



## NORTH SLOPE BOROUGH SCHOOL DISTRICT

### MEMORANDUM

**TO:** Qaiyaan Harcharek, President  
Members of the School Board

**THROUGH:** Pauline Harvey, Superintendent <sup>DS</sup> PH

**FROM:** Chelsie Overby, Board Secretary <sup>DS</sup> CO

**DATE:** June 25, 2021

**SUBJECT: Board Calendar of Events Revision**

**Memo No. SB21-189**  
(Action Item)

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#### NSBSD Strategic Plan Goal:

2.0 Community Engagement: Foster collective responsibility, commitment, and trust between the school and community.

2.1 Communication: Advance on-going 2-way communication, participation, and interaction within the school and between the school and community, building the bridge of trust.

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support the long-term stability of the district.

#### Issue Summary:

The Board shall adopt a yearly calendar specifying the date, time, and place of each regular meeting. Each month, the Board holds a work session at 9:00 am and a regular meeting at 1:00pm unless otherwise stated once posted and notified. The regular meetings are usually held the first Thursday after the North Slope Borough Assembly meeting held on the first Tuesday; however, there are occasionally scheduling conflicts and the recommendations for these date changes are noted below.

#### Recommendation:

On the calendar, the following dates, in sequential order, have a scheduling conflict and a recommended date change:

October – This month includes the elections that requires the Board to reorganize within seven (7) days after the certification of elections results. The committee is normally held the second Tuesday in the month.

- The recommendation is to hold the regular meeting as planned on October 7, 2021 and hold a special meeting within the seven (7) business day time frame of the second Tuesday on October 20, 2021 between the Elders & Youth Conference and NIEA Annual Convention the appointed Board members travels to annually.

November – Every year, the Board of Education budgets for all Board members to attend the AASB Annual Conference that will be held on November 4-7, 2021. This normally conflicts with the regular meeting held on the first Thursday.

- The recommendation is to hold the meeting on November 10, 2021 to allow for: travel home/to Utqiagvik; Observation of Inuit Day (November 7, 2021) for staff and the AASB Board of Directors meeting on November 8 in case a member on our Board is selected. This meeting may also be held on November 9 or 11, however, members may still be traveling and/or it may not be as cost effective should members attend the meeting in-person.

December – The Association of Alaska School Boards is holding their Winter Boardmanship Academy on December 10-11, 2021 for professional development for Board members as recommended in Board Policy conflicting with the first Thursday, after the first Tuesday.

- The recommendation is to hold the meeting on December 3, 2021. While the meeting is held prior to the North Slope Borough Assembly meeting, it is held after the Ilisaġvik College’s meeting on December 1-2, 2021 to be cost effective and time efficient for our members involved in the meeting.

March – This is a suggested month for the Board of Education to host their regular meeting in a village.

- The recommendation is, depending on the village, hold a work session a day or two before traveling for the regular meeting in a village and have time available to visit the community; or hold it all in one day and extend travel for an extra day in the village

**Background:**

Meetings of the Board are conducted for the purpose of accomplishing district business. A meeting of the Board shall consist of any gathering of the members of the Board when more than three members of the Board, or a majority of the members, whichever is less, are present and collectively consider a matter upon which the Board is empowered to act.

**Proposed Motion:**

“I move that the NSBSD Board of Education approve the 2021-2022 Board Calendar of Events as described in Memo No. SB21-189.”

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Vote: \_\_\_\_\_

**Proposed Motion: w/ Changes**

“I move that the NSBSD Board of Education approve the 2021-2022 Board Calendar of Events with the following date changes: (Ex: (mm/dd/yyyy), Meeting Type, Location)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_