 - Credit for Learning	<a href="#">MSBA 620 Redline</a> <a href="#">YME 620</a>	Adds weighted grades provision; PSEO dates Item IV., A., 2. And B., 1., b. - <b>9 Credits</b> Item VIII., A., - the school district does not offer weighted grades Adoption in January 2025
Policy 624 - Online Instruction	<a href="#">MSBA 624 Redline</a> <a href="#">YME 624</a>	Adds tuition and fee provision Adoption in January 2025
Policy 707 - Transportation of Public School Students	<a href="#">MSBA 707 Redline</a> <a href="#">YME 707</a>	Add and fix citations Add our current language and then adopt in January 2025
Policy 708 - Transportation of Nonpublic School Students	<a href="#">MSBA 708 Redline</a> <a href="#">YME 708</a>	Changes "shall" to "must" Adoption in January 2025
Policy 709 - Student Transportation Safety Policy	<a href="#">MSBA 709 Redline</a> <a href="#">YME 709</a>	Adds electric bicycle provision Adoption in January 2025
Policy 802 - Disposition of Obsolete Equipment & Material	<a href="#">MSBA 802 Redline</a> <a href="#">YME 802</a>	Add MS 471.85 to Legal References Adoption in January 2025
Policy 806 - Crisis Management Policy	<a href="#">MSBA 806 Redline</a> <a href="#">YME 806</a>	Adds note re: permissive cardiac emergency response plan Adoption in January 2025

5. Next Meeting - February 12, 2025

# POLICY COMMITTEE

September 16, 2024

1. Minnesota Student Survey
  - a. Lakeview, Minneota, Montevideo, and Ortonville do not administer it
2. Immunization
  - a. \*Kindergarten students must be up-to-date on all of the required vaccines, or submit an exemption, by the first day of school in order to remain enrolled.”
  - b. As of last week, 32 students were not properly immunized
3. Staff Conflict of Interest Statement:
  - a. Supports current legislation & policies
  - b. Similar to Policy 423 for board members
  - c. Discovered in special education auditing process
  - d. Added to [employee handbook](#):  
Conflict of Interest  
All staff at Yellow Medicine East School District and the Minnesota Valley Cooperative Center must comply with statutory and state policy requirements related to acquiring goods, services, and utilities to ensure they are meeting the appropriate ethical standards. The Conflict of Interest Statement is available to view by accessing the following link: [Yellow Medicine East Policies](#)
4. Policy updates for Title IX
  - a. MSBA Policy Services Newsletter - July
  - b. Policy 522
  - c. In April 2024, the U.S. Department of Education, Office of Civil Rights (OCR) released the latest version of the Final Rule (regulations) for Title IX (34 Code of Federal Regulations, part 106).
  - d. Because the 2024 Final Rule appears to be largely consistent with the Minnesota Human Rights Act and because the Final Rule’s procedural provisions may be significantly beneficial, MSBA created a new version of Model Policy 522, which is now posted on the MSBA website.
  - e. The revisions to Model Policy 522 largely restructure the previous version of the model policy and include numerous changes. Due to the significant nature of these changes, the 2024 revisions are not shown in redline — the Model Policy 522 fully replaces the previous version.
  - f. Substantial changes requiring a 1st and 2nd reading
  - g. [YME Policy 522](#) - June 2022
  - h. MSBA Policy 522:
    - i. Article I, Paragraph J - Title IX Coordinator:
      1. Primary - Tim Knapper, 320-564-4081, [tknapper@isd2190.org](mailto:tknapper@isd2190.org)
      2. Alternate - Rich Schneider, 320-564-4081, [rschneider@isd2190.org](mailto:rschneider@isd2190.org)
    - ii. Article I, Paragraph K - To report contact the Title IX coordinator by phone or email, or in person.
5. Internal Controls:
  - a. Concerns of cash collected by students and staff (security & theft)
6. Policy 503 discussion
  - a. Discussion around the definition of truancy as based upon policy and MDE definition of consistent attendance - in the past there were concerns about student vacations being counted absent
  - b. Minnesota Report Card - consistent attendance explanation - [LINK](#)
  - c. [YME Policy 503 - 2022](#)
    - i. Green indicates the changes that YME has implemented (within handbook)
  - d. [YME Policy 503 - 2024](#)
    - i. Contains information from both the newest and the 2022 edition (not formally adopted)
  - e. **NOTE: MSBA encourages school boards to consider whether imposition of academic penalties for unexcused absences is consistent with the district’s mission and pedagogical approach. If a school board determines that academic penalties should not be imposed, section 2(b) should be deleted or rewritten**
7. Tidbit of information - at the MSBA Fall Conference MSBA recommended that districts revise purpose and general statement of policy language to reflect district priorities and vision (Mission as the basis), but this is not required.

