

Three Rivers School Board of Directors met for a work session, Tuesday, November 5, 2013 at the District Administrative Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon at 7:00 p.m.

PRESENT: Ron Crume, Chairperson of the Board, Zone IV
Kate Dwyer, Member of the Board, Zone I
Danny York, Member of the Board, Zone II
Kara Olmo, Member of the Board, Zone III
Patricia Adams, Superintendent-Clerk
Stephanie Allen-Hart, Director of Student Services
Dave Valenzuela, Director of K-12 Education and Technology

PRESENT

ABSENT: Ron Lengwin, Member of the Board, Zone V

ABSENT

Also Present: Dennis Misner/North Valley HS Principal, Ruth Kingsland/The Daily Courier, Lisa Cross/District Accountant, Nellie Wildey, Sherry Zottola, John George/Fleming MS Principal, Rachael George/Lorna Byrne MS Principal, Damian Crowson/Lincoln Savage MS Principal and Shelly Quick/Recording Secretary.

ALSO PRESENT

Board Chair Ron Crume called the meeting to order at 5:05 p.m. and led the audience in the Pledge of Allegiance.

CALL TO ORDER

Board Chair Ron Crume presented the Consent Agenda. All items on the Consent Agenda may be approved by a single motion unless a member of the Board or the Superintendent requests an item be removed and voted on separately.

CONSENT AGENDA

Member Olmo made a motion to approve the Consent Agenda as presented. Member Dwyer seconded and the motion passed unanimously.

District Accountant Lisa Cross presented the recommended Budget Calendar. She pointed out that April 22, 2014 is the recommended first committee meeting. The second date would be to have the budget approved by the Budget Committee by May 13, 2014.

BUDGET CALENDAR

Ms. Cross explained that there are two positions open on the Budget Committee. Board policy requires that we publish the openings in the newspaper, we will have an application online. We are not required to fill those positions by people who live in the zones, but in our policy there is a preference if there is a candidate for living in that zone they would like it filled from that zone; otherwise we can go with anyone within the district. Both members whose terms expired stated they had no interest in returning this year. The published applications will be due by December 12th. Interviews to be conducted in January (work session or board meeting) and new members appointed at the February meeting.

BUDGET COMMITTEE POSITIONS/OPENINGS

Director David Marshall reported that even though he and Jann have put a fair amount of time and effort into researching possibilities for Jerome Prairie, it is not an exhaustive look at anything associated with Jerome Prairie—they did not want to spend a great deal on alternatives that the board may not even want to consider.

JEROME PRAIRIE REPORT

JEROME PRAIRIE
REPORT (CONT.)

David Marshall presented questions previously asked from the facilities point of view. Jann Taylor will then address the possibility of locating alternative education programs at the Jerome Prairie school.

The questions previously asked include:

- ◇ If Jerome Prairie could be used as the District Office?
- ◇ Can Jerome Prairie be used to house Support Services?
- ◇ Can the Jerome Prairie site be sold or leased?

Mr. Marshall presented the specifications for the current District Office. He summarized that it would be possible that some of the District Office functions could be relocated to the Jerome Prairie site, although there are many caveats associated with it. These operations would include: print shop, warehouse, courier and delivery services; custodial manager. He cautioned the cost of moving any function has not been looked at. The Facilities Committee does not believe that the administrative staff of the District Office could be relocated effectively or efficiently.

He explained that Support Services operations sit in three different buildings on about 2-1/2 acres on Ringuette Street. It is possible that school transportation could be relocated and perhaps be more efficient located at Jerome Prairie. Jerome Prairie is the geographical center of the district. All of the buses could fit on the same location. The maintenance and wash sheds could be relocated.

Moving the Maintenance operations or Food Services were not viable options to move to the Jerome Prairie site.

Mr. Marshall explained that of the three properties (District Office/New Hope, Ringuette and Jerome Prairie), Ringuette is the most attractive of the three properties to sell, mostly due to its location by the fairgrounds.

Member Crume asked if it is the district's responsibility to take care of First Student? Does First Student rent the Ringuette facility from the district? Mr. Marshall will look into the contract and agreement and report back to the board.

It was the opinion of the two appraisers that he spoke with that the Ringuette property is the most attractive property to sell. They did not see much potential interest in the Murphy or Jerome Prairie properties. Jerome Prairie could potentially be valuable if it could be rezoned. The approximate cost to bring Jerome Prairie to life is \$689,000 (painting, roofs, siding/windows, electrical/lighting, grounds, restrooms and boiler replacement). It would be a minimum cost of \$206,000-\$250,000 to move someone to that location.

