

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the expenditure of additional funds for the purchase and installation of furniture from Krueger International (KI) Furniture, for various types of classroom, lab, and soft-seating furniture required to complete interiors for the District.

BACKGROUND

For 20 years, the District has standardized on KI Furniture for our classroom furniture requirements. They have routinely provided the District with high-quality products and excellent customer service. Bid Number 3943 was issued to procure KI Furniture and installation for the District.

IMPACT OF THIS ACTION

The contract with KI offers the District a substantial discount of 53% off list price and includes installation. KI provides delivery and installation on all orders for renovations, replacement of aging or broken furniture, and new construction. The original approval for expenditure did not include funding for projects constructed as part of the 2017 CIP.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board approved the original contract in April 2016, before the bond program was approved, for a total amount of \$1,225,000 to be spent over five years. This purchasing request is for spend authorization for an additional \$2,150,000, which is budgeted in various Departments' FY21 operating budgets and the 2017 CIP construction budgets.

MONITORING AND REPORTING TIMELINE

The contract term is five (5) years beginning April 28, 2016 through April 27, 2021.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
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