



December 18, 2015

Mr. William Gronseth
Superintendent
ISD#709 - Duluth Public Schools
215 North First Avenue East
Duluth, MN 55802

Dear Mr. Gronseth: ^{BH}

I am pleased to inform you that a grant for \$10,000 from the Community Opportunity Fund for your project/program – “Denfeld DNA FIRST Robotics Team” was approved at the December 16, 2015 meeting.

Enclosed please find our Grant Agreement. If these conditions are acceptable to you, please return the signed and dated document to us as soon as possible. Once the agreement has been received, a check for \$10,000 will be mailed to ISD#709 - Duluth Public Schools.

As we understand the term of this grant to be through June 30, 2016, please submit a Final Project Report, including all requested materials, by August 29, 2016. This Final Report and instructions for its completion, is accessed through the online grant application portal, which you can find through our web site (www.dsacommunityfoundation.com). The report will help us determine the effectiveness of this grant.

We also request that the Community Foundation be credited for this grant in all related publicity materials and that you forward copies of those materials to us for our files. Credit lines should read, “Funded (or Funded in part) by the Community Opportunity Fund of the Duluth Superior Area Community Foundation.”

We are very pleased to be able to help you with your project and wish you continued success.

Sincerely,

Holly C. Sampson
President
Enclosure
C: Benjamin Fehringer

BOARD OF TRUSTEES

- Claudia Scott Welty, *Chair*
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- Holly C. Sampson, *President*

RECEIVED

DEC 22 2015

Office of the Superintendent

Private giving for the public good.
“Fostering generosity, civic engagement, and inclusiveness”
Zeitgeist Arts Building • 222 East Superior Street, Suite 302 • Duluth, MN 55802
P: 218.726.0232 • F: 218.726.0257
info@dsacommunityfoundation.com • www.dsacommunityfoundation.com



**DULUTH SUPERIOR AREA COMMUNITY FOUNDATION
GRANT AGREEMENT**

The undersigned hereby agrees to the following grant conditions:

1. To use the funds only for the designated purpose as described in the grant application and subsequent grant notification letter; to notify the Duluth Superior Area Community Foundation of and obtain its consent to any substantial deviation from said grant application, to use the grant in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued there under; and to not use the funds for any purpose prohibited by law.
2. To maintain its books and records to show, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which, and manner in which, grant funds have been expended. Expenses charged against this grant may not be incurred prior to the date the grant period begins or subsequent to its termination date. The grantee will return any unexpended funds to the Foundation at the close of the grant period.
3. To ensure the grant funds are not used to commit, advocate, facilitate or participate in terrorist acts, to influence legislation, to influence the outcome of any public election, or to carry on a voter registration drive.
4. To permit the Duluth Superior Area Community Foundation, at its request, to have reasonable access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.
5. To return to the Duluth Superior Area Community Foundation any unexpended funds or any portion of the grant which is not used for the purposes specified herein.
6. To recognize the Duluth Superior Area Community Foundation in all publicity materials related to the funded project or program, as specified in the grant notification letter.
7. To submit the Final Project Report, including all requested materials, by August 29, 2016 as specified in the grant notification letter.

Name of Organization: ISD#709 - Duluth Public Schools
215 North First Avenue East
Duluth, MN 55802

Payee: ISD#709 - Duluth Public Schools
215 North First Avenue East
Duluth, MN 55802

Project Title: Denfeld DNA FIRST Robotics Team

Grant Amount: \$10,000 **Fund:** Community Opportunity Fund

Grant Number: 20150947

Printed Name

Signature

Title

Date

~**Please remember** that in order to promptly process your agreement and distribute funds, this form must be signed and returned to the Community Foundation within a month of the date received. An extension may be approved if necessary.

NORTHLAND FOUNDATION

December 21, 2015

Project # 15-16747

Leigh Ann Viche
Lester Park Elementary
5300 Glenwood St
Duluth, MN 55804

Dear Mrs. Leigh Ann Viche:

I am pleased to inform you that the Northland Foundation has reviewed your proposal for the **Let's Dance** and has approved a grant of **\$2,000.00** for the period (01/01/2016 to 04/30/2016) to **Duluth Public Schools ISD 709** acting as Fiscal Agent for **Lester Park Elementary**. If the timeline for your project is different than what is identified above, please notify us and your reporting date will be adjusted.