## POLICY COMMITTEE

8. Updates from 2024 Legislative Session - [June 2024 MSBA Newsletter](#)
9. Policies beyond 512 will be delayed until the next policy committee meeting.

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Policy 522 - Title IX Sex Nondiscrimination Policy, Grievance Procedure And Process	<a href="#">YME Policy 522</a> - June 2022 <a href="#">MSBA Redline 522</a> Due to the amount of change, this is a complete replacement as outlined here - <a href="#">LINK to policy services newsletter</a> - requires a 1st & second reading	MSBA recommends 2 readings due to the substantial changes  First reading in October, designate coordinator and alternates Coordinator - Tim Knapper Alternate - Rich Schneider
Policy 503 - Student Attendance*  * See above	<a href="#">MSBA 503 Redline</a> <a href="#">YME 503</a> <a href="#">YME Redline Policy 503 - 2024</a>	Modifications to reflect YME practices as outlined in the board-approved student handbook  Updates excused absences; Adds note on unexcused absences  One reading in October
Policy 102 - Equal Educational Opportunity	<a href="#">MSBA 102 Redline</a> <a href="#">YME 102</a>	Adds legislative change to “discrimination” definition  One reading in October
Policy 104 - School District Mission Statement	<a href="#">MSBA 104 Redline</a> <a href="#">YME 104</a>	Removes WBWF from statutory reference  Add YME mission statement. One reading in October.
Policy 204 - School Board Meeting Minutes	<a href="#">MSBA 204 Redline</a> <a href="#">YME 204</a>	Adds NOTE on new, temporary law for districts without local newspapers  One reading in October
Policy 207 - Public Hearings	<a href="#">MSBA 207 Redline</a> <a href="#">YME 207</a>	Removes address requirement  One reading in October
Policy 413 - Harassment & Violence	<a href="#">MSBA 413 Redline</a> <a href="#">YME 413</a>	Updates “familial status” definition  Designate the district human rights officer - human rights officer - Rich Schneider  One reading in October
413 Form	<a href="#">MSBA 413 Form</a> Needs to be added to website	Add district specific information.  One reading in October  Add who to submit the form to.

