

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8-9-2022



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other: _____
This action request pertains to Elementary (only) High School/District Wide

Date: August 3, 2022

To: **Corrina Guardipee Hall**
 Superintendent

From: Rose Racine
 Title: Childcare Coordinator

Subject: **CSA: Heart Saver 1st Aid/CPR – Childcare 2022-2023**

Description: I am requesting a CSA for Brenda Guardipee to provide Heart Saver First Aid/CPR A/C/I, AED training to six BPS Childcare staff members. This training is essential for child safety and required for BPS child care licensure(to be held on Aug, 23 2022).

Financial Impact: \$420.00 (\$50x6 + \$20x6)

Funding Source (Budget/grant, etc.): Childcare Budget # 170-72-920-3200-582

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: August, 3 2022

Board Approval: 8/9/22

Contractor: Brenda Guardipee

Phone: (406) 845-5433

Address: Box 1342 Browning, MT 59417

Type of Project/Service (be specific): Contractor will provide Heart Saver First Aid/CPR A/C/I, AED training to two BPS Childcare staff members. This training is essential for child safety and required for BPS child care licensure.

Contracted Dates: August 23,2022

Rate per hour/per day: \$50.00x6 + \$20x6 (First Aid Cards) = \$ 420.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$420.00

Contract to be paid from:

170-72-920-3200-582

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

517-74-9408
SSN/Federal ID Number/EIN

Rose Racine
Principal/Supervisor

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office