The Agreement of Grantee is attached for your review. If you agree with the conditions presented, please have it signed by the authorized official.

The Northland Foundation has implemented an Electronic Funds Transfer process (electronic checks) for grant payments. Enclosed is an ACH Credit Authorization Agreement form to be completed with the grantee organization or fiscal agent organization bank account information.

Please return the signed Agreement of Grantee and ACH Credit Authorization forms immediately to the Northland Foundation via email (scanned copies), fax (218-723-4048), or USPS (hard copies) in order for our accounting department to release your payment from Republic Bank.

The Northland Foundation will issue a single payment for this grant. If all of the grant conditions are met, this payment will be distributed in the sum of **\$2,000.00 on 02/01/2016**.

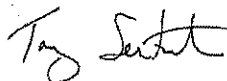
The Northland Foundation will be making public news releases through the regional media regarding all of the grants awarded. Please utilize your community media resources to announce receipt of these funds to your project. The Northland Foundation would appreciate being acknowledged as a source of support in all news releases initiated by you. Please provide us with copies of any press coverage and photographs received by your project, as well as any media releases and program materials you produce. These will be added to your file and may be utilized by the Northland Foundation in our public information efforts.

As you will note, one of the conditions of the Agreement of Grantee is the submission of a final report on the activities, outcomes, and financial expenditures of your project. We will expect this report from you by: **05/31/2016**.

Please provide us sufficient narrative to describe the activities and impact of your project. For your convenience, you may access the report form through the Grantee Portal.

On behalf of the Northland Foundation, I would like to extend sincere congratulations to you and your organization. Please call Carole Saylor, Grants Manager if you have any questions. I look forward to learning about the progress and success of your project.

Sincerely,



Tony Sertich
President

Attachments
cc: Carole Saylor



AGREEMENT OF GRANTEE

As a condition of a total grant of **\$2,000.00** from the Northland Foundation to **Duluth Public Schools ISD 709** acting as fiscal agent for **Lester Park Elementary** to support the *Let's Dance* project, the undersigned agrees:

1. To use the funds only for the designated purpose as described in the grant notification letter dated 12/21/2015 and to notify the Northland Foundation of and obtain its consent to any substantial deviations from said grant application.
2. To maintain its books and records to show, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which grant funds have been expended.
3. To permit the Northland Foundation, at its request, to have complete access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.
4. To repay to the Northland Foundation any portion of the grant which is not used for the purposes specified herein or in the grant application.
5. To not use the funds for any purpose prohibited by law, and to immediately notify the Northland Foundation of any lawsuit or any proceedings before any federal, state, or local administrative agency, which may be initiated against it.
6. To submit progress reports to the Northland Foundation, detailing activities and progress in accomplishing the objectives of the project, as well as all expenditures made in administration of the grant, as requested by the Northland Foundation staff.
7. Upon completion of the period for which funds were granted, to submit a detailed final report of the activities carried out under the grant, a final expenditures report, and an evaluation of what has been accomplished by the project.
8. That the total amount of this grant, or any payment thereof, may be discontinued, modified or withheld at any time when, in the judgment of the Northland Foundation, such action is necessary to comply with requirements of the law.

Name of Organization or Fiscal Agent

Authorized by Organization
(Administrator, Officer, Board Chair, Superintendent)

Date

Project # 15-16747



Minnesota Department of
Education

November 30, 2015

William Gronseth, Superintendent
Duluth Public Schools

RE: \$97,170.84 Official Grant Award Notification – Full Service Community Schools Grant

Dear Mark:

Enclosed please find a copy of your fully executed Official Grant Award Notification (OGAN) for the **Full Service Community Schools grant**. The OGAN along with your application, budget, and Agreement to Comply with Assurances form constitute your fully executed grant contract. The grant project is dated **November 30, 2015 – June 30, 2017**. Grant funds may be expended or legally obligated on or after the beginning date and must be appropriately expended and all activities and services completed by the end date. Below is important information pertaining to the management of your grant.

