

Business/Non-Instructional Operations**Paying for Goods and Services**

The payment of all invoices shall be approved by the Superintendent or the Business Manager~~The Board of Education shall not enter into a contract or pay a bill until it has been authorized at a regularly called meeting and shall authorize payment for goods and services~~ under the following conditions:

1. The expenditure is within budgetary limits.
2. The expenditure has been made within approved purchasing policies and regulations.
3. The equipment, material, or supplies has or have been certified by the particular department responsible for the purchase ~~Purchasing Agent or school Business and were Manager as~~ received in acceptable condition or a service having been completed in an acceptable manner.

Legal Reference: Connecticut General Statutes

10-248 Payment of school expenses.

Policy adopted: ~~October 15, 2013~~

DERBY PUBLIC SCHOOLS

Derby, Connecticut