

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Painted Sky

ESTIMATED NUMBER OF STUDENTS: 7

NAME OF SCHOOL GROUP/CLUB/ENTITY: Odyssey of the Mind

STAFF ADVISOR(S)/CHAPERONES: Brianne Ronnie, Ryan and Marla Ayers, Toby and Rebecca Ford, William and Jennifer Pike, Paul August, Dan and Erica Rokop, Eric Larsen

ABSENCE: # Days 0 Sub Required: Yes No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Odyssey of the Mind Worlds

DESTINATION OF TRAVEL: Ames, Iowa

DATES OF TRAVEL: 5/23 -5/27/2012

ACADEMIC BENEFITS TO STUDENTS: Teamwork, bigger picture thinking, creative problem solving

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Airlines

Are expenses paid from any of the following accounts? Auxiliary Tax Credits Club Funds
Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

| | APPROX. COST | BUDGET CODE |
|----------------|--------------|---------------------------------|
| Registration | <u>0</u> | _____ |
| Transportation | <u>5400</u> | <u>530-00-100-3400-114-6519</u> |
| Meals | <u>2390</u> | <u>850-00-100-1001-114-6892</u> |
| Lodging | <u>2390</u> | <u>530-00-100-1001-114-6892</u> |
| Substitutes | _____ | _____ |

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SCHOOL: Coronado K-8

ESTIMATED NUMBER OF STUDENTS: 6

NAME OF SCHOOL GROUP/CLUB/ENTITY: Coronado K-8/Odyssey of the Mind

STAFF ADVISOR(S)/CHAPERONES: Gerad Ball, Lori Ball & Darlene Rowe

ABSENCE: # Days 1 Sub Required: Yes No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Odyssey of the Mind World Finals 2012

DESTINATION OF TRAVEL: Iowa State University- Ames, Iowa

DATES OF TRAVEL: May 23- 27 (competition May 23 - May 26, 2012)

ACADEMIC BENEFITS TO STUDENTS: Students compete in creative, problem solving events designed to build 21st century skills and leadership potential.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Air

Are expenses paid from any of the following accounts? Auxiliary No. Tax Credits Yes. Club Funds No. Parent Organization No.

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

| | APPROX. COST | BUDGET CODE |
|----------------|-------------------|---------------------------------|
| Registration | <u>\$4,779.00</u> | <u>526-00-100-1001-115-6892</u> |
| Transportation | <u>\$4,609.80</u> | <u>526-00-100-1001-115-6519</u> |
| Meals | <u>\$0.00</u> | <u>included in registration</u> |
| Lodging | <u>\$0.00</u> | <u>included in registration</u> |
| Substitutes | <u>\$107.00</u> | <u>526-00-100-1001-115-6113</u> |
| TOTAL | <u>\$9,495.80</u> | |

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No.
IF SO, SOURCE & AMOUNTS: N/A

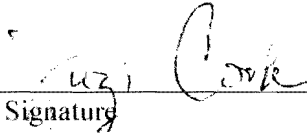
HOW ARE CHAPERONE EXPENSES PAID? Tax Credit


COST TO EACH STUDENT \$ \$0.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? _____

FUNDING SOURCE(S): Tax Credit

FUNDRAISING ACTIVITIES PLANNED (If applicable):
N/A

SUBMITTED BY:  4-4-12
Signature Date

APPROVED BY: _____ 4-10-12
Principal/Supervisor Date

Associate Superintendent/Superintendent Date

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SCHOOL: **CDO**

ESTIMATED NUMBER OF STUDENTS: 48

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Football**

STAFF ADVISOR(S)/CHAPERONES: **Dustin Peace, Rick Werbylo, Sean Partridge , Tommy Steele, Rick Berkbigler, John Vajaoes , Andy Bayse,**

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **Team camp to Irvine, CA**

DESTINATION OF TRAVEL: **Irvine, CA**

DATES OF TRAVEL: **7/20/12 - 7/24/12**

ACADEMIC BENEFITS TO STUDENTS: _____

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other **Charter Bus**

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Yes Club Funds yes
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

| | APPROX. COST | BUDGET CODE |
|--|---|--|
| Registration | <u>275 per student x 48 = 13,200</u> | <u>850-00-100-3400-282-6892</u> |
| Transportation | <u>3,500</u> | <u>850-00-100-3400-282-6519</u> |
| Meals | <u>1,500</u> | <u>850-00-100-3400-282-6892</u> |
| Lodging <u>included w/ registration</u> | | <u>850-00-100-3400-282-6892</u> |
| Substitutes | _____ | _____ |
| TOTAL | <u>18,200</u> | |

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **no**
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? **Four coaches will be free and the rest will be paid from club account.**

COST TO EACH STUDENT \$ **Students will be required to fundraise 400 each.**

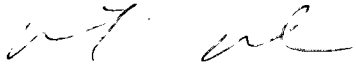


HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Fundraising activities for our program ads and banners will be used for kids to raise the money.**

FUNDING SOURCE(S): **club money**

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Selling program ads for the upcoming season.

Selling banners for the upcoming season

| | | |
|---------------|---|-------------------|
| SUBMITTED BY: |  | <u>3-8-12</u> |
| | Signature | Date |
| APPROVED BY: |  | <u> </u> |
| | Principal/Supervisor | Date |
| |  | <u>4-17-12</u> |
| | Associate Superintendent/Supintendent | Date |