REQUESTING PAYMENTS AND REPORTING

Payments will be made in accordance with the terms of the OGAN. You will be provided a new financial reporting form soon for your use in requesting additional payments. **Please be aware of the reporting listed starting on page 2 under 2. PROGRAM REPORTING – there are important dates and requirements listed there.** The final reporting, which includes both programmatic and financial is due **July 31, 2017**.

BUDGET REVISIONS

If you expect that expenditures in any budget line item will exceed the approved budget by more than 10%, it is necessary to submit a budget revision before the expenditure is incurred. If you revise the budget without pre-approval, expenditures relative to those changes may not be reimbursable. Please check the budget and its alignment to your application during the course of the project.

GRANT AMENDMENTS

Formal amendments are necessary to extend the ending date of the grant contract in rare circumstances that result in the delay of completion of the project or, to add additional dollars and duties to the current project to enhance or improve the project. A formal amendment takes approximately 4 weeks to execute and must be executed before the current OGAN expires.

UNALLOWABLE EXPENDITURES AND REASONABLE COSTS:

Some unallowable uses of grant funds are as follows but are not limited to: vendor display expenditures, gifts, gift cards, giveaways, or novelty items. Under no circumstances should state employees be reimbursed for their travel expenditures, lodging or meals through this project or should they benefit directly or indirectly from this grant project.

Please contact me at 651-582-8853 or debra.rose@state.mn.us if you have any questions regarding the terms of the OGAN or need assistance in completing the financial reporting forms.

Sincerely,

Deb Rose, Grants Coordinator
Grant Services Division

Attachment: Approved OGAN

Education

OFFICIAL GRANT AWARD NOTIFICATION

GRANTEE INFORMATION

Organization Name
 Official with Authority Name/Title
 Address
 City/State/Zip (including 4 digits)
 Phone/Email

Duluth Public Schools – ISD 709
 William Gronseth, Superintendent
 215 North First Avenue East
 Duluth MN 55805-1426
 218-336-8735 william.gronseth@isd709.org

GRANTEE PROJECT STAFF

Program Contact Name
 Phone/Email
 Business Mgr/Accountant Name
 Phone/Email

Brenda Vatthauer
 218-336-8880 x3346 brenda.vatthauer@isd709.org
 Peggy Blalock
 218-336-8716 x1079 peggy.blalock@isd709.org

GRANT PROJECT TITLE

Full Service Community Schools

FUNDING/ENCUMBRANCE INFORMATION

EGRANT NUMBER (if applicable):

SWIFT Contract Number: 103563
 SWIFT Vendor Number: 0000194009
 Purchase Order Number: 3000012172 (FY16)

Funding Source/Legislative Authority: Minnesota Statutes, section 124D.231

UFARS Source Code Number: 01S370

STATE FISCAL YEAR	2016	2017
Fund	1000	1000
FinDeptID	E373B040	E373B040
AppropID	E37A246	E37A246
Account	441402	441402
PC Bus Unit		
Project ID		
Activity ID		
Source		
Amount	\$79,154.84	\$18,016.00

AWARD PERIOD

Start Date: November 30, 2015
 End Date: June 30, 2017

This is a two year grant. Continuation grant awards **are not** an option.

ORIGINAL AWARD AMOUNT

\$97,170.84

MDE AUTHORIZED REP/PROGRAM

Name: Steve Dibb
 Division/Office #: Deputy Commissioner – C24
 Phone/Email: 651-582-8693
 steve.dibb@state.mn.us

GRANT SPECIALIST

Name: Deb Rose
 Division/Office # Grant Services – W13
 Phone/Email: 651-582-8853
 debra.rose@state.mn.us

TERMS OF ACCEPTANCE

This award is made with respect to the terms and conditions of the application materials for the identified grant project under which the grantee has an approved application and has agreed to the assurances, which are incorporated by reference herein. These materials are referred to as the "Application" throughout this Official Grant Award Notification (OGAN). By accepting this award the grantee agrees to comply with all provisions of the award including all assurances and certifications made in the Application and all applicable state or federal statutes, regulations and guidelines. The grantee agrees to administer the program in accordance with the approved Application, budget, timelines, and other supplemental information submitted in support of the approved Application. All terms not defined below are as set forth in the Application.

