

**Canyon-Owyhee School Service Agency**

109 Penny Lane  
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director  
Diana Zigars, Special Education Director  
Dawnita Tincher, Business Manager  
(208) 482-6074

DRAFT

Minutes of the Regular Meeting of the Board of Trustees  
February 18, 2014

**CALL TO ORDER**

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:01p.m. by Chairman Sonny Sarceda at the COSSA office board room. The following persons were in attendance:

Jim Norton	Superintendent	Parma
Jeff Dillon	Superintendent	Wilder
Craig Woods	Superintendent	Notus
Shelley Shenk	Trustee	Homedale
Betty Ackerman	Trustee; Vice Chairman	Marsing
Robert Godina	Trustee	Parma
Sonny Sarceda	Trustee; Chairman	Wilder
Jennifer Brock	Trustee	Notus
Dr. Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Rob Sauer, Homedale Superintendent and Norm Stewart, Marsing Superintendent.

Guests: Matt Rehl, CRTEC PTE/Short Term Training Coordinator; Joetta Fulgenzi, CEA Representative and Jeb Bechtel, COSSA Maintenance Supervisor.

**APPROVE AGENDA**

Betty Ackerman moved to approve the agenda as presented. Jennifer Brock seconded the motion. Motion carried.

**APPROVE MINUTES**

Betty Ackerman moved to approve the regular minutes of January 21, 2014 as presented. Jennifer Brock seconded the motion. Motion carried.

**BILL SCHEDULE**

Jennifer Brock moved to approve the bill schedule as presented. Betty Ackerman seconded the motion. Motion carried.

Jeff Dillon arrived at this time.

**PERSONNEL REPORT**

Chairman Sonny Sarceda moved the discussion of the CEO Evaluation results to Executive Session.

Betty Ackerman moved to approve the ratification of new hire Briana Vanderwoude as Psycho-Social Rehabilitation Specialist at Notus & Wilder TLC program. Robert Godina seconded the motion. Motion carried.

## **OLD BUSINESS**

Discussion was held regarding the potential revision option to the Professional-Technical funding formula that was presented at the last board meeting. No decisions were made.

Joetta Fulgenzi arrived at this time.

Dr. Nevill passed out a summary listing the bid amounts for the remodel of the Greenleaf property. He made the recommendation that the board accept the lowest bid of \$41,336.86 which was made by Treasure Valley Remodel. Betty Ackerman recused herself from voting due to being related to someone within the bidding companies. Jeff Dillon moved to approve the above recommendation as presented. Jennifer Brock seconded the motion. Motion carried.

Dr. Nevill stated that even though the financial report currently shows that the Short Term Training account is in the red that the donations made to the COSSA Foundation to give to the Short Term Training programs would indeed put the account in the black. Matt Rehl stated that he has a meeting set up with Plexus to see about providing a hand soldiering class for their employees.

## **NEW BUSINESS**

CEA No additions to the submitted report.

Business Office No additions to the submitted report.

Special Services Report No additions to the submitted report.

Administrative /Professional-Technical/COSSA Academy No additions to the submitted report.

## **COSSA BOARD POLICIES**

Policies – First Reading First Reading was held on Policy 410 – Student Driving Privileges. Craig Woods moved to send the above policy on to a second reading. Betty Ackerman seconded the motion. Motion carried.

Policies – Second Reading No policies to review this month.

## **EXECUTIVE SESSION**

Chairman Sonny Sarceda announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 67-2345 (1)(b). After a full and complete discussion upon motion duly made by

Betty Ackerman and seconded by Jennifer Brock the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency recessed from a public meeting into executive session pursuant to Section 67-2345 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 67-2345 (1)(b). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder-Aye, Notus-Aye, Parma - Aye, Marsing- Aye, Homedale-Aye Chairman Sarceda declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 67-2345 Idaho Code, directly thereupon convened into an executive session at 7:00 p.m. on the 18<sup>th</sup> day of February 2014 at the COSSA office board room, Wilder, Idaho in order to consider personnel and student issues as authorized by Section 67-2345(1)(b), Jim Norton, Jeff Dillon, Craig Woods, Shelley Shenk, Betty Ackerman, Robert Godina, Sonny Sarceda, Jennifer Brock, Dr. Harold Nevill, Diana Zigars and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 7:25 p.m. Chairman Sonny Sarceda reconvene into open session.

Discussion was held with Dr. Nevill regarding the Director Evaluation. A copy of the evaluation will be placed in Dr. Nevill's personnel file as required by Idaho code.

Jeff Dillon moved to approve the re-admittance of "Student 2013-28" to COSSA Academy for the 4<sup>th</sup> quarter upon completion of the school work already given to the student. Said school work must be completed with at least a 70% grade and the student must show verification of no additional trouble outside of school. If the above conditions are met said student will be approved for re-admittance at 4<sup>th</sup> quarter and placed upon a strict behavioral contract. If the above conditions are not met the administration may deny re-admittance to said student. Betty Ackerman seconded the motion. Motion carried.

Jennifer Brock moved to approve the re-admittance of "Student 2013-28" to COSSA Academy for the 4<sup>th</sup> quarter upon completion of the school work already given to the student. Said school work must be completed with at least a 70% grade and the student must show verification of no additional trouble outside of school. If the above conditions are met said student will be approved for re-admittance at 4<sup>th</sup> quarter and placed upon a strict behavioral contract. If

the above conditions are not met the administration may deny re-admittance to said student. Robert Godina seconded the motion. Motion carried.

## **ADJOURNMENT**

Chairman Sarceda adjourned the meeting at 7:27 pm.

Respectfully submitted,  
Dawnita Tincher, Clerk