

**Ector County Independent School District  
Odessa, TX**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF OESSA HIGH SCHOOL ORCHESTRA  
OUT-OF-STATE TRAVEL TO COLORADO**

**DATE:** February 19, 2013

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The Odessa High School Orchestra is requesting permission to travel to Winter Park, Colorado, April 10-14, 2013. While in Colorado, the students will perform at the Winter Park Music Festival. The students will compete alongside schools from all over the nation.

The cost of the trip will be approximately \$800 per person. Numerous fund-raisers will be provided for students to raise the money. There will be approximately 80 students and adults traveling with the organization.

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It is recommended that the Odessa High School Orchestra trip to Winter Park, Colorado be approved.

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Respectfully submitted,

**Hector Mendez**  
Superintendent of Schools

**Dr. Daniel Loudenback**  
Director for Fine Arts