1. PURPOSE OF FUNDING/GRANT

Planning, implementing and improving full-service community schools to integrate community school programming at each covered school site and the effect of the transition to a full-service community school on participating children and adults.

Total amount of the OGAN is \$79,154.84. The amount allowed for expenditures in Year 1 is \$46,800. \$32,354.84 is to be spent in Year 2. The amount of funds for Year 2 is \$50,370.

2. PROGRAM REPORTING

Interim Progress Reports (IPR), summarizing grant activities and outcomes, including any data collected/requested related to the grant program, are due to MDE, as follows:

Program Reporting – Year 1

Year 1 first IPR must be received by March 16, 2016 outlining progress on all activities in general as well as any challenges during the planning or early implementation period for the grant period of November 30, 2015 – February 28, 2016.

Year 1 second IPR with documentation listed below must be received by no later than June 30, 2016. All of the below will be accepted earlier than June, 2016 but must be received by June 30, 2016.

1. School Leadership Team Roster reflecting 12-15 members with 30% parent member representation and 30% teacher member representation and include school principal and representatives from partner agencies - recommend by end of April, 2016
2. Baseline Analysis to Confirm Programming Areas - recommend by May, 2016
3. Development of Full-Service Community Plan – no later than June, 2016 for review by MDE with possible revisions. Plan should include goals and activities related to the program areas selected and be measurable.
4. Annual report from School Leadership Team with recommendations which is also made available to the public at the school site and district website – June-July, 2016
5. Year 2 initial budget due for review by June 30, 2016.

Year 1 funds carry forward to year 2. All Year 2 budgets may need to be reviewed/revise (including reductions or increase) if second year budgets exceed \$100,000 considering carryover, and/or, if the grantee and MDE determine that second year budgets need adjusting based on the final Community Service Plan, goals and activities that complement the final program focus areas selected.

All grantees will have separate budgets for each year of funding. Year 2 funding is contingent upon receipt of required reports due no later than June 30, 2016 but preferred and accepted earlier than June 30, 2016.

Program Reporting – Year 2

January 31, 2017 – progress report on implementation activities and outcomes, challenges for period of performance July 1, 2016 – December 31, 2016

Additional Reporting

Annual report from School Leadership Team with recommendations made available to the public on the school and district website.

In addition, a year following the close of the grant period, every 3 years A Full Service Community School Review must be submitted to the Commissioner as outlined in Minnesota Statutes, section 124D.231 Full-Service Community Schools, section 65.28, Subdivision 3.

3. FINANCIAL REPORTING

Planning funds may only be used during the initial grant period of November 30, 2015 – June 30, 2016. Expenditures for the planning portion must be tracked separately.

Financial Reporting Forms (FRF) summarizing grant expenditures to date shall be submitted in the form and manner prescribed by MDE, as follows:

- a. FRF reporting expenditures incurred shall be submitted on the dates and for the grant period as follows:

Year 1 November 30, 2015 – January 29, 2016	Due February 28, 2016
January 30, 2016 – March 31, 2016	Due April 29, 2016
April 1, 2016 – June 30, 2016	Due July 30, 2016
Year 2 July 1, 2016 – September 30, 2016	Due October 31, 2016
October 1, 2016 - December 31, 2016	Due January 31, 2017
January 1, 2017 – March 31, 2017	Due April 30, 2017
April 1, 2017 – June 30, 2017	Due July 30, 2017

