

## **Personnel Action Form**

Human Resources

Banner ID #	Last Name Mutua, Jonah	First		Middle Ini	tial	Telephone		
Adress				City		State	Zip	
Part I: Check all that apply								
Classification:	New New	r Employee		✔ Other (e:	velain)		5. 	
Administrative/Professional	Staff	□ New Employee			xplain)			
Support Stoff	_	Salary Adjustment Comple			etion of doctorate degree			
Support Staff OTemporary O Full-		-						
<b>Ö</b> Regular <b>Ö</b> Part-		aration (date:	)					
Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person.								
All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures.								
Support Staff employees are at-will employees.								
CURRENT Division/Unit: Math and Physical Sciences					Job Vacancy No.: (if applicable) 1902 F 007			
Job Title/Position:					Specialized Area:			
Instructor of Mathematics					Mathematics			
Budgeted Position? • Yes • No					Funded in which FY? FY20			
Budget Number: 1110-14305-6091-100					Position No. (NBAPOSN): MAT006			
Compensation:	O Annual	Sched FAC			Hourly Rate: (Part-time only)			
s 50,050	Q Hourly	Grade 1			$\frac{n/a}{n/a}$ per hr x $\frac{n/a}{n/a}$ hrs/wk x $\frac{n/a}{n/a}$ wks =			
	O Other (explain)	Step	Step 9		\$ <u>n/a</u> per year			
Start Date: 08/20/18	End Date: n/a		At-will-e Per contra	act	If temporary, n/a	anticipated terminatio	on date:	
Position is funded for the following number of months/weeks: 9 months 0 10 ½ months 0 12 months 0 Other (specify)								
PROPOSED Division/Unit: Job Vacancy No.: (if applicable)								
Math and Physical Sciences					,			
Job Title/Position: Instructor of Mathematics					Specialized Area: Mathematics			
Budgeted Position? OYes ON	o Name of Replaced Empl	Name of Replaced Employee: n/a				Funded in which FY? FY20		
Budget Number: 1110-14305-6091-100 90% 1210-14305-6091-100 90% NO. (NBAPOSN): MAT006								
Compensation:	• Annual	Sched F			Hourly Rate:	(Part-time only)		
_	<b>O</b> Hourly	Grade 7			n/a per hr x <u>n/a</u> hrs/wk x <u>n/a</u> wks =			
\$ 56,550	Other (explain)	ain) Step 9			\$ <u>n/a</u> per year			
Start Date: 08/19/19		<ul><li>At-will-employee</li><li>Per contract</li></ul>			If temporary, anticipated termination date: n/a			
Position is funded for the following number of months/weeks: 9 months 0 10 ½ months 0 12 months 0 Other (specify)								
Explanation of Action:								
Part III: Position/Budget Authorization								
Recommended by Supervisor/Department Head Date Approved by Dean							Date	
Yvonne Smith <sup>CUS</sup> Date: 2019.09.11 14 52:34 -05'00'				Approved by Vice President				
Jennifer Mauch				Jugh mn Collins 9-11-19				
Approved by Cabinet Level Supervisor Date Reviewed b				wed by Hugan	y Human Resource Date Date			
Budget Approval		, Da	te Appro	ved by preside	111		09 <u>3019</u> Date	
Biotocia				BIT	ame	cole)	0-2-12	
Reg. 821 HR Requisition Number F 1909 0058 Revised May 29, 2014								
Vice President of Instruction Date: 9 11 9 Pairial: TC								
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