

Browning Public Schools
Board Agenda Request
Meeting to Be Held: February 10, 2026



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 02/04/26

To: Rebecca Rappold
 Superintendent

From: Beverly Sinclair
 Title: HR Director

Subject: Contract Modification: Salary Change 2025-2026

Description: Recommend modification to Kaitlyn Sharp's 2025-2026 teaching contract. Kaitlyn completed the educational requirements to be placed in the MA Lane prior to her hire date of July 29, 2026. Her official transcripts were previously sent but not received by BPS.

Now	Was
MA/1; \$53,472.00	BA/1; \$47,062.00

Financial Impact: \$6,410.00

Funding Source: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Contract Modification

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
SCHOOL DISTRICT NO. 9

MODIFICATION
EMPLOYMENT CONTRACT (2025-2026)
(Salary)



THIS MODIFICATION is incorporated by this reference into that certain Employment Contract dated July 29, 2025 between **Kaitlyn Sharp** ("Employee") and the Board of Trustees, Glacier County School District No. 9, Browning, Montana ("School District").

The Employee's salary is incremented as follows:

	Salary	Experience
Was	\$47,062.00	BA/1
Now	\$53,472.00	MA/1

All other terms, conditions, and provisions of the 2025-2026 Employment Contract remain unchanged.

IN WITNESS WHEREOF, the parties hereto cause this agreement to be duly signed in original and copy this 10th day of February, 2026.

EMPLOYEE

By: _____

Address: _____

SCHOOL DISTRICT NO. 9

By: _____
Chair, Board of Trustees

ATTEST:

By: _____
District Clerk
P. O. Box 610
129 First Avenue S. E.
Browning, MT 59417
Tel: 406-338-2715/FAX: 406-338-3200