- b. If this grant goes beyond the state fiscal year end date of **June 30** or ends June 30 of that state fiscal year, all expenditures incurred through June 30 must be submitted by **July 31** of that same state fiscal year.
- c. Expenditures incurred on or after July 1 must be submitted on a new and separate FRF.
- d. Reimbursement of approved expenditures will be made based on expenditures reported on the FRF. Reimbursement for expenditures deemed allowable, allocable and reasonable will be made within 30 days of receipt of a request. Payments are subject to review of supporting documentation, if requested. The state reserves the right to withhold payment for any reimbursement request deemed to be in question of being allowable, allocable and reasonable, or for which adequate supporting documentation does not exist.
- e. Reimbursement requests may be submitted no more frequently than once per month and no less frequently than quarterly unless otherwise stated in this OGAN.
- f. Grantees must track the grant budget and record expenditures and reimbursement payments separately from their other organization budgets.

4. FINANCIAL RECONCILIATION/MONITORING AND SUPPORTING DOCUMENTATION

- a. A **financial reconciliation or desk review** of reported expenditures to supporting documentation will occur at least once during the award period on grants that exceed \$50,000. MDE will request supporting documentation for review and reconciliation of at least two (2) budget line item expenditures based on a financial reporting form (FRF) submitted by the grantee.
- b. In the event a **monitoring visit(s)** is required by MDE, the grantee shall cooperate with MDE and shall comply with MDE's request for documentation and other information, before, during and/or after the visit(s).
- c. Financial documentation to support expenditures incurred under this award must be maintained by the grantee and provided to MDE upon request.

5. FINAL PROGRAM AND FINANCIAL REPORTING

Final Program and Financial Reporting Forms are due by July 31, 2017. Final reporting may include, but is not limited to, the following items:

- a. A final program report summarizing activities completed, as requested by MDE, along with supporting data requested by the program staff or federal or state funding.
- b. Final Financial Reporting Form (FRF) with a budget narrative describing expenditures.
- c. Expenditure detail report, such as general ledger, from accounting system.

6. BUDGET AND/OR WORK PLAN REVISIONS

The grantee must receive prior written approval from MDE for any budgetary changes of approved line item amounts greater than 10% of the total grant award available for expenditure during the grant period. Total budget line item deviations exceeding 10% of the total award must be approved in writing by MDE prior to incurring the expenditure. In their request for approval the grantee must include supporting information to justify why the change is necessary. MDE is not legally obligated to approve expenditures incurred on budget line item changes that exceed 10% of the total award for which prior approval has not been granted. Grantee may not incur expenditures within a budget line item that is not included in the approved budget without the written approval of MDE.

7. CANCELLATION

- a. **Cancellation With or Without Cause.** An award contract may be cancelled by the state at any time, with or without cause, upon thirty (30) days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed and for approvable expenditures.
- b. **Cancellation Due to Discontinued or Insufficient Funding.** It is expressly understood and agreed that in the event the funding to the state from Federal sources or appropriations by the Minnesota Legislature are not obtained and/or continued at an aggregate level sufficient to allow for the grantee's program to continue operating, the grant shall immediately be terminated upon written notice by the state to the grantee. The state is not obligated to pay for any services that are provided after notice and effective date of termination. However, the grantee will be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed and approvable expenditures incurred

prior to termination to the extent that funds are available. The state will not be assessed any penalty if the grant is terminated because of a decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The state must provide the grantee notice within a reasonable time of the state receiving notice.

- c. **Cancellation Due to Failure to Comply.** The state may cancel an award contract immediately if the state finds that there has been a failure to comply with the provisions of an award, that reasonable progress has not been made or that the purposes for which the funds were awarded/granted have not been or will not be fulfilled. The state may take action to protect the interests of the state of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

8. AMENDMENTS

Any amendments to this award shall be in writing and shall be executed by the same parties who executed the original award, or their successors. An amendment must be requested 45 days prior to the end date of the award period and is valid and effective upon written approval from the MDE authorized representative or their delegate. *No amendments will be considered on expired grant awards.*

9. OTHER

Grantee must follow these additional Assurances

27. Minimizing State Funded Administrative Costs

Under Minnesota Statutes, section 16B.98, Grants Management Process, a grant from an appropriation of state funds, the recipient of the grant must agree to minimize administrative costs.

