

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

June 6, 2019

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, June 6, 2019, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Robert Rapheal, and Superintendent Steve Massey, ex officio. Member Gail Theisen was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Member Keto reported five bus drivers attended and expressed concern about the snow day and make up workday, and some Forest Lake bus drivers participated in the Bus Rodeo last Saturday where they took five trophies for state and two continue on to national competition.

5. STUDENT ACHIEVEMENT:

Columbus Elementary Principal Neal Fox and educator Samantha Merrell reported on kindergarten literacy.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: Retiree Recognition, Hall of Fame events, Academic Award night, 916 and ALC graduation, lacrosse and softball games, track meet, 5th grade concert and field trip, Community Education Advisory Board meeting, PTA and PTO meetings, Ag Day, and a “Increasing Our Cultural Awareness” presentation.

6. REPORTS:

Workshop/Conference Reports – No report given.

Communications – Member Luthner reported the committee discussed marketing, enrollment and the communication planning process.

916 –Member Olson reported they received a legislative update, approved the preliminary budget for FY20, and reviewed the QComp report.

Policy Committee – Member Olson reported the committee discussed a Social Media Policy, reviewed Wellness Policy and Students Participating in National & World Academic Competitions Policy.

Curriculum, Instruction & Equity – Member Luthner reported the committee discussed digital blended learning.

Staff Welfare – Member Corcoran reported the committee received an enrollment update, legislative update, and talked about strategic planning.

Buildings & Grounds – Member Keto reported the committee reviewed district projects.

Finance Committee – Member Keto reported the committee reviewed FY18-19 budget and FY19-20 budget.

City of Forest Lake – No report given.

QComp Annual Report – Diane Giorgi and Becky Haven reported on the district's 5th year with QComp.

Radon Testing Report – Business Director Larry Martini reported the district is in a three-year radon testing cycle. The buildings most recently tested, with negative results, are Columbus Elementary, Forest Lake Elementary, Forest View Elementary, Wyoming Elementary and the District Office. Martini reviewed the 2019-2020 and 2020-2021 testing schedule.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini reported Wyoming and Linwood are packing tonight as they are moving tomorrow and demolition begins Saturday, the CLC is packing for the move to the Education Center this summer and Martini showed construction photos and reviewed accomplishments and work in progress.

Superintendent's Report – Dr. Massey reported Business Director Martini was awarded the School Business Official of the Year from the Minnesota Association of School Business Officials (MASBO). The last day of school is today and graduation is tomorrow. Over \$2.8 million in awards and scholarships were given out Monday night at the Academic Awards event and Massey congratulated the nine 2019 Hall of Fame inductees, Summer School starts June 17, the district received 2% each year for the per pupil formula and the transportation bill we have lobbied for is still viable at the legislature.

7. CONSENT AGENDA ITEMS:

Member Peterson moved to approve 7.1-7.4. The motion was 2nd by Member Corcoran, all members present voted aye. The motion carried.

7.1 Approved the Minutes of May 2 and 16, 2019

7.2 Approved the bills as of June 6, 2019

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Dunn, Jessica – from School Age Childcare Program Aide to Early Childhood Family Education Teaching Assistant at the Central Learning Center, 25.75 hours per week and 31 weeks per year, effective, August 26, 2019.
- Egelkraut, Patricia – Cook Manager from Wyoming Elementary, 40 hours per week to Forest Lake Area Community School, 35 hours per week and 37 weeks, effective August 21, 2019.
- Haines, Katrina – from Special Education Paraprofessional at Wyoming Elementary to Administrative Assistant at Forest Lake Elementary, 40 hours per week and 52 weeks per year, effective June 20, 2019.
- Ulvin, John – Custodian from the Central Learning Center to the Senior High School, 40 hours per week and 52 weeks per year, effective May 7, 2019.
- Waataja, Sue – from School Age Childcare Site Manager at Forest Lake Elementary to Community Education Childcare Assistant Coordinator, 40 hours per week and 52 weeks per year, effective May 28, 2019.

End of Employment:

- Kealy, Wendy – Cook Helper at the Senior High, effective May 28, 2019.

Leave of Absence(s):

- Dierkhising, Sharon –Administrative Assistant at the District Office from May 14 through 24, 2019.
- Fisher, Alexandra – Noon Duty Supervisor at Forest Lake Elementary, from May 10 through June 6, 2019.
- Fitzsimons, Steven – Custodian at FLAMS/Transportation from May 21 through June 2, 2019.
- Lee, Judith – Cook Helper at Columbus Elementary, from May 13 through June 11, 2019
- McClellan-Berens, Candyce – C Print Captionist at the Senior High, from May 24 through June 6, 2019
- Thompson, Alycyn – School Bus Driver, from May 3 through 11, 2019.

New Position(s):

- Paraprofessional of eight (8) hours per day at elementary schools, scheduled to provide coverage for components of School Age Care time, Special Education student service, and/or lunchroom / playground supervision. Exact number of positions to be determined based upon building needs and applicant qualifications, but currently anticipated at sixteen (16) positions.

