

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: August 14, 2018



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to ☐ Elementary (only)                      ☒ High School/District Wide

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**Date:**      August 8, 2018

**To:**          **Corrina Guardipee-Hall**  
                    Superintendent of Schools

**From:**      Emorie Bird  
                    Title:      Director of Human Resources

**Subject: Re-hire BHS Assistant Volleyball Coach 2018-2019 Sport Season**

**Description:**    Tony Wagner, Activities Director, recommends hiring the following individual for the Browning High School Assistant Volleyball Coach position for the 2018/2019 sport season:

👤 Cassandra Finn, BHS Assistant Volley Ball Coach, \$2,106.00 (Exp. Credit 1)

**Financial Impact:** Board approved Extracurricular Salary Schedule

**Attachment(s):** Selection Hiring Report

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)                      ☐ Approved                      ☐ Denied                      ☐ Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

<b>Position</b> <b>Freshman Volley Ball Coach</b>		<b>Applicant Recommended</b> <b>Cassandra Finn</b>	
<b>Department/Location</b> <b>Browning High School</b>		<b>Supervisor</b> <b>Tony Wagner</b>	
<b>Type of Position</b> <b>Extra Curricular</b>	<b>Starting Date</b> <b>August 15, 2018</b>	<b>Term</b> <b>2018-2019 Fiscal Year</b>	

<b>Recruiting</b>	Date Posted: 07/25/2018	Closing Date: Open Until Filled
Comments:		

No.	Applicant Names (Alphabetical by Last Name)	Date Application Re- ceived	Minimum Re- quirements Met?	Date Interviewed
	Cassandra Finn	8/2/2018	Yes	8/8/2018
	Sherman Red Tomahawk	8/2/2018	Yes	8/8/2018

Interview Committee	Title	Name	Title
Tony Wagner	Activities Director		
Kayla Jeckell	Head Volley Ball Coach		
William Heusch	BMS Athletic Coordinator		

**Recommendation:** Cassandra Finn is a good fit for the athletic program based on her experience and maturity levels. She has good communication skills and is eager to coach freshman Volleyball players. Cassandra has coached middle school volleyball last sport season. Cassandra is also anxious to contribute to the growth of the program.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On File	Yes	Ok
Criminal background check	On File	Yes	Ok
Tribal background check.	On File	Yes	Ok
TB documentation	On File	Yes	Ok

Salary: \$ 2,106.00	Placement: <u>1 year</u>	Contract Days: <u>Fall</u>
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Prepared by: Sherie Blue      Date 6/2018      Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

### BOARD AGENDA REQUEST