30. Contracting – Nongovernmental Entities

Nongovernmental entities must follow state procurement practices for contracting and bidding. Refer to State Office of Grants Management Policies for best practices. Support documentation of procurement processes must be retained. Refer to Minnesota Statutes, section 16C.06, Subdivision 1 regarding the threshold of \$25,000 for public notice. Other purchasing thresholds are in the policy here: [Department of Administration's purchasing policies](#).

MDE SIGNATURES:

I, the Authorized Representative, acknowledge by signing below that I have reviewed all documentation and documents related to this award to ensure that adequate oversight and appropriate internal controls to properly administer grant funds have been measured.

Steve Dobb

[Signature]

11/24/15

Authorized Representative Name and Signature

Date

I hereby certify that funds have been encumbered as required by Minnesota Statute Sections 16A.15 and 16C.05. (Signature is for current fiscal year only.)

Jennifer A. Buryl

[Signature]

11/24/15

Encumbrance Agent Name & Signature

Date

As representative of the Minnesota Department of Education, I hereby certify that this award notification and release of funds are therefore approved, legal, binding and valid.

Andre Prahl

[Signature]

11/25/15

Agency Official Name & Signature

Date

APPLICANT NAME:		Duluth Public Schools - ISD 709	
SCHOOL SITE:		Lincoln Park Middle School	
GRANT OPPORTUNITY:		Full-Service Community Schools	
LEGISLATION:		Minnesota Statutes, section 124D.231	
INITIAL STATE FISCAL YEAR 2016 BUDGET		November 2015 through June 30, 2016	
In the description column, place an asterisk* next to descriptions for proposed costs for implementation planning.			
CODES	100 SERIES SALARIES (EMPLOYEES)	BUDGET AMT	DPS In-kind
110	Administration-Site Coordinator	\$21,583	FSCS Coordinator 7 month/FTE; Coordinator responsible for facilitating Leadership Team, FSCS Plan, all grant outcomes and reporting.
170	*Non-Instructional Support	\$3,360	Building capacity of the Leadership Team (12 members x 7 mtgs @\$40/mtg)
185	Other Salary Payments - Licensed and Certified		
186	Other Salary Payments - Non-Licensed and Noncertified		
196	Interdepartmental Employee Salaries (Chargeback)		
195	Interdepartment Employee Salaries and Wages (state funding only)		
CODES	200 SERIES BENEFITS	BUDGET AMT	BUDGET NARRATIVE DESCRIPTION
	Benefits Site Coordinator 15%	\$3,237	
	*Benefits for Leadership Team Stipend 15%	\$504	
210	FICA		
214	PERA		
218	TRA		
220	Health Insurance		
230	Life Insurance		
235	Dental Insurance		
240	Long Term Disability		
250	Deferred Comp		
251	Employer Sponsored Health Arrangements		
270	Worker's Compensation		
	Interdepartmental Employee Benefits		
295	Chargeback		

CODES	300 SERIES PURCHASED SERVICES	BUDGET AMT	BUDGET NARRATIVE DESCRIPTION
305	*Consulting Fees	\$5,125	Myers-Wilkins provides consultation to the coordinator, collaborates on evaluation and oversees coordination with Duluth Public Schools.
305	*Consulting Fees	\$4,000	Gray-Hall consulting fee 4 meetings x \$1,000 for Focus Group Meetings (Parents, Staff, Students)
320	Communication Services	\$700	Mobile Phone
320	Communication Services	\$1,000	Website design
329	*Postal and Parcel	\$500	Communication with Parents/Community
366	*Instate Travel for Site Coordinator (if employee)	\$600	150 miles/mo x .57/mile x 7 months.
366	*Instate Travel for Leadership Team	\$800	200 miles/mo x .57/mile x 7 months
370	Operating Leases (not to own) or rental for Meetings/Trainings -		
391	Payments to Schools on Cost Sharing Agreements for staff, etc. (identify purpose)		
395	Shared Costs for Paired Districts		
398	Interdepartment Services (chargeback) not used with federal		
CODES	400 SERIES SUPPLIES/MATERIALS - Consumable and Expendable Items.	BUDGET AMT	
401	*Supplies- Non-Instructional, training materials for staff	\$2,781	Standard consumables: paper, pens, printer ink, copying, brochure and newsletter production etc
470	*Media Resources-Tapes/CDs,Ejournals	\$360	Book to guide leadership team "Inside Full Service Community Schools 9@39.85
CODES	500 SERIES Equipment - Capital Equipment	BUDGET AMT	
555	Technology Equipment - Computers, monitors (limited) justify	\$ 2,250.0	Laptop and mobile printer. Coordinator will visit homes and agencies and business to support the FSCS Plan and recruit services and LT participants.
CODES	800 SERIES Other Expenditures	BUDGET AMT	
820	Dues, Memberships, Software Licenses, Memberships in Organizations, etc.		
	TOTAL ALL LINES	\$46,800	
	No indirect on state funded projects.		