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Policy 416 - Drug, Alcohol, Cannabis Testing	<a href="#">MSBA 416 Redline</a> <a href="#">YME 416</a>	Adds "oral fluid testing"  One reading in October
416 Form	<a href="#">MSBA 416 Form</a>	Is this necessary if we do not operate our own transportation (not found on Lakeview's website)  Add district specific information.  One reading in October
Policy 418 - Drug-Free Workplace/School	<a href="#">MSBA 418 Redline</a> <a href="#">YME 418</a>	Adds protection for persons in MN Patient Registry Program  One reading in October
Policy 419 - Tobacco-Free Environment	<a href="#">MSBA 419 Redline</a> <a href="#">YME 419</a>	Adds smudging as a permissible activity  One reading in October
Policy 425 - Staff Development & Mentoring	<a href="#">MSBA 425 Redline</a> <a href="#">YME 425</a>	Adds paraprofessional training provisions  One reading in October
Policy 506 - Student Discipline	<a href="#">MSBA 506 Redline</a> <a href="#">YME 506</a>	Adds unscheduled student removal provision  Update procedures for removal from class into the MSBA redline.  One reading in October
Policy 507 - Corporal Punishment & Prone Restraint	<a href="#">MSBA 507 Redline</a> <a href="#">YME 507</a>	Adds reasonable force language; corrects Legal Reference  One reading in October
Policy 509 - Enrollment of Nonresident Students	<a href="#">MSBA 509 Redline</a> <a href="#">YME 509</a>	Removes School Readiness Plus; Adds School of Parents' Choice law  One reading in October
Policy 512 - School-Sponsored Student Publications & Activities	<a href="#">MSBA 512 Redline</a> No YME Policy	Adds student journalist law
Policy 513 - Student Promotion, Retention, Program Design	<a href="#">MSBA 513 Redline</a> <a href="#">YME 513</a>	Removes WBWF
Policy 515 - Protection & Privacy of Pupil Records	<a href="#">MSBA 515 Redline</a> <a href="#">YME 515</a>	Adds explanatory note for directory information
Policy 516 - Student Medication & Telehealth	<a href="#">MSBA 516 Redline</a> <a href="#">YME 516</a>	Adds new statutory provisions; rearranges sections for clarity



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Policy 524 - Internet, Technology, & Cell Phone Acceptable Use & Safety Policy	<a href="#">MSBA 524 Redline</a> <a href="#">YME 524</a>	New title; adds cell phone provision
Policy 532 - Use of Peace Officers & Crisis Teams to Remove Students w IEPs from School Grounds	<a href="#">MSBA 532 Redline</a> <a href="#">YME 532</a>	Adds school resource officer language
Policy 535 - Service Animals in Schools	<a href="#">MSBA 535 Redline</a> <a href="#">YME 535</a>	Adds protections for persons with disabilities
Policy 601 - School District Curriculum & Instruction Goals	<a href="#">MSBA 601 Redline</a> <a href="#">YME 601</a>	Removes WBWF
Policy 602 - Organization of School Calendar and School Day	<a href="#">MSBA 602 Redline</a> <a href="#">YME 602 Policy</a>	Updates Note to align with revised Minnesota law
Policy 603 - Curriculum Development	<a href="#">MSBA 603 Redline</a> <a href="#">YME 603</a>	Removes WBWF
Policy 604 - Instructional Curriculum	<a href="#">MSBA 604 Redline</a> <a href="#">YME 604</a>	Adds pending change to health standards
Policy 606.5 - Library Materials	<a href="#">MSBA 606.5 Redline</a> <a href="#">YME 606.5</a>	Adds new laws regarding school libraries
Policy 607 - Organization of Grade Levels	<a href="#">MSBA 607 Redline</a> No YME Policy	Adds a Note on voluntary prekindergarten programs
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Policy 619 - Staff Development for Standards	<a href="#">MSBA 619 Redline</a> Old 2009 Policy - Update	Removes WBWF
Policy 620 - Credit for Learning	<a href="#">MSBA 620 Redline</a> <a href="#">YME 620</a>	Adds weighted grades provision; PSEO dates
Policy 624 - Online Instructions	<a href="#">MSBA 624 Redline</a> <a href="#">YME 624</a>	Adds tuition and fee provision
Policy 707 - Transportation of Public School Students	<a href="#">MSBA 707 Redline</a> <a href="#">YME 707</a>	Add and fix citations
Policy 708 - Transportation of Nonpublic School Students	<a href="#">MSBA 708 Redline</a> <a href="#">YME 708</a>	Changes "shall" to "must"
Policy 709 - Student Transportation Safety Policy	<a href="#">MSBA 709 Redline</a> <a href="#">YME 709</a>	Adds electric bicycle provision
Policy 802 - Disposition of Obsolete Equipment & Material	<a href="#">MSBA 802 Redline</a> <a href="#">YME 802</a>	Add MS 471.85 to Legal References
Policy 806 - Crisis Management Policy	<a href="#">MSBA 806 Redline</a> <a href="#">YME 806</a>	Adds note re: permissive cardiac emergency response plan

