

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees

FROM: Tom Crowe, Superintendent of Schools

SUBJECT: REQUEST FOR APPROVAL OF PERMIAN HIGH SCHOOL BAND OUT
-OF- STATE TRAVEL TO COLORADO SPRINGS, COLORADO

DATE: October 21, 2014

Permian High School Band is requesting permission to travel to Colorado Springs, Colorado. The trip is scheduled for May 15 – May 19, 2015.

The cost of the trip will require fund raising and personal funds. There will be approximately 175 students from PHS traveling.

It is recommended that the Board of Trustees approve the Permian High School Band trip out- of- state to Colorado as presented.

Respectfully submitted,

Tom Crowe
Superintendent of Schools

Roy Garcia
Assistant Superintendent of
Secondary Education

Ector County ISD
068901

STUDENT ACTIVITIES:
TRAVEL

FMG
(EXHIBIT 21)

EXTRA-CURRICULAR
STUDENT TRAVEL APPROVAL FORM

Student travel must be approved based on the direct benefits for the students. The trip must have approval of Superintendent or designee before any travel arrangements and reservations are made or students and parents become involved with any facet of the trip. Out-of-state travel must have Board approval.

Name of Group: Pemian High School Band Campus: Pemian HS

Date of trip: 5/15-19 2015 Grade levels involved: 9-12 Number of students: 175
Number of instructional days: 2 Location: Colorado Springs, co
(Please attach an itinerary)

Funding source: ☐ District Budget ☐ Campus Budget ☐ Department Budget ☐ Activity fund ☐ Personal

Instructional days out of the classroom: The sponsors/coaches/directors have checked the accrued number of days for each participant? ☒ Yes ☐ No

Trip function: ☐ Cocurricular ☐ Extracurricular ☒ Non-athletic Competition

Trip profile: ☐ In-state ☒ Out-of-state ☐ Overseas ☐ Tour ☐ Field trip ☐ Invitational
☐ Annual ☐ Biennial ☐ Post-district ☒ Competition associated with a tour or attraction

Transportation mode: ☐ School bus ☐ School suburban ☒ Charter bus ☐ plane

How does the trip relate to and benefit the Campus Improvement Plan, District Improvement Plan and/or the TEKS?

To meet the performing and competition requirements set by the TEKS

Does the trip require fund-raisers? ☒ Yes ☐ No

Are deadlines established to guide the sponsors/directors if the trip has to be canceled due to lack of funding?
☒ Yes ☐ No

How many sponsors will accompany the students? 10

What is the ratio of sponsors to students? Sponsors 1 /Students 17 (gender appropriate)

Student orientation - Date: _____ Time: _____ Location: _____

Parent orientation - Date: _____ Time: _____ Location: _____

Sponsor orientation - Date: _____ Time: _____ Location: _____

Sponsor criminal background check - Date: _____

Will any kind of insurance be required? ☒ Yes ☐ No

Will room and baggage searches be required? ☒ Yes ☐ No

Medical and travel releases will be required

Coach/Sponsor: _____
(Signature)

9-2-2014
(Date)

Principal approval: _____
(Signature)

9-2-2014
(Date)

Superintendent or designee Approval: _____
(Signature)

9/5/2014
(Date)

(Out-of-state)

Board approval: _____
(Signature)

(Date)

DATE ISSUED: 04/21/04
FMG (EXHIBIT 21)

REVIEWED: 04/20/04

1 OF 1



Colorado

Permian High School Band

Friday, May 15th

- 💡 10pm Depart school on deluxe motor coaches
- 9.5-hour drive with one time change a 90-minute buffer

Saturday, May 16th

- 💡 8am Arrive in Colorado Springs!
- 💡 Meet your Green Light tour manager
- 💡 Breakfast and mountain views at Cave of the Winds
- 💡 Go spelunking and explore the underground at Cave of the Winds
- 💡 Dare to walk the high ropes at the Wind Walker Challenge Course
- 💡 Lunch and shopping in Manitou Springs
- 💡 Take the Pikes Peak Cog Railway to the top of Pikes Peak for amazing aerial views
- 💡 Check into hotel, the Colorado Springs Marriott
- 💡 Dinner and games at iT'Z Family Food & Fun

Sunday, May 17th

- 💡 Continental breakfast at hotel
- 💡 Horseback riding through Garden of the Gods aboard giant steeds
- 💡 Lunch at the US Air Force Academy

- 💡 See the US Air Force Academy Visitor's Center and Chapel
- 💡 Tour the US Olympic Training Center
- 💡 Dinner at the Airplane Restaurant
- 💡 Ice Skating at the World Arena Ice Hall

Monday, May 18th

- 💡 Continental breakfast at hotel
- 💡 Change into your wetsuits (provided) and enjoy white water rafting!
- 💡 Lunch on the banks of the river
- 💡 Return to hotel to shower and change
- 💡 Dinner at Saltgrass Steakhouse
- 💡 Full ensemble clinic in hotel ballroom with a member from the Air Force Band

Tuesday, May 19th

- 💡 Continental breakfast at hotel
- 💡 Hike to waterfalls in North Cheyenne Canyon
- 💡 Lunch at Fargo's Pizza Company
- 💡 12:30pm Depart for home
- 💡 7:30pm Dinner at the Golden Corral in Amarillo, TX
- 💡 1:00am Arrive back at school



GREEN LIGHT
group tours



Colorado

Permian High School Band

Ground Package Includes

- 💡 Motor coach transportation
- 💡 Dedicated tour manager
- 💡 Three nights lodging in interior corridor hotel
- 💡 Air Force Academy
- 💡 Horseback Riding
- 💡 Garden of the Gods
- 💡 Pikes Peak Cog Railway
- 💡 Full Ensemble Clinic
- 💡 Cave of the Winds
- 💡 Wind Walker Challenge Course
- 💡 White Water Rafting
- 💡 Ice Skating with skate rental
- 💡 Hiking in North Cheyenne Canyon
- 💡 US Olympic Training Center
- 💡 Breakfast at Cave of the Winds
- 💡 Breakfast daily at the hotel
- 💡 Lunch at the Air Force Academy
- 💡 Lunch in Manitou Springs
- 💡 Lunch at Lost Paddle Rafting
- 💡 Lunch at Fargo's Pizza Company
- 💡 Dinner and games at IT'Z Family Food and Fun
- 💡 Dinner at Saltgrass Steakhouse
- 💡 Dinner at the Airplane Restaurant
- 💡 Dinner at Golden Corral
- 💡 Two million dollar liability insurance policy
- 💡 Name badges with emergency contact phone numbers

- 💡 Basic traveler's insurance with coverage for medical expenses and trip delays
- 💡 Nighttime hotel security guard
- 💡 One complimentary director's package at double occupancy per 25 paid packages

Minimum # Paying Travelers	90	110	130	150
Quad	\$740	\$770	\$733	\$706
Triple	\$773	\$802	\$765	\$739
Double	\$838	\$867	\$831	\$804
Single	\$1,034	\$1,063	\$1,026	\$999



GREEN LIGHT
group tours