

## LEMONT TOWNSHIP HIGH SCHOOL DISTRICT #210 July 2025

# **Financial Planning Calendar for Fiscal Year 2026**

#### July

- Chief School Business Official presents Financial Planning Calendar to the Board.
  - Continue budget work and present to Superintendent for review.

#### August

- Summary of the Tentative Budget will be provided to the Board of Education prior to placing the Tentative Budget on display for public inspection.
  - Place Tentative Budget on District website for 30-day public inspection.
  - Publish the "Notice of Public Hearing" legal notice. (At least 30 days prior to Board adoption of budget).
  - Tentative Budget presented to the Board of Education.

### September • Public hearing for the 2025-2026 Budget.

- Adoption of 2025-2026 final Budget.
- File with DuPage & Cook County Clerks:
  - Certificate of Adoption Board Secretary
  - Chief Fiscal Officers Statement
  - Resolution
- Complete and upload ISBE budget form (50-36).
- Place adopted budget on District website.
- Adopt the Risk Management Plan.
- November Committee of the Whole Meeting to review updated projections and other items that come before the committee.
  - Board of Education adopts Tentative 2025 Tax Levy and "Truth in Taxation" resolution. (Tentative levy must be adopted at least 20 days prior to hearing and adoption).
  - Publish "Truth in Taxation" notice of public hearing for both Cook and DuPage Counties. (Not more than 14 days nor less than 7 days prior to the public hearing for said tax levy).
  - FY2025 financial audit is presented to the Board.
  - Updated projection model is presented to the Board.

## December • Public hearing, if necessary, for, and subsequent adoption of, the 2025 Tax Levy.

• File 2025 Tax Levy and "Truth in Taxation" documents with Cook and DuPage County Clerks on or before the last Tuesday in December.

#### January

- Consumer Price Index (CPI) number is released by the US Department of Labor.
  - Prior Year Interest Earnings are reported to the Board.
  - Chief School Business Official presents a Mid-Year Budget Report to the Board.

February	•	Finance Committee Meeting to review an updated projection model with new CPI figure and next year budgetary assumptions.
March	•	Board of Education will establish the fiscal year to begin July 1, 2026 and end June 30, 2027. Board will also authorize the Superintendent and CSBO to prepare a tentative budget for the upcoming fiscal year. Distribute FY2025 Budget preparation forms and instructions to the building Principal and Department Chairs. Administration creates internal Summer Projects list. Finalize Certified staffing levels for 2026/2027. Review property tax extension limitation amount from DuPage County Clerk and review possible allocation options.
April	•	Review building supply and capital equipment proposals with the Principal and determine preliminary allocations for the same.
May	•	Finalize Summer Projects list and review with B&G staff.
June	•	Prior Year Interest Earnings are declared as interest via Board Resolution.