

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 23, 2024

NUMBER: **Worksession**

FR: Office of the Superintendent

SUBJECT: Administrative Service
Update

Administrative Services Department Update:

Our final audit was scheduled for the week of September 9-13. To date, the auditors have found no material deficiencies or findings. If all goes as planned, the auditors are projecting that the audit will be finalized, and the Financial Statement be ready to print by the end of October. The deadline for submission of the Financial Statement (Audit) is **November 15th, 2024**.

Food Service – In response to concerns from the community and conversations with the Board during the August meeting, the Business Office Manager, Food Service Manager, and NMS General Manager have been in conversation to revise current meal offerings and address federal guidelines and ‘student choice’ understanding. Currently, additional breakfast choices are being made available to all children daily. Breakfast now has a hot cereal (such as oatmeal) or cold cereal, graham cracker or cereal bar offering with the full meal *every* day. Additionally, the NWABSD is working closely with NMS to determine student preferences for school meal choices by conducting surveys for both students and parents each year.

FY25 Financial Narrative Report for the period July 1, 2024 – August 31, 2024

The monthly financial narrative report is included in your packet with highlights for the period ending August 31, 2024.

Action Items with Budget Impact:

25-008 Approval of Contract - 2024-2025 Alaska Humanities Forum
25-009 Approval of Purchase - Big Ray's The Alaskan Outfitters
25-024 Approval of Purchase - HMH Into Reading Materials
25-027 Approval of MOA Addendum – JLM, LLC