Member Crume stated that he has spoken with a couple of realtors. For the Ringuette property, the assessor has it valued at \$2 million; a lot of that was based on the fact that it was taken into some medical zoning and some of the plans for Asante back several years ago. The Assessors evaluation now is that next year the assessed value of that property will go down to \$1 million. With the comparables of some properties that have sold around that location, the Best Used Car lots, both of the realtors that he has talked to that have prepared CMA's, and have talked to also appraisers feel that the Ringuette property is worth around \$950,000 to \$1 million. There is an issue with the property as far as easement—he asked if anyone know about the easement? Director Breckner responded that we can research and go back through the property and liability records or the blueprints that are in the maintenance office. Mr. Crume added that property could be attractive to some of the adjacent properties like Colvin Oil, but the big question is the

easement which needs to be looked into. Member York asked what the property was zoned. Mr. Crume responded that he was not sure, but believes it is 'General Commercial.' The two realtors he had prepare CMA's were Michael Masters from ReMax and Lordaditch Ranch and Home Real Estate. They spoke with the tax assessor and a commercial appraiser. As far as the Jerome Prairie property, the realtors felt that would be an attraction to some people such as a non profit or a church facility. Their estimates of the property were anywhere from \$320,000 to \$450,000. Michael with ReMax felt it was more towards the \$450,000 range with the buildings as they are now.

Mr. Crume then asked what if the District Office were to move to Jerome Prairie? Then have the Print Shop stay here and move maintenance to the District Office property? He believes the square footage figures that were quoted were adequate. Member York added that Jerome Prairie has a different layout which would not facilitate changing over to offices. Mr. Crume stated that the interior walls could be penetrated and put doors and hallways through those—it is a pretty long building. He believes it's doable. Director Breckner stated there are a couple of other things that need to be considered. There are requirements in terms of file storage—there is a large vault here at the District Office that we are able to store records and the renovating of the space to be offices.

Member Olmo stated that in looking at the service area for our district, she would be hesitant to want to sell Jerome Prairie because it is such a good location for our district. Understanding it wasn't serving our need as an elementary school, but in consolidating down from three to two properties would be in favor of Jerome Prairie and the District Office or Jerome Prairie and Ringuette because of its location in our district. Trying to figure out how we could consolidate the District and Jerome Prairie and potentially have Ringuette available for sale might be in the district's best interest.

Superintendent Adams recommended at this time the Board listen to Jann Taylor regarding the alternative education programs, as that is another option of how to use the Jerome Prairie facility that the board asked about. When you are talking about financial that could have an ADM impact.

Jann Taylor reviewed what alternative education currently looks like in our district. We currently have 130 students in charter programs outside of the district (Oregon Connections Academy, Oregon Virtual Academy and Logos). We currently have 162 students in district sponsored charter schools (Sunny Wolf and Woodland Charter). There are 14 students in district-placed alternative education programs contracted by the district (InnSight/Court School and RCC GED). There are currently 239 students registered as homeschoolers with the ESD. We have 8 students who receive home tutoring due to medical or IEP. We have 24 students participating in district On Line program. There are 11 students in the GED program and lastly we have 5 students being served by the district Pregnant and Parenting program. The district also has the Merlin Alternative Center (MAC) which currently has about 42 students. Ms. Taylor then reviewed the current service model for alternative education in Three Rivers School District. She pointed out the services offered and the areas of need. It was identified that there is a major need of alt ed services in the Illinois Valley.

Ms. Taylor then moved on to a comparison to Jerome Prairie as an alternative education site to the Merlin Alternative Center (MAC) along with some of the pros and cons. MAC currently uses 4 classrooms, an office space and the cafeteria on the Merlin facility. There is room at Jerome Prairie to relocate MAC in the JP area identified as 'Additional Classrooms' on the map. One of the challenges would be technology. Another benefit would be having access to a gym as well as a kitchen and cafeteria—potential for some level of an elective culinary program. One of the 'cons' of moving the program to Jerome Prairie would be the difficulty to provide supervision of students.

JEROME PRAIRIE
REPORT (CONT.)

