

Matthew Malone  
17643 Dover Ct.  
Tinley Park, IL 60487  
(773) 531-7900

April 1, 2019

Superintendent John F. Thomas  
16001 Lincoln Ave.  
Harvey, IL 60426

Dear Mr. Thomas,

Please accept this letter as formal notice that I am resigning from the position of 1<sup>st</sup> Grade Teacher at Holmes Elementary School at Harvey School District #152. I have accepted a new position as a School Psychologist with another school district. My last day of employment will be Wednesday April 17, 2019, which provides you with two-weeks-notice.

I appreciate the opportunities that you have given me over the years. I wish Harvey School District #152 continued success and hope that we can maintain a positive and professional relationship.

Sincerely,

A handwritten signature in cursive script that reads "Matthew Malone".

Matthew Malone