

Policy EB: Building and Grounds Management

Status: DRAFT

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Buildings and Grounds Management and Maintenance

Management of Buildings and Grounds

This school board has the power, authority, and duty to be the custodians of real and personal school property and to manage, control and care for same, both during the school term and during vacation.

The Board recognizes that the school plant serves as a vehicle in the implementation of the total educational program, providing the necessary facilities for delivering planned instructional programs and services within a safe, comfortable, physical environment.

The administrative staff is charged with keeping each school plant clean, attractive and in good repair. Rooms and specialized areas shall be available and equipped to provide for scheduled instructional activities. Appropriate furniture and storage areas shall be made available for the support of the planned instructional program.

The Superintendent is responsible to the Board for the maintenance and security of all equipment and properties of the school district.

All new construction sites/buildings and addition to existing buildings must have prior approval from the school board.

Maintenance of Buildings and Grounds

The Jackson County School District operates in accordance with a five-year plan which is annually reviewed and which addresses specific actions to improve the quality of education provided by the district.

The school board shall be the custodian of real and personal school property and to manage, control and care for same, both during the school term and during vacation, as provided for in Section 37-7-301(C).

The school district shall provide facilities that are safe, clean, and functional. The grounds shall be adequately maintained for the educational and recreational program of the students, and the overall requirements for providing such grounds shall be continually reviewed.

Inspection tours will be conducted once each month during the school year by the building principal or his/her designee. The inspection will be conducted according to the district's Maintenance/Facilities Status Checklist. Correction of discrepancies will be the responsibility of the principal or his/her designee.

The building principal will submit a copy of the Maintenance/Facilities Status Checklist to the Assistant Superintendent of Support for the respective attendance center or to his designee. The school board, accompanied by the principal and/or Superintendent, will conduct at least one inspection tour of each school during the school year. During the board tour, the Board may hold a meeting(s) with teachers and students. After the inspection is completed, a list of discrepancies will be given to the principal who will submit a status report of corrective actions to the Superintendent and Board every thirty (30) days until all discrepancies have been corrected.
