



Canutillo Independent School District

7965 Arcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

Voice (915) 877-7426
Fax (915) 877-7415
rgatlin@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Ron Gatlin, Purchasing Agent

DATE: February 3, 2014

SUBJECT: Approval of Purchase of Library Books from Permabound for District Libraries

As stated in Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the purchase of library books from Permabound in the total amount of \$12,482.95 for District-Wide Libraries. Please find attached quotation and funding source letter.

ADMINISTRATIVE RECOMMENDATION:

Administration recommends approval of the purchase of library books from Permabound in the total amount of \$12,482.95 for District-Wide Libraries as presented.

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Arcraft Rd., El Paso, TX 79932.

El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Arcraft Rd., El Paso, TX 79932.



Request for Board Agenda Item

Purchasing Department

Date: 1/29/14

Campus/Department: School Resources Division-Library Services

Vendor Name: Permabound

Total Cost: \$12,482.95

Item Description and Justification for Purchase:

Library books to meet the instructional content objectives in all areas and to meet the needs of at-risk student populations.

Participating Schools/Departments: District-Wide

Funding Source: 199.12.6329.00.999.11
(Account number to charge)

Annex R Bejler 1/29/14
Campus/Department Administrator Date Signed

**** (Form must be received by the Purchasing Department by the last Wednesday of the month) ****

(To be completed by the Financial Services Division)

Purchasing Method: BY BOARD PURCHASING CONTRACT # 376-11

[Signature] 2/3/14
Purchasing Agent Date Signed

Maucha Agui 2/4/14
Executive Director of Financial Services Date Signed

Perma-Bound Web Quote - Prices good for 60 days from 10/30/13



THE STRONGEST BOOKS YOU CAN BUY

PERMA-BOUND • 617 EAST WANDALIA ROAD • JACKSONVILLE, FLORIDA 32250
TOLL FREE 800-837-6619 • FAX 904-831-1199 • EMAIL: books@perma-bound.com
VISIT OUR WEBSITE: www.perma-bound.com

Name: August 2013

Number: Q- 16729175

Warning(s):

Inclusion of Not Yet Published titles may delay the release of your order.

Billing Address

JOSE ALDERETE MIDDLE SCHOOL
Attention: Cynthia Montoya
801 Talbot RD
CANUTILLO TX 79835
United States
+1 (915) 877-6615
+1 (915) 877-6619
lalvidrez@canutillo-isd.org

Shipping Address

JOSE ALDERETE MIDDLE SCHOOL
Attention: Cynthia Montoya
801 Talbot RD
CANUTILLO TX 79835
United States
+1 (915) 877-6615
+1 (915) 877-6619
lalvidrez@canutillo-isd.org

Information

Invoice Format: Title
Back Orders: N
Due Date: 01/05/14
P.O. Number: HOLD FOR PO

Quote Totals

Sets:7
Perma-Bound Titles:171
Publisher Bound Titles:48
Others:12
Discount:

Net Total 206 (231 Items): \$4,123.54
Shipping and Handling: --FREE--

Total Price: \$4,123.54

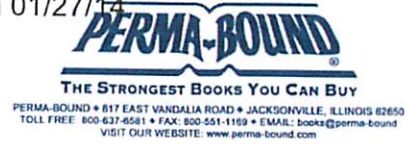
Processing Preferences

You have selected the processing preferences profile #863151 Library. This profile is \$0.00 per applicable item.

Perma-Bound Web Quote - Prices good for 60 days from 01/27/14

Name: PermaBound127

Number: Q- 16799674



Billing Address

CANUTILLO IND SCHOOL DISTRICT
Attention: Eulimar Diaz
7965 ARTCRAFT RD

EL PASO TX 79932
United States
+1 (915) 877-7615

ediaz@canutillo-isd.org

Shipping Address

CANUTILLO ELEM
Attention: Library
651 CANUTILLO AVE
PO BOX 100

CANUTILLO TX 79835
United States
+1 (915) 877-7615

ediaz@canutillo-isd.org

Information

Invoice Format:	Title
Back Orders:	N
Do Not Exceed:	2,550.00
Bar Code Starting:	on file
P.O. Number:	hold for p.o.

Quote Totals

Perma-Bound Titles:164	\$2,481.06
Publisher Bound Titles:9	\$138.22
Discount:	-\$74.43

Net Total 173:	\$2,544.85
Shipping and Handling:	--FREE--

Total Price:	\$2,544.85
Sub Items(11) not included in price:	\$153.93

Processing Preferences

You have selected the processing preferences profile #97649 library. This profile is \$0.00 per applicable item.

