



06CH010978 – FY23
QUALITY IMPROVEMENT (QI)
APPLICATION

Policy Council Approved: 4/6/2023

Governing Board Approved:

QI
(QUALITY IMPROVEMENT)
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06CH010978-FY23-BUDGET NARRATIVE/JUSTIFICATION-QI

Policy Council Approval:

Governing Board Approval:

The Denton Independent School District Head Start Program is requesting \$54,623 for Quality Improvement for the 2023-2024 school year. The funding is needed as follows:

Quality Improvement (QI): \$54,623

FEDERAL:

Our Head Start program recognizes the importance of Continuous Quality Improvement in building and sustaining a high-quality program for all stakeholders. As we assess the comprehensive needs of our program, we work to align our program goals and objectives to these identified needs. This (QI) supplemental grant application opportunity will provide us with a means to be able to improve our efforts for ongoing purposes in helping to meet the identified needs that are outlined/requested below.

Identified Needs/Justification:

1. Data Management System- \$4,500

Although Denton ISD has several different data management systems that we currently use, our program would like to purchase a shared database system where we can house all Head Start data. This will make it easier for our managers to collect, track, & analyze data, collaborate on identified needs, and quickly produce necessary reports. The district has been working on getting the desired vendor approved and added to the district's Edgar compliant list. We are hopeful that this process will be completed and approved soon.

2. Staff TB/physicals- \$1,500

One of our Self-Assessment Improvement plan goals was to create a partnership/MOU for helping our staff to be able to get assistance, care, or reimbursements for the Health Screening TB and Physical requirements. We created an MOU that allows \$150 to be paid toward these services per employee upon hire. This will allow us to create a budget line item for this cost.

3. Recruitment/Communications- \$2,000

Our program was able to add a copier in our Program Manager hall to help with printing Head Start flyers, recruitment materials, round-up and enrollment documents, and other Head Start documents throughout the school year. Adding this budget item will allow us to have dollars designated to pay for the click charges/toner that will be associated with our copier.

4. Supplies- \$46,623

Since our Continuation grant application only had \$400 available to be designated to supplies, we are needing more dollars allotted to our supply fund to meet the needs of our program.

NON-FEDERAL

The Denton ISD Head Start Program is requesting QI funds in the amount of \$54,623. The district's non-federal share is \$13,656, with a grant amount for the 2023-2024 totaling \$68,279.

Ann Windle School for Young Children's Head Start program is under the grant recipient, Denton Independent School District. The facility is located at 901 Audra Lane, Denton, Texas, 76209.

Volunteer hours are calculated in the amount of \$18.00 per hour for assistance in the classroom and to help

the teachers prepare lesson materials. Through February 2023, our volunteer hours for Ann Windle School, totaled 592. Calculated at \$18.00 per hour, the total is \$10,656 so we are confident that our volunteer hours will exceed the 759 to meet our \$13,656 non-federal share. We have approximately 45 volunteers who assist in the classrooms and help the teachers prepare lesson materials. Policy council meetings (10 meetings per year, 1.5 hours each, 6 volunteers), Board members (10 meetings per year, 1.5 hours each, 1-2 volunteers), and community members.