Resignations:

- Gomez, Marie – Noon Duty Supervisor at Forest Lake Elementary, effective May 31, 2019
- Mann, Kristy – Special Education Paraprofessional at the Alternative Learning Center, effective May 20, 2019.
- Omodt, Penney – Cook Manager at the Central Learning Center, effective June 7, 2019.
- Vincent, Matthew – School Age Childcare Program Aide at Wyoming Elementary, effective May 12, 2019.

Retirements:

- Kieffer, Kathy – School Age Childcare Program Aide, effective May 15, 2019. (new date)
- Maloney, John – School Bus Driver, effective June 6, 2019.
- Tkach, Barbara – Special Education Paraprofessional, effective June 6, 2019

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Bjorklund-Strandlund, Katherine (Kayti): .2 FTE LOA for 19-20
2. Gross, Kathleen (Katy): .2 FTE LOA for 19-20

B. NON-CURRICULAR ASSIGNMENT(S):

1. Anton, Laura: Yearbook (ALC)
2. Stehr, Adam: Asst Boys' Lacrosse (SR)

C. EMPLOYMENT:

1. Hall, Nicole: 1.0 FTE effective 19-20 sy
2. Hansen, Anthony: 1.0 FTE effective 19-20 sy
3. Harren, Justine: 1.0 FTE effective 19-20 sy
4. Hill, Rebecca: 1.0 FTE effective 19-20 sy
5. Lampi, Barry: 1.0 FTE effective 19-20 sy
6. Lichtscheidl, Bethany: 1.0 FTE effective 19-20 sy
7. Pollock, Jordan: 1.0 FTE effective 19-20 sy
8. Wiggin, Patrick: 1.0 FTE effective 19-20 sy
9. Wohlberg, Shannon: 1.0 FTE effective 19-20 sy

D. RETIREMENT(S)/RESIGNATION(S):

Nelson, Hailey: resign effective end of 18-19 sy

8. Donations: Member Keto moved, 2nd by Member Peterson, to adopt the resolution and accept with appreciation the following donations: \$1,500.00 from Hallberg Family Foundation, FL, to FLAHS alpine ski team for gates; \$2,557.00 from FL Football Boosters to FLAHS football team for reimbursement for Hudl subscription; backpacks, valued at \$30.00 from Carly Sanft, FL, to FL Elementary for students in need; \$91.00 from Christina Pierre, Wyoming, to EMT program; \$9,189.50 from FL Football Boosters to FLAHS football team for reimbursement of wireless headsets and smart camera; \$400.00 from AAA Burnsville, to FLAHS for mock car crash; \$8,389.10 from FL Softball Boosters, to FLAHS softball team for two assistant coaches; \$500.00 from TEFFLA and \$500.00 from Johnson/Turner Legal, FL to FLAS for Hall of Fame expenses; 10-\$200.00 monthly gift cards from Jeffrey Tokie, Scandia to FLAS Family Support for families in need; \$640.00 from FL Lions Club, FL to FLAHS to update equipment for the EMT program; \$315.05 from FL Boys' Lacrosse Boosters to FLAHS boys' lacrosse team for payment toward a coach bus trip; 11 costumes valued at \$500.00 from Carol & Nikki Heffley, FL, to FLAHS theatre. All members present voted aye and the motion carried.

OLD BUSINESS:

Member Peterson moved to approve 2018-2020 Bus Drivers & Bus Aides Agreement. The motion was 2nd by Member Olson, by roll call vote all members present voted aye. The motion carried.

Member Keto moved to approve 2017-2019 Supervisors Employment Agreement. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye. The motion carried.

Member Corcoran moved to approve School Bus Leasing & Bus Purchasing to Hoglund Bus Company. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye. The motion carried.

Member Keto moved to approve Recommendation for 2019-2020 Milk Bid to Dean Foods. The motion was 2nd by Member Olson, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to approve Resolution Approving Long Term Facilities Maintenance Revenue Plan for Intermediate District 916. The motion was 2nd by Member Keto, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to approve Long Term Facilities Maintenance Revenue Plan for Forest Lake Area Schools ISD #831. The motion was 2nd by Member Luthner, by roll call vote all members present voted aye. The motion carried.

Member Keto moved to approve Agreement for School Resource Officer Services between Independent School District #831 and the City of Forest Lake. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to approve Proposed 2019-2020 School Board Meeting Dates. The motion was 2nd by Member Olson. All members present voted aye. The motion carried.

Member Keto moved to Certify District Population of 49,889. The motion was 2nd by Member Corcoran. All members present voted aye. The motion carried.

Member Luthner moved to approve Second General Fund Budget Adjustment. The motion was 2nd by Member Keto, by roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

First Reading: Recommendation to Approve 2019-20 Budget. This item will be placed on the next regular agenda for board action.

First Reading: Recommendation to Approve E-Learning Days. This item will be placed on the next regular agenda for board action.

First Reading: Students Participating in National & World Academic Competitions Policy 533. This item will be placed on the next regular agenda for board action.

First Reading: Wellness Policy 546. This item will be placed on the next regular agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Olson moved, 2nd by Member Peterson to adjourn. All members present voted aye and the meeting adjourned at 8:45pm.

Rob Rapheal President

Jill Olson Clerk

Approved date: _____