

Browning Public Schools
Board Agenda Request
 Meeting to Be Held: September 29, 2022



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other: _____
- This action request pertains to Elementary (only) High School/District Wide

Date: 9/20/22

To: **Corrina Guardipee-Hall**
 Superintendent

From: John Salois
 Title: Human Resources Director

Subject: Contract Service Agreement -Wellness Coordinator 2022-2023 AY

Description: The following Wellness Coordinator is being recommended for a contract service agreement to coordinate district wellness coaches in assisting BPS staff and students in finding new ways to inspire healthier habits through health and wellness. Will work closely with BPS administration, building principals, and directors in promoting wellness and helping individuals realize their personal best.

 Robert Miller, Wellness Coordinator

Financial Impact: \$5,000.00 (per Temporary Compensated Agreement)

Funding Source (Budget/grant, etc.): ESSER III 115.90.775.1700.120.632

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
 (406) 338-2715 • (406) 338-2708

Date: 9/28/2022 **Board Approval:** September 28, 2022
Contractor: Robert Miller **Phone:** _____
Address: P.O. Box Browning, MT 59417
 P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will assist BPS staff and students in finding new ways to inspire healthier habits through health and wellness. Will work closely with BPS administration, building principals, and directors in promoting wellness and helping individuals realize their personal best. Will organize and coordinate wellness coaches and district wellness activities. Under the supervision of the Assistant Superintendent.

Contracted Dates: 9/29/2022 through 6/8/2023
 Rate per hour/per day: \$5,000.00/AY = \$5000.00
 Per Diem/per day: _____ x _____ # of Days = N/A
 Mileage: _____ miles @ _____ per mile = N/A
 Other costs (explain): Not to exceed total amount = N/A
Total Project Cost = \$5000.00

Contract to be paid from:
115.90.775.1700.120.632

Independent Contractor:
 Submit invoice on completion
 Other _____

Employee:
 Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Dennis Juneau

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office