

EXHIBIT A

MEMORANDUM OF UNDERSTANDING

Architect: ARCON Associates, Inc.

Project: Phase II Remodeling Work at Lincoln Hall Middle School

Board of Education of Lincolnwood School District 74 hereby authorizes the Architect to provide professional services for the Project identified herein, which professional services shall be subject to the terms and conditions of the Master Agreement B101 dated June 5, 2014 unless specifically provided otherwise in this Memorandum of Understanding. This Memorandum of Understanding provides specific information for the Project authorized herein and shall only apply to that Project identified herein.

LOCATION/ DESCRIPTION OF PROJECT	<p>PHASE II - REMODELING Lincoln Hall Middle School 6855 N. Crawford Avenue Lincolnwood, IL 60712</p> <p><u>BUILDING REMODELING – Approximately 26,800 SF to be Remodeled as noted below:</u></p> <ul style="list-style-type: none">• Science Rooms 3,581 SF• Expressive Arts (Band, Music, Orchestra) 6,665 SF• Restrooms 470 SF• Corridors and Storage / Mechanical Areas 5,871 SF• Fitness Center 1,855 SF• Gym (ceiling and floor) 6,400 SF• Classrooms (Math and Health) 1,958 SF
SCOPE OF SERVICES, INCLUDING CONSULTING SERVICES TO BE PROVIDED BY ARCHITECT	<p>Consistent with the terms and conditions of the AIA Document B101-2007 “Standard Form of Agreement Between Owner and Architect”, entered into by the parties dated June 5, 2014, ARCON will provide the Basic Services set forth in Article 3 of said agreement and such other services as are specifically detailed in this Exhibit.</p> <p>Engineering Disciplines Include Civil, Landscape Design, Structural, Mechanical and Electrical.</p> <p>Construction Phase ARCON will perform a Substantial Completion inspection and prepare a punch list for work to be completed.</p>

ARCHITECT'S CONSULTANTS	ARCON shall engage the following consultants: AMSCO Engineering – MEP 20/10 Engineering - Structural Manhard Consulting - Civil
ARCHITECT'S COMPENSATION	The Architect shall be compensated for Basic Services in the amount of 7.5% of the Cost of the Work.
PROJECT SCHEDULE	Design / Construction Document Phase: May 15 – September 15, 2015 Drawings Out-to-Bid: December 22, 2016 Bids Due: January 19, 2017 Board Approval of Bids: TBD by the parties Construction: Commencement no later than June 19, 2017 Substantial Completion not later than August 14, 2017 Final completion no later than August 31, 2017
PROJECT BUDGET	CONSTRUCTION BUDGET: \$5,000,000
OTHER PROJECT INFORMATION	Budgeting and Project scheduling services shall be performed by the Owner's Construction Manager, Z3 Solutions, Des Plaines, Illinois; however, ARCON shall review and approve those portions of the Project schedule prepared by Z3 Solutions that are applicable to its services. ARCON shall review the entire Project schedule prepared and periodically updated by Z3 Solutions.
OWNER'S PROJECT REPRESENTATIVE	Robert Ciserella, Business Manager/CSBO
OWNER'S CONSULTANTS	The Owner shall engage the following consultants: Land Surveyor: TBD Other Consultants: TBD Environmental: United Analytical Services
ADDITIONAL SERVICES AUTHORIZED	None at the time of execution.
SITE OBSERVATION	The Architect shall visit the site in accordance with Article 3.6.2.1, as necessary dependent upon construction activity, but not less than twice (two times) weekly, for the duration of the construction phase.
COMPLETION OF ARCHITECT'S SERVICES	If the Construction Phase services required for the Project have not been completed within sixty (60) days of the date of Substantial Completion through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as an Additional Service.

OWNER

ARCHITECT

Board of Education of Lincolnwood School

ARCON Associates, Inc.

District No. 74

By:_____

By:_____

It's:_____

It's:_____

WMS/dls

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