

**Hillsdale County Intermediate School District
Board of Education Meeting
June 20, 2019 ~ 5:30 P.M.
DRAFT MINUTES**

Board Members Present: Brandes, Gutowski, Leininger, Nye, Vanlerberg

HCISD Staff: Steel, Svacha, Shaffer, McDowell, Masters, Bigelow, O’Heran, Tobar

Guests: Friends and Family of the recipients of the PAC awards; Dan Cole & Pastor Deb Cole, Reading; Christy Brown; Riley Cole, Jonesville; Herb & Joann Hasen, Reading; Christine Bowman, Coldwell Banker; Ron Grossheim, Reading; Nicole Baile, Reading; Debra Giffey, Reading

CALL TO ORDER

President Leininger called the meeting to order at 5:30 PM. The Pledge of Allegiance was recited.

APPROVAL OF CONSENT AGENDA

- A. Minutes, Meeting on May 16, 2019, Regular Meeting
- B. Minutes, June 3, 2019, Special Meeting
- C. Minutes, June 6, 2019, Special Meeting
- D. Minutes, June 6, 2019, Closed Session
- E. Minutes, June 11, 2019, Special Meeting
- F. Minutes, June 12, 2019, Special Meeting
- G. Minutes, June 19, 2019, Special Meeting
- H. Report on Investments
- I. Bills Payable
- J. Resignation (J. Tobar)

Brandes/Nye to approve the consent agenda as presented.

Ayes: All Nays: None ***Carried***

President Leininger stated that Jonathan will be missed and thanked him for all he has done for the HCISD.

COMMENTS FROM GUESTS

Deb Berlin, parent of a student in the HCISD, thanked the board for taking their time to find a new supt. Ms. Berlin commented that she felt Troy would be a real asset to the organization.

PARENT ADVISORY COMMITTEE, EXCELLENCE IN EDUCATION AWARDS

Jessy Bigelow and Susanne Masters presented the PAC awards.

Education Award: Debra Giffey, Reading High School Paraprofessional

Community Award: Deborah Cole and the United Methodist Church

Business Award: Ben Cole, My Turn to Drive. Mr. Cole was unable to attend; A statement was added to the board book.

Peer-to-Peer: Riley Cole, Jonesville High School student

STATE OF THE HCISD

Superintendent Steel presented the annual *State of the HCISD*.

HONOR BOARD MEMBER’S SERVICE, President Bonnie Leininger

Vice President Nye thanked Bonnie Leininger for her service to the district.

The Board took a break to celebrate Bonnie’s service at 6:41 and reconvened at 6:55 pm.

OTHER BUSINESS ACTION ITEMS

- A. NEOLA Spring Update, second reading
Brandes/Gutowski to approve the NEOLA policies are presented. Ayes: All Nays: None **Carried**
- B. New Hire, Business Services
Brandes/Nye to approve the hire of Sherry Face as a business services secretary. Ayes: All Nays: None **Carried**
- C. Classroom Rental Agreement (Hillsdale Community Schools)
Brandes/Gutowski to approve the contract for classroom rental with Hillsdale Community Schools as presented. Ayes: All Nays: None **Carried**
- D. Classroom Rental Agreement (Reading Community Schools)
Vanlerberg/Nye to approve the contract for classroom rental with Reading Community Schools as presented. Ayes: All Nays: None **Carried**
- E. Transportation Contract (Hillsdale Community Schools)
Nye/Vanlerberg to approve the contract for transportation services with Hillsdale Community Schools as presented. Ayes: All Nays: None **Carried**
- F. Food Service Contract (Hillsdale Community Schools)
Gutowski/Nye to approve the contract for food services with Hillsdale Community Schools as presented. Ayes: All Nays: None **Carried**
- G. Office Rental Agreement at Dean Jennings (Childcare Network)
Brandes/Vanlerberg to approve the contract for office rental at Dean Jennings with Childcare Network. Ayes: All Nays: None **Carried**
- H. Budget Amendments (2018/2019)
Brandes/Gutowski to approve the amended budgets as presented. Ayes: All Nays: None **Carried**
- I. Xello (formerly Career Cruising) Countywide Licensing K-12
Brandes/Nye to approve payment of the invoice for Xello for the county. Ayes: All Nays: None **Carried**
- J. Perkins Fiscal Agency Cooperative Agreement Certification for Perkins V
Nye/Vanlerberg to approve the cooperative agreement for CTE. Ayes: All Nays: None **Carried**
- K. Cybersecurity Classroom Renovation Recommendation
Nye/Brandes to approve the Cybersecurity classroom renovation/expansion and the purchase of computers. Ayes: All Nays: None **Carried**

Kim Svacha was excused. Susanne Masters resumed recordkeeping.