APPLICANT NAME:		Duluth Public Schools - ISD 709	
SCHOOL SITE:		Lincoln Park Middle School	
GRANT OPPORTUNITY:		Full-Service Community Schools	
LEGISLATION:		Minnesota Statutes, section 124D.231	
INITIAL STATE FISCAL YEAR 2 2017 BUDGET		July 1, 2016-June 30, 2017	
CODES	100 SERIES SALARIES (EMPLOYEES)	BUDGET AMT	DPS In-kind
110	Administration-Site Coordinator	\$37,000	FSCS Coordinator 1 FTE; Coordinator responsible for facilitating Leadership Team, FSCS Plan, all grant outcomes and reporting.
170	Non-Instructional Support		
185	Other Salary Payments - Licensed and Certified		
186	Other Salary Payments - Non-Licensed and Noncertified		
196	Interdepartmental Employee Salaries(Chargeback)		
195	Interdepartment Employee Salaries and Wages (state funding only)		
CODES	200 SERIES BENEFITS	BUDGET AMT	BUDGET NARRATIVE DESCRIPTION
210	Benefits Site Coordinator 15%	\$6,319	
214	FICA		
218	PERA		
220	TRA		
230	Health Insurance		
235	Life Insurance		
240	Dental Insurance		
250	Long Term Disability		
251	Deferred Comp		
270	Employer Sponsored Health Arrangements		
	Worker's Compensation		
295	Interdepartmental Employee Benefits Chargeback		

CODES	300 SERIES PURCHASED SERVICES	BUDGET AMT	BUDGET NARRATIVE DESCRIPTION
305	Myers-Wilkins Community School Collaborative Consulting Fees	\$5,125.00	Provides consultation to the coordinator, collaborates on evaluation and oversees coordination with Duluth Public Schools.
320	Communication Services - Mobile phone	\$900	Monthly internet access, mobile phone, and mobile connectivity for mobile office.
329	Postal and Parcel		
366	Instate Travel for Site Coordinator (if employee)	\$1,026	150 miles/mo x .57/mile x 12 months.
370	Operating Leases (not to own) or rental for Meetings/Trainings -		
391	Payments to Schools on Cost Sharing		
395	Agreements for staff, etc. (Identify purpose)		
	Shared Costs for Paired Districts		
398	Interdepartment Services (chargeback) not used with federal		
CODES	400 SERIES SUPPLIES/MATERIALS - Consumable and Expendable Items.	BUDGET AMT	
401	Supplies- Non-Instructional, training materials for staff	\$1,500	Standard consumables: paper, pens, printer ink, copying, flyer production etc
470	Media Resources-Tapes/CDs, EJournals		
CODES	500 SERIES Equipment - Capital Equipment	BUDGET AMT	
555	Technology Equipment - Computers, monitors (limited) justify		
CODES	800 SERIES Other Expenditures	BUDGET AMT	
820	Dues, Memberships, Software Licenses, Memberships in Organizations, etc.		
	TOTAL ALL LINES	\$50,370	\$1,500
	No indirect on state funded projects.		