



January 9, 2019

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Contract Award Recommendation for Move & IT Move Management Bid
Niji-Iro Elementary School

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of a Move and IT Move Management Vendor for the Project listed above. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate and recommend a Vendor for this Project.

On December 4, 2018, Construction Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan websites.

On December 20, 2018, five (5) bid proposals were received and publicly opened. Over the next several weeks, the bid proposals were reviewed to determine the budget implications. An interview with the recommended vendor was held on January 8, 2019 and was attended by various members of the Bond Team.

Upon completion of the interview, and after subsequent clarifications and discussions, the Bond Team is recommending DMS Moving Systems for contract award totaling \$37,450.00. Including project contingency dollars of \$5,500.00, the total Project award recommendation equals \$42,950.00.

The costs for this work will be detailed in the contract, which was included in the RFP, pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the interview process, or the recommendations of the Bond Team. Please direct all questions through me via email.

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Sincerely,

PLANTE MORAN CRESA



Scott Smith, LEED AP
Senior Consultant

Enclosures: Budget Summary
 Bid Tabulation



MOVE & IT MOVE MANAGEMENT - BUDGET SUMMARY

| | Move & IT Move Management | | |
|----------------------------|---------------------------|------------------|------------------|
| <u>Building</u> | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
| Niji-Iro Elementary School | \$ 50,000 | \$ 37,450 | \$ 12,550 |
| | | | |
| Totals | \$ 50,000 | \$ 37,450 | \$ 12,550 |

| | Move & IT Move Management Contingency (15%) | | |
|----------------------------|---|-----------------|-----------------|
| <u>Building</u> | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
| Niji-Iro Elementary School | \$ 7,500 | \$ 5,500 | \$ 2,000 |
| | | | |
| Totals | \$ 7,500 | \$ 5,500 | \$ 2,000 |

| | Total Project Costs | | |
|----------------------------|---------------------|------------------|------------------|
| <u>Building</u> | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
| Niji-Iro Elementary School | \$ 57,500 | \$ 42,950 | \$ 14,550 |
| | | | |
| Totals | \$ 57,500 | \$ 42,950 | \$ 14,550 |

