

*Duluth Campus*

*College in the Schools  
Office of the Registrar*

*139 Darland Admin Bldg  
1049 University Drive  
Duluth, Minnesota 55812*

June 18, 2019

Gail Netland, Director of Curriculum & Instruction  
Duluth Public Schools  
215 North 1<sup>st</sup> Avenue East  
Duluth, MN 55802

Dear Gail:

The Memorandum of Agreement between the University of Minnesota Duluth and Independent School District 709 for 2019-2020 is enclosed for signatures. Please review the addendum and make any necessary changes. Return the document with signatures to me at the address below as soon as possible. A copy of the Memorandum will be returned to you after I obtain the remaining signature.

In addition, UMD College in the Schools concurrent enrollment statistics for the two high schools in your district are attached. Enrollments and fees for FY19 and FY18 are tabulated; also included is the Minnesota Department of Education reimbursement data for 2017-2018.

Thank you for partnering with UMD's College in the Schools program. You and your dedicated teachers provide rigorous learning opportunities for your students. We appreciate your working with us to enhance the education of Minnesota students.

Sincerely,



Barbara Perushek, Ph.D.  
Director, College in the Schools Program  
139 Darland Administration Building  
1049 University Drive  
Duluth, MN 55812-3000  
218-726-6938  
bperushe@d.umn.edu

Enclosures: Memorandum of Agreement 2019-2020  
District UMD CITS Statistics

**MEMORANDUM OF AGREEMENT  
between the University of Minnesota Duluth  
and Independent School District 709**

**Term of Agreement: 2019-2020**

By this agreement, the University of Minnesota Duluth, College in the Schools (CITS) and the Duluth Public Schools (ISD 709) agree to partner in the delivery of UMD approved coursework to qualified junior and senior students.

The Duluth Public Schools will:

- Provide the UMD approved curriculum, instruction, textbooks, and facilities for the courses, and pay all expenses involved in instruction of the courses;
- Coordinate student records and class rosters with UMD Office of the Registrar administration;
- Advise students in the program and coordinate CITS program curriculum and courses with UMD Office of the Registrar administration; and
- Agree to partner with UMD CITS for academic year 2019-2020.

With the coordination of the Office of the Registrar and CITS program staff, UMD will:

- Provide NACEP accredited UMD College in the Schools program and UMD CITS course offerings to the Duluth Public School's qualified junior and senior students for UMD credit taught by UMD approved teaching specialists;
- Coordinate CITS registration, provide assistance to CITS students and teachers to access UMD resources, and provide academic oversight of the program; and
- Facilitate all internal UMD administrative/academic duties, including program assessment and evaluation.
- Select and support CITS faculty mentors who provide professional development to and collaborate with UMD CITS teaching specialists;
- Facilitate access to UMD student/faculty benefits and services, including: Internet/email, UMD Library services, UCard, and others; and
- Share CITS survey and research information.

Both parties will agree to perform within the requirements of the Minnesota Data Practices Act, Minnesota Statutes, Chapter 13, in handling all data relative to this agreement.

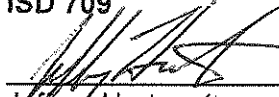
UMD will charge \$92 per student, per course based on the UMD CITS class lists printed after the UMD student course cancellation/add deadlines (see Addendum A for course listing). UMD will bill ISD 709 three times yearly, in December, late January and April. Bills are payable within 30 days.

CITS courses offered in the Duluth Public Schools may be amended and/or expanded in each succeeding year.

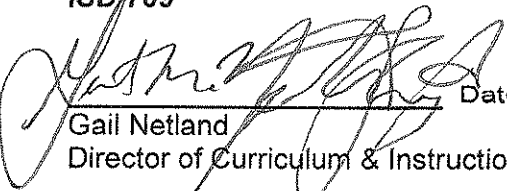
**UMD**


\_\_\_\_\_ Date \_\_\_\_\_  
Gerald Pepper  
Associate Vice Chancellor for Academic Affairs

