

**BOARD OF TRUSTEES
AGENDA**

<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular	<input type="checkbox"/>	Special
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- (A) **Report Only** **Recognition**

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B) **Action Item**

Presenter(s): ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS & FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AWARD SEALED PROPOSAL NO. 201206 FOR TORTILLAS AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

- (C) **Funding source: Identify the source of funds if any are required.**

BUDGETED FUNDS

- (D) **Clarification: Explain any question or issues that might be raised regarding this item.**

SEE ATTACHED MEMORANDUM

MEMORANDUM

To: Mr. Ismael Mijares, Deputy Superintendent for Business and Finance
From: Mr. Luis A. Vélez, Purchasing Director
Date: Tuesday, July 16, 2019
Subject: Recommendation on Sealed Proposal Number 201206 for Tortillas

Based on the submitted proposals, the Department of Purchasing recommends that Sealed Proposal Number 201206 for Tortillas be awarded in accordance with the specifications and requirements of the proposal and as per the attached Tabulation Sheet.

If you have any questions or need more information regarding this matter, please contact me at the purchasing department.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
SEALED PROPOSAL NO. 201206 - TORTILLAS
TABULATION SHEET**

Description:	FLOWERS BAKING SAN ANTONIO, TX	SARITAS TORTILLA FACTORY, INC. EAGLE PASS, TX
1 YELLOW CORN TORTILLA		
Brand:	Mi Casa 129-6788-0	Fernandez
Size:	6"	5 3/4"
Weight in oz (minimum of 1.0 oz):	25 oz	1 oz
Total cost per package:	\$ 1.71	\$ 6.00
Count per package:	30	100
Unit Cost (per tortilla):	0.0570	0.0600
2 WHITE CORN TORTILLAS (MASECA)		
Brand:	Mi Casa 129-9588-0	La Hacienda
Size:	6"	5 3/4"
Weight in oz (minimum of 1.0 oz):	27 oz	1 oz
Total cost per package:	\$ 1.79	\$ 6.00
Count per package:	30	100
Unit Cost (per tortilla):	0.0597	0.0600
3 WHOLE GRAIN TORTILLAS		
Brand:	Mi Casa 129-2395-0	Saritas Wheat
Size (minimum 6 3/4):	8"	6 3/4"
Weight in oz (minimum of 1.0 oz):	16 oz	1 oz
Total cost per package:	1.94	\$ 11.00
Count per package:	10.00	100
Unit Cost (per tortilla):	0.1940	0.1100

Cost Comparison (based on 100 ct.)			
1	YELLOW CORN TORTILLA	\$ 5.70	\$ 6.00
2	WHITE CORN TORTILLAS (MASECA)	\$ 5.97	\$ 6.00
3	WHOLE GRAIN TORTILLAS	\$ 19.40	\$ 11.00

Cost Comparison (based on food service dept. estimated consumption)			
1	YELLOW CORN TORTILLA (303,150)	\$ 17,279.55	\$ 18,189.00
2	WHITE CORN TORTILLAS (MASECA) (208,450)	\$ 12,437.52	\$ 12,507.00
3	WHOLE GRAIN TORTILLAS (847,530)	\$ 164,420.82	\$ 93,228.30
4	TOTAL ESTIMATED COST	\$ 194,137.89	\$ 123,924.30

RECOMMENDED VENDOR:

SARITAS TORTILLA FACTORY, INC.

Approved: Mario Garcia, Food Service Director

Approved: Rolando Salinas, Deputy Supt. For Dist. Operations

Approved: Gilberto Gonzalez, Superintendent of Schools