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To: Coppell ISD Board of Trustees

From: Sid Grant – Bond Project Manager

Date: February 26, 2024

cc: Dr. Brad Hunt, Diana Sircar, Josette Dobbins

**Re: Approval of School Specialty for Furniture Replacement at Mockingbird Elementary and Wilson Elementary**

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As part of the 2023 bond election, as an elementary school receives an interior refresh, or addition and renovation, the campus will also receive new furniture. With Mockingbird Elementary and Wilson Elementary receiving their interior refreshes this summer, they will also be due to receive new furniture. As with Canyon Ranch Elementary over five years ago, Corgan's architectural interior designer worked closely with our elementary principals in choosing the recommended replacement furniture. They even visited a local school furniture manufacturer to view samples of various types and models of classroom and library furniture. In general, all the furniture chosen is very flexible and collaborative making it easy for an educator to move and rearrange the classroom depending on the educational activity. The library furniture is also very portable, including the book shelving.

The furniture refresh and replacement include replacing the following:

- Classroom furniture
- Library furniture
- Office furniture
- Cafeteria tables

With the assistance of Corgan, bid packages were sent to five (5) very qualified school furniture vendors. Three responded with quotes. School Specialty responded with a package that is the best value for the district at a total cost for both campuses of \$1,250,595. The total cost includes \$150,000 contingency for unforeseen needs or missed pieces. In fact, their total quote, including delivery and set-up, was thirty six percent (36%) less than the next closest quote. The total cost is also forty-four percent (44%) under what was allocated in the bond for these two projects.

The proposal from School Specialty was procured in accordance with Texas Education Code §44.031 through the district's membership with TASB Buyboard. School Specialty is one of the nation's largest premier supplier of school furniture, equipment, and supplies. As a district, we have used School Specialty for many years with great success.

The furniture will be delivered, assembled, and in place in the classrooms, library, offices, and cafeteria before our staff returns from summer break.

**RECOMMENDATION:** That the Coppell ISD Board of Trustees approve School Specialty as the vendor to supply the furniture replacements at Wilson Elementary and Mockingbird Elementary at a total cost of \$1,250,595.