- L. Hire Realtor for the Student Home Building
Brandes/Gutowski to approve the hire of Christine Bowman of Coldwell Banker Denny Groves and Associates as the realtor to sell the student home building. Ayes: All Nays: None **Carried**
- M. WCA Board Appointments
Gutowski/Brandes to approve Will Carleton Academy Board members Don Westblade and Jackie Sutton. Ayes: All Nays: None **Carried**

BUDGET HEARING

Belinda Shaffer presented the budget resolution.

Vanlerberg/Nye to approve the budget hearing resolution. Ayes: All Nays: None **Carried**

The property tax valuation information and millage rate calculations have been received from Nick Wheeler at the County Equalization Department and are as follows:

The anticipated property tax valuation will increase to \$1,091,167,378.

Millage Rates are as follows:

General Education	0.2674 (same)
Special Education	3.0000 (same)
Vocational Education	<u>0.8918</u> (same)
	4.1592

No adjustments were made for Headlee for the upcoming fiscal year.

Valenberg/Nye to approve the tax levy of 0.2674 for general education, 3.000 for special education, and 0.8918 for vocational education. Ayes: All Nays: None **Carried**

BUDGET 2019/2020 FISCAL YEAR

Brandes/Gutowski to approve the following 2019/2020 budgets as presented: general education; special education; vocational education; fiber network consortium; general education capital projects; special education capital projects; vocational education capital projects; and career and technical education capital projects.

Ayes: All Nays: None **Carried**

BUSINESS ITEMS FOR FUTURE CONSIDERATION

- A. Potential Hires
- B. Classroom Rental Agreement (Waldron Area Schools)
- C. Classroom Rental Agreement at Greenfield School (Community Action Agency)
- D. Waldron Area Schools Business Services Agreement (July 1, 2019 to June 30, 2020)

BUSINESS SERVICES REPORT

Director Shaffer provided a report in the board book. Director Shaffer reported that Julie Lawless received the Society for Human Resource Management certification

SUPERINTENDENT'S REPORT

Superintendent Steel provided a report in the board book. Superintendent Steel thanked everyone for the last four years and looks forward to hearing what the future brings.

GENERAL EDUCATION

Jonathan Tobar provided a report in the board book. Director Tobar reported on the following: Weather has been a challenge for the literacy Pop ups; the STEM grant pays for any school district to send a team, however, there has not been much interest; and, June 26 is last day of Leading and Learning, a partnership with JCISD, it is a summative day about the growth from the year and days were set for next year.

SPECIAL EDUCATION

Susanne Masters provided a report in the board book. Susanne stated that the ISD determinations for special education will be rolled out with the ISD Superintendents and ISD Directors on June 26 in Midland.

HILLSDALE AREA CAREER CENTER

Jonathan Tobar provided a report in the board book. Jonathan Tobar highlighted: the Cybersecurity Team received 2nd in the State; 6 graduating students from welding are making \$17.85 an hour; and the house is being listed for \$239,000; an open house is scheduled on Tuesday, June 25, from 4:00 to 7:00 PM.

OTHER MATTERS

Ron Grossheim: Oath of Office was taken by Marney Kast at the County Clerk's Office on June 11, 2019. Mr. Grossheim's service will begin on July 2, 2019.

Ronna steel excused herself from the meeting.

DISCUSSION OF POSITION OF NEW SUPT. CONTRACT & POSSIBLE RESOLUTION TO APPROVE THE CONTRACT

Discussion was held by the Board members in regard to the starting salary.

The Board took a break. A Board member phoned Troy Reehl to discuss the proposed package.

Brandes/Gutowksi to schedule a special meeting on Tuesday, June 25, at 5:30 PM for the purpose of the new superintendent's contract. Ayes: All Nays: None ***Carried***

GENERAL COMMENTS FROM GUESTS

There were no public comments.

ADJOURNMENT

Gutowski/Vanlerberg to adjourn at 9:02 PM. Ayes: All Nays: None ***Carried***

Respectfully Submitted,
Kim Svacha & Susanne Masters