

**School Board Meeting:**

**January 28, 2019**

**Subject:**

Authorized Signers for Electronic  
Fund Transfers

**Presenter:**

**Gary Kawlewski, Director  
Finance and Operations**

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**SUGGESTED SCHOOL BOARD ACTION:**

Recommend board approval.

**DESCRIPTION:**

A school district needs to annually designate the authority to make electronic fund transfers to designated employees according to State Statute 471.38, Subdivision 3a. Based on District Policy 705, electronic fund transfers are allowed for payment of state and federal taxes, payment of bond principal and bond interest, vendor payments from accounts payable and payroll, and for investments of excess funds.

The following resolution needs to be adopted by the Board of Education at their next regular meeting:

Designation to make electronic fund transfers:

\_\_\_\_\_ Moved, \_\_\_\_\_ seconded be it  
resolved the following persons are authorized to make electronic fund transfers:  
Scott Thielman, Gary Kawlewski, Miranda Kramer, Jennifer Dengerud and  
Michelle Sisell.