

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a contract to purchase Charter Bus Services from Lone Star Coaches Inc. for the District.

BACKGROUND

The contract for charter bus services provides transportation for the athletic programs to participate in out of area competition, student organization trips and faculty group trips. The recommended vendor has the highest safety rating provided by the Department of Transportation (DOT) and has provided excellent coach service, meeting all district requirements, for over three years.

Invitation to bid (ITB) Number 4156 was issued to procure charter bus services. Two (2) responses were received and evaluated by the Purchasing department who determined the bid submitted by Lone Star Coaches Inc. would provide the best value to the College. The bid submitted by Lone Star Coaches was determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

A contract for charter bus service allows the athletic programs to participate in out of area competitions, student organizations to travel for conferences and competitions, and faculty group travel.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization for \$150,000.00 for three (3) years, which is budgeted in the various departments' FY18 operating budget and subsequent year's budgets subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

MONITORING AND REPORTING TIMELINE

The term of contract will be three (3) years beginning August 1, 2018 through July 31, 2021.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

Sherry Schumann SVP Academic Workforce & Enrollment Services 972-548-3880