Perma-Bound Web Quote - Prices good for 60 days from 01/24/14



THE STRONGEST BOOKS YOU CAN BUY

PERMA-BOUND • 611 EAST VANDALIA ROAD • JACKSONVILLE, ILLINOIS 62650
TOLL FREE: 800-637-6581 • FAX: 602-551-1189 • EMAIL: books@perma-bound
VISIT OUR WEBSITE: www.perma-bound.com

Name: Book Replacements Fall 2013

Number: Q- 16779221

Billing Address

CANUTILLO ISD
Attention: Frankie Brito - *CMS*
PO BOX 440
CANUTILLO TX 79835
United States
+1 (915) 877-7915
+1 (915) 877-7919
fbrito@canutillo-isd.org

Shipping Address

Canutillo Middle School
Attention: Mr. Brito, Librarian/Media
7311 Bosque Rd.
CANUTILLO TX 79835
United States
+1 (915) 877-7915
+1 (915) 877-7919
fbrito@canutillo-isd.org

Information

Invoice Format:	Title
Back Orders:	N
Do Not Exceed:	3,000.00
Bar Code Starting:	3907041
P.O. Number:	Hold for PO

Quote Totals

Sets:16	Please note that Set contents are included in the totals below.
Perma-Bound Titles:187	\$2,728.82
Publisher Bound Titles:14	\$265.28
Discount:	-\$81.86

Net Total 110 (201 items):	\$2,912.24
Shipping and Handling:	--FREE--

Total Price:	\$2,912.24

Processing Preferences

You have selected the processing preferences profile #362030 library. This profile is \$0.00 per applicable item.

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Perma-Bound Quote Preview - Prices good for 60 days from date of submission.

Name: new list

Number: LIST-16793650

Billing Address DAVENPORT ELEM Attention: Vanessa Corral 7965 ARTCRAFT RD EL PASO TX 79932 United States +1 (915) 886-6415 +1 (915) 886-6407 vcorral@canutillo-isd.org	Shipping Address DAVENPORT ELEM Attention: Vanessa Corral 7965 ARTCRAFT RD EL PASO TX 79932 United States +1 (915) 886-6415 +1 (915) 886-6407 vcorral@canutillo-isd.org
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Information

Invoice Format:	Title
Back Orders:	N
PO Number:	Hold for PO

Totals

Sets: 5 Please note that Set contents are included in the totals below.

Perma-Bound Titles: 46	\$715.01
Publisher Bound Titles: 91	\$2,208.76
Discount:	-\$21.45
Net Total: 40 (137 items)	\$2,902.32
Shipping and Handling:	--FREE--
Total Price:	\$2,902.32

Normal Priority:

Qty.	Catalog#	Title	Match	Author	Dewey	Date	RL	IL	Price	Total
1	4980284	Clifford Cares (Board Book)	N	Bridwell, Norman	E	2011	1.0	P-K	5.94	\$5.94
1	55976	Clifford Goes To Washington	N	Bridwell, Norman	E	2005	2.7	P-2	10.02	\$10.02
1	57968	Clifford Sees America	N	Bridwell, Norman	E	2012	1.2	P-2	10.02	\$10.02
1	5366953	Clifford's Bedtime Story (Board Book)	N	Bridwell, Norman	E	2013	1.0	P-K	7.64	\$7.64
1	51988	Clifford's Big Dictionary	N	Scholastic Editors	423	2010	3.0	P-2	15.79	\$15.79
1	57967	Clifford's Field Day	N	Bridwell, Norman	E	2012	1.2	P-2	10.02	\$10.02
1	71153	Diario De Greg: Sin Salida (Diary Of A Wimpy Kid: Cabin Fever)	N	Kinney, Jeff	Fic	2012	4.0	4-7	16.33	\$16.33
1	1031169	Hunger Games (Scholastic)	N	SET				7-12	49.15	\$49.15
1	40340	Juegos Del Hambre (Hunger Games)	N	Collins, Suzanne	Fic	2009	5.8	7-12	22.26	\$22.26
1	74937	Llamas (Catching Fire)	N	Collins, Suzanne	468.6	2012	5.6	7-12	22.26	\$22.26
1	215714	No, David!	E	Shannon, David	E	1998	2.0	P-2	18.92	\$18.92
1	215711	No, David! (Spanish)	E	Shannon, David	E	1998	2.0	P-2	14.70	\$14.70
1	69054	Nobody's Perfect, I'm As Close As It Gets	N	Benton, Jim	Fic	2013	5.1	4-7	11.33	\$11.33