

FOIA - Written Request for District Records

All requests to inspect and/or to obtain a copy of District records must be made in writing. Please submit the following completed request to the Superintendent.

Dear Superintendent,

I/We are hereby requesting that I/We:

Inspect the following records in the District's Administrative office *

Receive copies of the following records (Please indicate mail, fax or personal pickup)

Jordan Turley-Hammitt

Name of Individual(s) Requesting District Records

611 W Beecher

Address

Jacksonville, IL 62650

City

State

Zip

Private Citizen

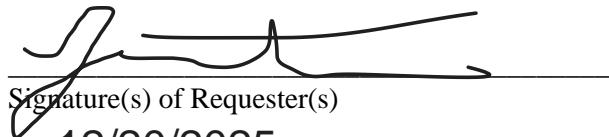
Organization

217-502-2734

Telephone Number

12/20/2025

Date of Request


Signature(s) of Requester(s)

12/20/2025

Date

Staff Instructions:

1. If this request was received in another form, attach the document to this completed form.
2. Calculate copy fee. Records must be approved for release and any copy fees paid in advance of duplication.
3. Submit to Superintendent

| Record Description (Please be specific) | Copy Requested | Copy Fee * | To be mailed | To be picked up |
|---|----------------|------------|--------------|-----------------|
| 1. See Attached | | | | |
| 2. | | | | |
| 3. | | | | |
| Total Fee: | | | | |