



To: Coppel ISD Board of Trustees  
From: Jennifer Villines  
Date: February 28, 2022  
cc: Dr. Brad Hunt and Carol Snowden

**Re: Submission of a class-size waiver to TEA**

A district must submit a request for a class size exemption in Pre-kindergarten through 4th grade by campus when a grade level exceeds the 22 students to 1 teacher ratio set by TEA. As such, based on our current enrollment data, we recommend requesting waivers for:

Austin Elementary – Grade 2

- Class sizes are as follows: 24, 23, 23
- Enrollment increase is due to growth from a new housing addition (South Haven)

Canyon Ranch Elementary – Grade 3

- Class sizes are as follows: 23, 23, 23, 22, 22, 22
- Enrollment increase is due to growth within that attendance zone

**Recommendation:**

An appropriate motion for board action on the waiver request is:

*“I move that the Board approve the request to submit class—size waivers as presented.”*