

## BP 0530 Discontinuation or Closure of Schools

Note: This optional policy complies with 4 AAC 05.090 establishing required procedures to be followed before a school can be permanently or temporarily closed.

The School Board strives to maintain schools in local communities but recognizes that low student enrollment or other factors may necessitate temporary or permanent closure of a school. ~~A school may be closed only after: public notice; consideration and adoption by the~~ School Board ~~of~~ action to close a school ~~closure plan; and~~ will only occur after written notice to the affected families which will be provided at least 10 days prior to school closure. ~~These procedures shall not apply to qualifying, absent~~ emergency circumstances that do not permit such notice.

Absent emergency circumstances, no school closure will occur until development and approval ~~by the Board~~ of a closure plan. The plan must provide for the continued educational services to all eligible students, including students with disabilities. ~~The plan must~~ The plan must address pupil transportation services, if applicable. Additionally, the plan should contain a schedule for providing compensatory services that may be required under state and federal laws for the education of students with disabilities. Finally, the plan will provide for reimbursement to the State of money already paid for the period of closure, unless the school year is extended. If the closure is temporary, the plan will identify steps for reopening the school.

Note: The Department of Education and Early Development must approve all permanent and non-emergency temporary school closures. Permanent school closure plans will be considered approved if the Department of Education and Early Development does not disapprove the plan within 90 days. 4 AAC 05.090(b). Temporary school closure plans must be submitted to the Department of Education and Early Development for approval at least ten days before the planned closure. 4 AAC 05.090(c).

The plan will be reviewed and approved by the School Board at a public meeting. Following School Board approval, the plan will be submitted to the Department of Education and Early Development:

### ~~Criteria for Closing Schools – Non-Emergency~~

~~Consideration will be given to closing and/or consolidating schools in the Southeast Island School District when declining enrollment reaches a point at which continued operation of all buildings would result in detrimental effects on a part of the District's entire educational program, and would result in adverse effects on the financial management of the District. In making this determination, the District may consider the following factors:~~

- ~~1. Enrollment capacity—This consideration for approval. The plan will include minimum needed enrollment for the purposes~~ not be executed until Department of

~~providing or scheduling effective, comprehensive educational programs. In the case of a school that has fewer than 10 students, the school will be placed on a list of potential school closures. The superintendent may recommend closure within a given period of time (break of quarter) or may defer to the following school year (1<sup>st</sup> week of school.) If a school's enrollment drops to fewer than 10 students for two consecutive years during the count, the school will be closed for the following school year.~~

- ~~2. Student displacement—This will include both the number of students involved and the severity of the effects of the displacement. Positive as well as negative effects will be considered. Location of the school in relation to other schools students might attend as well as statewide programs available to students shall be considered.~~
- ~~3. Permanency of decision—This will include consideration of economic and demographic trends in the affected area.~~

4. Financial factors—This will include possible loss of revenue to the District as a result of closing, as well as potential savings for the District due to building maintenance [Education](#) and operation [Early Development approval](#).

## Emergency Closure Days

The Superintendent may order one or more emergency closure days if conditions exist posing a threat to the health or safety of students. ~~For emergency closures of five days, staff, or longer approval shall be sought from the Commissioner of Education, community. To the extent practicable, the Superintendent shall consult with the Department of Education and Early Development and with federal and state health and safety agencies.~~ In all cases of emergency closure, the Superintendent shall notify the [School Board](#) and the Department of Education and Early Development, [in writing](#), within 24 hours ~~and take immediate steps to modify the school term and reopen the school.~~

Note: Under 4 AAC 05.090(h), a district may, on a form prescribed by the Department of Education and Early Development, apply to the Commissioner for approval to substitute an emergency closure day for a day in session or a day used for in-service training. The Commissioner may approve all, none, or some of the days the school was closed as emergency closure days, and require that the district replace the remaining days. In determining whether to approve, deny, or partially approve the request, the Commissioner will consider (1) the extent to which the district implemented a continuation of educational services plan during the closure; (2) the depth and quality of the educational services the district provided to students during the closure; (3) if the district had warning of the pending emergency, the extent to which the district used the warning to prepare for continuation of educational services specific to the pending emergency; (4) the communication with families of students to facilitate delivery of educational services during the emergency; (5) the nature and duration of the emergency; (6) whether teachers and administrators were in on-duty

status working to deliver educational services during the emergency; (7) the academic needs of the students in the district; and (8) the public interest.

As soon as practicable after ordering an emergency closure, the Superintendent shall submit a modified calendar to the Department of Education and Early Development. The calendar will be modified using one or more of the following options:

1. if the original calendar provided for more than 180 days, reduce the number of days in session or days used for in-service training for the school, so the combined number of days in session and days used for in-service training under the modified calendar remains in compliance with state law (AS 14.03.030);
2. designate emergency closure days in place of days in session or days used for in-service training if the emergency closure days have been approved by the Commissioner of Education;
3. designate additional days that the school must be in session to replace school closure days that were not reduced under (1) of this subsection or approved as emergency closure days by the Commissioner.

*(cf. 6111 - School Calendar)*

If a school is temporarily closed for disciplinary or safety reasons, the facility must remain closed for all purposes until the school is reopened.

Legal ~~reference~~Reference:

ALASKA STATUTES

[14.03.030](#) School ~~term~~Term

[14.33.120](#) School Disciplinary and Safety Program

ALASKA ADMINISTRATIVE CODE

[4 AAC 05.090](#) Discontinuation or closure of schools

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**Southeast Island School District**