Another potential plus for Jerome Prairie is the central location which would make it feasible to transport IV students to Jerome Prairie and have one district alternative center. There is room at Jerome Prairie to consolidate GED prep and GED testing on the same site. There is also room to expand the alternative education model at JP and potentially even partner with RCC in the future.

Superintendent Adams stated that Jann Taylor and David Marshall were asked to provide enough information for the Board to determine how much further they would like to go with this. They both could have spent another exorbitant amount of hours, but before going any deeper they wanted to give the Board enough peripheral information so that they could look at a direction of how much further they want to go. Are we in the business of facilities—or are we in the business of educating kids? Which of the options presented best will best fit the vision and mission of this Board and their board goals. Where would the board like these individuals to go from here? What direction would they like to go and what other questions would they like answered? How much more would they like investigated—as this an initial step in the conversation about Jerome Prairie.

Board Chair Crume responded that they wanted to determine what to do with the Jerome Prairie property and do we have another piece of property that we could possibly sell to help alleviate some of the financial stress in the district. Then, there was always the question of something like a vocational school for our district. We have seen the decline in the vocational classes in the high schools. John George responded that in terms of providing vocational programs at Jerome Prairie, while it may be feasible, it would require some infrastructure and it would take a transfer of resources from buildings. There is a possibility of a funding opportunity through a potential revitalization grant through the State Department of Education.

Member Dwyer asked when we look at potentially drawing homeschool students into the Online program, having to drive a long distance for their weekly check in could be a deterrent, especially for those home-schooling in the Cave Junction area. A discussion was held regarding the transportation issues the Illinois Valley students have to deal with and how the distance they have to travel could have a potential success in the alternative education program. Ms. Taylor agreed that for the Online Plus programs we would still need to have that satellite in each of the attendance areas.

Superintendent Adams stated that either direction has financial implications for the Board to address. From the facilities standpoint that has a financial implication of the sale, the relocation, the preparation of a relocation and even if the Board was to move to the direction of further educating our alternative options for kids—that is a financial implication as well. We draw more ADM, but there has to be money up front to prepare for this program as well. She suggested that they continue to pursue these options and get more information. She asked the Board if they would like more information on the financial obligations of the options available?

Members of the Board responded that they need more information but it is tough to determine which way to go. The Board had some discussion regarding the various options.

Board Chair Crume asked Jann Taylor to assemble a team (John George, Casey Alderson, Dennis Misner and Daye Stone) with input from Dale Fisher and Brent Workley. Is it possible, is it feasible and does it make sense? It was the consensus from the Board to look ahead at a possible alternative education center at Jerome Prairie. Superintendent Adams will work with Jann Taylor to put together a team to explore a team to explore all questions brought up.

Superintendent Adams brought forward policies for the second reading. She informed the Board that they could take action tonight, or could take it at the next board meeting as well. She then reviewed each policy individually:

POLICIES—SECOND
READING

- ECAAA/GACA *Employee Identification Badge System*. A new policy for the district. Member Dwyer asked that the policy state what is supposed to be on the badge (identification picture, ID number and location specification)
- KGB *Public Conduct on District Property*. A new policy. Specifically identifies public conduct on district property and has helped administrators.
- KL *Public Complaints*. The highlighted section are the changes. Identified the progressive complaint process. The highlighted “Administrators will develop procedures to investigate” is new language.
- KL-AR *Public Complaint Procedure*. Administrative regulations for KL.
- JFCF *Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence -Student*. Teen dating violence is the addition to this policy. Highlighted section is new language.
- JFCF-AR *Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence Complaint Procedures—Student*. Administrative regulations for JFCF.
- GBNA *Hazing/Harassment/Intimidation/Bullying/Menacing—Staff*. Same as previous policy that was revised, but this is how it applies to staff.
- GBNA-AR *Hazing/Harassment/Intimidation/Bullying/Menacing Complaint Procedures—Staff*. Administrative regulations for GBNA.
- GBNAA/JFCFA *Cyberbullying (To be deleted-Replaced by policy JFCF)*. This policy to be deleted as it is being replaced by revised policy JFCF.

Member Crume stated that since there are two board members not here, that he would like to carry the policies forward for a third reading and give the opportunity for public comment at the next board meeting and have on the agenda as an action item on November 19th.

Member Dwyer added she would like to see some signage on the school grounds regarding no dogs as soon as the policy is approved.

Adjourn at 7:05 p.m.

Ron Crume
Chairperson of the Board

Patricia Adams
Superintendent-Clerk