

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 5/20/21 Minutes submitted by: K. LaTourette
Members present: Dominic Cipollone, Greg Flanagan, Kimberly LaTourette
Members absent: Ed Sbordone
Other attendees: Patricia Cosentino, Rich Sanzo
Place of meeting: BO/RM Subcommittee (5/20/21 at 6 p.m.)
Web: <https://zoom.us/j/97648719671> Dial In: (929) 205-6099
Meeting ID: 976 4871 9671

Meeting called to order: at 6:01 p.m.

II. Approval of Minutes

A. April 20, 2021 – Regular

Motion: To approve minutes of the April 20, 2021, regular meeting as presented

Made by: Kimberly LaTourette

Seconded by: Dom Cipollone

Recording of vote: All in favor

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2020-21 at April 30, 2021

As of April 30th, we still have two months left, and we were just under 80% encumbered/expended. This is right about where we have been in prior years. The areas where we have some deficits are: Special Education accounts; Central Office account due to increased legal costs as a result of ongoing contract negotiations (paraprofessionals, secretaries, and soon to be custodial; and the Athletics account. Our participation fees have not yet been credited - just under \$59,000 that is due to be credited. We will have a surplus once that is credited.

**B. Quarterly Summary of Budget vs. Projected Year-End Expenditure/
Encumbrances Report for FY 2020-21 at April 30, 2021**

This is an improvement over the prior months. We are looking at a deficit of over \$135,000 to the operating budget. We have about \$540,000 deficit in our outplacement - projecting it to be \$380,000 due to change in services being recommended. Great sign for the budget, as well as the student's needs being met. Highlighted areas are legal services - that may go further in deficit than projected, but we should have a better idea over the next month. We have positive movement in the utilities account. We should have enough funds in those accounts to be able to top off all of the tanks and may even have a bit of a surplus.

C. School Lunch Program for FY 2020-21 at April 30, 2021

Our overall goal for our lunch program is to be a non-profit. Aramark runs the program for the district. We have, for the first time ever, been running a deficit. The number of meals that we have been serving is very low compared to previous years. We were serving between 1200-1300 meals per day pre-pandemic. We had a net profit of about \$10,000 that stays in the lunch program.

This year we were able to offer free meals to all students/families. We struggled with the total number of meals. We were closer to 400-600 meals per day at the start of the year. To Kaycee's

credit, in March and April, we were able to serve about 1200-1500 meals per day. In April, we were over pre-pandemic numbers.

Dr. Sanzo will be discussing the Healthy Food Certification tonight with the full board. He requests that we all disapprove this motion so that we do not harm our fundraisers. If we participate, we earn 10 cents more per meal. This year, although we are at a deficit, he is still going to request that we do not approve that motion. We do not want to put the restrictions on the clubs, booster clubs, etc. He feels that next year, based on how the food service is operating, we will not need the extra 10 cents per meal. The account now holds about \$110,000, so we should be able to absorb whatever deficit we do have from this year. We project for next year that the state may offer free meals again. We are hoping to continue the numbers from March and April. We should be profitable next year.

IV. ACTION ITEMS

A. Eversource Energy Opportunities Program

Dr. Sanzo mentioned this at our last meeting. We reached out to Greenleaf and they put together this proposal. We submitted the request to Eversource for authorization. They confirmed that 1/3 of the project will be covered by the rebates. It was \$10,000 less than what we had originally projected. He believes that this is still a worthwhile project to continue with based on energy and cost saving over the next 4-5 years. It will be paid off at that time and then will be generating about \$16,000 a year in savings.

Motion: To bring the Eversource Energy Opportunities Program to the full Board

Made by: Greg Flanagan

Seconded by: Dom Cipollone

Recording of vote: Aye – Unanimous

B. Healthy Food Certification

Motion: To bring the Healthy Food Certification to the full Board

Made by: Greg Flanagan

Seconded by: Dom Cipollone

Recording of vote: Aye – Unanimous

V. OTHER - none

Motion to adjourn: Made by: Dom Cipollone

Seconded by: Kim LaTourette

Recording of vote: Aye – Unanimous

Meeting adjourned at: 6:41 p.m.