**ISD 709**

  
\_\_\_\_\_ Date 6/25/19  
Jeffrey Horton  
Assistant Superintendent

**ISD 709**

  
\_\_\_\_\_ Date 6-21-19  
Gail Netland  
Director of Curriculum & Instruction

  
\_\_\_\_\_ Date 6/26/19  
William Gronseth  
Superintendent

\_\_\_\_\_ Date \_\_\_\_\_  
Rosie Loeffler-Kemp  
School Board Chair

01-211-005-000-200

**ADDENDUM A**  
**2019-2020 List of UMD CITS Courses**  
**To Be Offered in ISD 709**

<b>Course Title</b>	<b>Course #</b>	<b>Credit</b>	<b>CITS Teachers</b>
Calculus I*	MATH 1296	5	William Garnett Peter Graves Timothy White
Economics and Society	ECON 1003	3	Michael Devney Richard Updegrave
Introduction to Literature	ENGL 1907	3	Carla Harrold Greg Jones
Weight Training	PE 1616	1	Joseph Hietala
Introduction to Sociology	SOC 1101	4	Catherine Nachbar
Intermediate Spanish I	SPAN 1201	4	TBD** Kimberly Kroll Strukel
Intermediate Spanish II	SPAN 1202	4	TBD** Kimberly Kroll Strukel
College Writing	WRIT 1120	3	Stephanie Mickle Stuart Sorenson
	<b>Total</b>	<b>27</b>	

\*All-Year

\*\*Pending approval

# Duluth School District #709 UMD CITS Statistics

May 10, 2019

**FY19**

Enrollments are duplicated				UMD CITS Fall 2018		Two High Schools: Denfeld and East
	Total Final Enrollment	Total Sections	Credit Hrs	MOA Billing	Savings to Students	
Denfeld	110	5	429	\$10,120.00	\$198,266.64	2018-2019 Undergraduate Tuition \$462.16 per credit
East	269	11	1039	\$24,748.00	\$480,184.24	
<b>Grand Total</b>	<b>602</b>	<b>25</b>	<b>2200</b>	<b>\$34,868</b>	<b>\$678,450.88</b>	

Enrollments are duplicated				UMD CITS Spring 2019	
	Total Final Enrollment	Total Sections	Credit Hrs	MOA Billing	Savings to Students
Denfeld	82	4	255	\$7,544.00	\$117,850.80
East	141	5	477	\$12,972.00	\$220,450.32
<b>Grand Total</b>	<b>602</b>	<b>25</b>	<b>2200</b>	<b>\$55,384</b>	<b>\$1,016,752.00</b>

**FY18**

Enrollments are duplicated				UMD CITS Fall 2017		Two High Schools: Denfeld and East
	Total Final Enrollment	Total Sections	Credit Hrs	MOA Billing	Savings to Students	
Denfeld	114	6	384	\$10,488.00	\$177,469.44	2017-2018 Undergraduate Tuition \$457.54 per credit
East	299	12	1138	\$27,508.00	\$525,938.08	
<b>Grand Total</b>	<b>550</b>	<b>25</b>	<b>1943</b>	<b>\$37,996</b>	<b>\$703,407.52</b>	

Enrollments are duplicated				UMD CITS Spring 2018	
	Total Final Enrollment	Total Sections	Credit Hrs	MOA Billing	Savings to Students
Denfeld	14	1	56	\$1,288.00	\$25,880.96
East	123	6	365	\$11,316.00	\$168,688.40
<b>Grand Total</b>	<b>550</b>	<b>25</b>	<b>1943</b>	<b>\$50,600</b>	<b>\$897,976.88</b>

## Minnesota Department of Education Concurrent Enrollment 2017-2018 Aid Calculation

- o State reimbursement for concurrent enrollment 2017-2018 was \$52.48 /student /course.
- o Total reimbursement for ISD #709 was \$82,809.65 for 1,578 concurrent enrollments (all providers).
- o ISD #709 UMD College in the Schools total enrollment for 2016-2017 was 550.
  - o Total reimbursed for UMD CITS courses (550 x \$52.48) \$28,862.68
  - o Fees paid to UMD as per MOA 2016-2017 \$50,600.00
- o 2017-2018 cost to ISD #709 as per MOA was \$37.99 per student per course.

Statistics Compiled from a Report Generated by MDE 04/15/2019  
(funds have not been dispersed for 2018-2019)