

**BEMIDJI AREA SCHOOLS
BEMIDJI, MINNESOTA**

DATE: JANUARY 22, 2024

TO: BOARD OF EDUCATION, ISD #31

FROM: ASHLEY EASTRIDGE, CPA, DIRECTOR OF BUSINESS SERVICES

**SUBJECT: FIRST READING OF REVISED POLICY SBR 600-30-1: FACILITY
 AND EQUIPMENT USE POLICY**

COMMENTS:

In June of 2021 the facilities use policy was revised in its entirety to reflect the District's current practices at that time, better define the different tier groups, address personnel fees and slightly increase the facilities and equipment fees to be more in line with our peer districts. Now that the policy has been in place for a couple of years, we revised policy 600-30-1: Facility and Equipment Use to make minor changes to address or clarify certain areas that have experienced confusion and some general cleanup.

We received input from several different staff members across the District including, principals, secretaries, athletic directors, broadcast & auditorium technician, plant operations and our safety manager.

This policy was reviewed by the policy committee and is recommended for approval.

ACTION:

The motion was offered by _____, seconded by _____
and, carried () to approve the first reading of revised SBR 600-30-1: Facility and
Equipment Use Policy.