

**Policy KM: Visitors to the Schools**

**Status:** DRAFT

**Original Adopted Date:** 03/01/1993 | **Last Revised Date:** 08/17/2020 | **Last Reviewed Date:** 08/17/2020

**VISITORS TO THE SCHOOLS**

The Board of Education of the Jackson County School District is dedicated to maintaining a secure and educationally sound environment for its students and staff. Therefore, to ensure safety, security, and an atmosphere conducive to teaching and learning on all campuses, it shall be the policy of this board that upon entering the campus of any school within this district, all visitors must report immediately to the office of the school principal and obtain permission before visiting any part of the campus. The principal shall have the right to deny visitation rights to any individual if (in the judgment of the principal) the visit might negatively affect classroom procedures. Each visitor must sign a visitor list in the principal's office. A visitor's badge will be issued and must be worn at all times while on the school campus. The badge will be returned to the principal's office when the visitor departs the campus. Exceptions to this requirement are when visitors are attending a general school function such as a pep rally, assembly program, athletic event, etc. Unauthorized persons shall not be permitted in school buildings or on school grounds. School principals are authorized to take appropriate action to prevent such persons from entering buildings or from loitering on grounds. Such persons will be prosecuted to the full extent of the law.

Members of the supervisory or administrative staff who have invited professional visitors may elect to serve as hosts to the visitors whom they have invited, as well as to other visitors who may have a mutual interest and area of competency.

All visitors are to be made to feel welcome. There shall be no solicitation of teachers or students on personal matters on the school premises by salesmen or agents. Out of town visitors who have made arrangements through the principal's office will have the principal or principal designee as a host for the visitor or delegation.

**STUDENT VISITATION**

The schools, because of space factors in the classrooms, will not be able to allow school students to have student visitors accompany them as visiting guests in the school.

**CLASSROOM VISITATION**

As part of the district's safety and security program, only school or district personnel, law enforcement officials, or educational professionals designing an individual educational program shall be allowed to visit classrooms during instructional times.

---