



PRESCOTT ELEMENTARY SCHOOL

RESPECT FOR SELF, RESPECT FOR OTHERS, RESPECT FOR LEARNING

SITE COUNCIL STRUCTURE

Our membership will include: 3-4 teachers, maximum of 4, one of which a Support team member, 3-4 parents, minimum of 2, maximum of 4, 1 classified Employee, and the principal. Community member is optional.

Julie Ugarte (Chair), Pam Brown (teacher), Kira Pruch (teacher), Eryn Meyer (ed. Assistant), Rachel Humphrey (parent), Adair Fernie (parent), Sherrie Dickie (parent)

ELECTION/APPOINTMENT/SELECTION PROCESS

- **Terms:** Teachers and Classified will be elected for a 2 year term. Their membership may be renewed on a yearly basis after their term is up as long as the member and staff agree. The terms may be renewed with no limits on length of time served.

Parents and community members will serve for 1 year terms with unlimited renewal options.

The Principal will always be a site council member.

- **Recruitment/Election/Selection:** Recruitment will begin with articles in the school newsletters, in teacher bulletins, and at staff meetings.

The election process for teachers and classified will start with floor nominations at a staff meeting. If more than one person is running for 1 position there will be a paper vote at the meeting.

Selection of parents and community members if uncontested will be approved at a Prescott PFCA meeting in the fall. If contested or unfilled, nominations will be taken at our Annual Back to School Night in September. Voting will take place at the following Parent (PFCA) meeting.

DECISION MAKING PROCESS

- Discuss how decisions will be made. Such as when to decide by consensus.
- Explore more important issues by polling (each person is asked to vote or state an opinion verbally or in writing.)
- Decide important issues by consensus. (We will use the five finger model)

- Test for consensus
- Use data as the basis of decisions.

SITE COUNCIL ACTIVITIES/OPERATING AGREEMENTS

- Commit to consistent and timely attendance
- Start on time and finish on time (3:30-4:30)
- We will meet in the Media center on the first and third Thursday of the month.
- We will value each other's opinions and positions.
- Focus on the issue, not on the person, or people involved.
- Site Chair will prepare the agenda and state the desired outcomes.
- Evaluate the meeting process and operating agreements on a regular basis
- Use five-finger consensus to make critical decisions.
- Each member will takes notes on a rotating basis.
- Each of us is responsible for taking notes for absent members.

ACCOUNTABILITY/EVALUATION

- Improve Prescott's Instructional Program
- Develop and assess plans to enhance the professional development of the staff, including the administration of funds for instructional training through workshops and in-services.
- Develop and coordinate programs which support the implementation of Oregon's Educational Act for the 21st century and the Federal "No Child Left Behind Act."
- Develop and oversee our annual School Improvement Plan based on goals consistent with the district's mission statements; implement and assess activities related to these goals.

PARENT, STAFF, AND COMMUNITY INVOLVEMENT

- Site Council commits to communicating with members of the school community Through open meetings, published minutes, and announcements in school newsletters.

EVALUATION-IMPLEMENTATION REVIEW

Use current performance levels from state assessment, A.Y.P, and local assessments to determine progress.

- Where did we start (Our strengths and weaknesses)?
- What did we accomplish based on our SIP goals?
- What worked, what did not work on our SIP?
- What was expected, unexpected in achieving/not achieving our goals?
- Goals and plans for each population at Prescott.