

Finance Subcommittee Meeting – Draft Minutes

April 22, 2020, 5:00 p.m.

via ZOOM

Attendance:

Jenny Emery	Present	Jordan Grossman	Present
Mark Fiorentino	Present	Anna Robbins	Present
David Peling	Present		
Melissa Migliaccio	Present		

Meeting commenced at 5:03 p.m. Meeting adjourned at 6:12 p.m.

1. Public Comment: None

2. Approve Minutes from the March 18, 2020 Meeting: Dave moved, and Mark seconded approval. Passed unanimously.

3. March Statement of Accounts: Anna reviewed the YTD and projections for year end if in-person school resumes, and if it does not. The \$500,000 in 2019-2020 (versus budget) derives from reductions in busing, nursing, clubs and spring sports, and other avoided expenditures. Many variables remain, and there are ongoing negotiations. Also, projections are that revenues (to the Town) will also go down. The committee discussed the projections, and the likelihood that 2020-2021 expenses may be higher than budgeted, because of the need to make up value lost during distance learning. This issue will be kept in mind as year-end discussions with the BOF are pursued.

4. Food Services Contract: We received 4 bids, three that were qualified, and the clear top choice is Fresh Picks Café, out of Vermont. After discussion, Mark moved, and Dave seconded, Finance Subcommittee endorsement of the administration’s plan to engage in contract negotiations with this vendor.

5. Healthy Food Certification: This is an annual re-certification that requires BOE action. The committee agreed to once again recommend this to the Board.

6. Building Projects Update: The middle school roof architect is selected, and the initial State endorsement secured, so we will be moving ahead to hopefully get this completed this summer. The architect for the Staircase and Science classroom configuration has been selected, and plans will be reviewed with them – NCA – at the Building Committee meeting April 23. This project still needs State approval and is unlikely to be undertaken until the summer of 2021. Bids have been received for the “rest” of the major projects and will be reviewed by the committee.

7. Security Projects: The committee reviewed the administrations current ideas for expending the remainder of the State security grant, including the possibility of getting an extension from the state.

Dave moved and Mark seconded adjournment at 6:12 p.m.