



OFFICE OF THE
SUPERINTENDENT

SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive

San Antonio, Texas 78242

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Minutes of Regular Meeting The Board of Trustees South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Monday, November 26, 2018, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Angelina Osteguín	X		
Mr. Louis Ybarra Jr.	X		
Mr. Edward Mungia	X		
Mrs. Leticia Guerra		X	
Mrs. Connie Prado	X		
Mr. Luis Rodriguez		X	
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Laura Salazar-Reyna, Community Relations Officer.

Section end time: 6:02 PM.

Change Order of the day by Mrs. Osteguín to move the Superintendent's remarks before closed session and to move the election matters item order.

SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)

Section start time: 6:02 PM.

The Superintendent invited departing board members to address the audience.

Mr. Mungia addressed to the audience regarding his time on the Board since January 2017 and congratulated his successor, Mr. Flores.

Mrs. Osteguín addressed the audience regarding her 4 years of service and wished her successor well in the future. She shared her confidence in the new Superintendent and his ability to successfully lead this district.

Section end time: 6:06 PM.

ELECTION MATTERS

Section start time: 6:06 PM.

3. Discussion and action to declare unopposed candidate in single member District number 4, to declare unopposed candidate elected to office, and other matters related to Title 1, Chapter 2 of the Texas Election Code.

Item start time: 6:06 PM.

Mrs. Osteguín moved to approve the item as presented, Mr. Ybarra seconded, and the Board of Trustees voted 5/0 to approve the item as presented. Motion passed.

Item end time: 6:08 PM.

2. Administration of the Oath of Office

Item start time: 6:08 PM.

Ray Saldana, City Councilman, was called to swear in board member Mandy Martinez.

Tomas Uresti, State Rep, was called to swear in board member Homer Flores.

Suzie Gonzalez, Notary, was called to swear in board member Shirley Ibarra Pena and Gilbert F. Rodriguez.

Item end time: 6:16 PM.

1. Presentation of Certificates of Election

Item start time: 6:08 PM.

Item end time: 6:16 PM.

4. Discussion and Possible Action to elect board officers pursuant to Texas Education Code 11.061 and South San ISD Board Policy BDAA (Legal) and (Local).

Item start time: 6:16 PM

Mrs. Ibarra Pena made a motion to restructure the board as follows: Connie Prado as president, Gilbert F. Rodriguez as Vice President, and Shirley Ibarra Pena as secretary. Mr. Rodriguez seconded, and the Board voted 4/0/3. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Flores			X
Mrs. Prado	X		
Mrs. Ibarra Pena	X		
Mr. Ybarra			X
Mr. Flores	X		
Mrs. Martinez			X
Mr. Rodriguez	X		

Mrs. Prado offered the new board members an opportunity to address the audience.

Mr. Rodriguez addressed the board and audience thanking the departing board members for their service. He stated that he is passionate about doing what is right.

Ms. Martinez addressed the board and audience thanking the departing board members for their service. She stated that her focus will be students, faculty, and community.

Mrs. Ibarra Pena addressed the board and audience thanking the school board for this opportunity. She stated that her passion is the students, teachers and community.

Mr. Flores addressed the board and audience thanking Mr. Mungia for his kind departing words. He stated that he appreciated the opportunity to serve on the board and dedicated his future works to his late mother. He thanked his father, fiancé, her family, and his children for their support with his campaign. He stated that he is here to serve the children, community, and staff.

Mrs. Prado addressed the board and audience on the academic and possibly financial challenges the district will face. She stated that she is ready to move this school district forward.

Item end time: 6:24 PM.

Mrs. Prado, Board President, called a recess at 6:24 PM.

Section end time: 6:35 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Pursuant to Texas Gov't Code § 551.071, Consultation with the School District's attorney regarding pending litigation styled Civil Action No. 5:18-cv-00471-FB; Ruben Martinez vs. South San Antonio Independent School District, In the United States District Court, Western District of Texas, San Antonio Division

Section start time: 6:35 PM.

Section end time: 7:35 PM.

Change Order of the day by Mrs. Prado to move Citizens to be Heard

CITIZENS TO BE HEARD

Section start time: 7:35 PM.

1. *Tom Cummins*, South San AFT, welcomed the newly elected trustees, and provided them with a legislative brochure.
2. *Stacey Alderete*, parent, addressed the Board regarding the newly elected trustees and the potential of the district.
3. *Jason Pryor*, Blue Santa representative, invited the Board and community to the Blue Santa parade on December 8, 2018 at Millers Pond.

Section end time: 7:41 PM.

PRESENTATIONS / REPORTS /DISCUSSION

Section start time: 7:41 PM.

1. Report on Goal 2 and Goal Progress Measures 2.1, 2.2, 2.3: Percent of students performing at Masters Level in Math

Item start time: 7:41 PM.

Amy Shields, Director of Teaching & Learning, was called to present and answer questions related to this item.

Item end time: 8:03 PM.

2. Report on Superintendent Constraint Progress Measure 2.2: Campus administration will develop a clear and defined improvement plan detailing explicit support measures for teachers scoring below Proficient in Domains 2 and 3 after informal observation (walkthroughs)

Item start time: 8:03 PM.

Lorraine Deleon, Executive Director of Curriculum & Instruction, was called to present and answer questions related to this item.

Item end time: 8:21 PM.

3. Report on Board Constraint 2: The Board shall not allow the introduction of new information or materials related to agenda items once the agenda is posted.

Item start time: 8:21 PM.

Mrs. Prado, Board President, was called to present and answer questions related to this item.

Item end time: 8:24 PM.

Section end time: 8:24 PM.

CONSENT

Section start time: 8:24 PM.

Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

1. Approval of the November Amendment
2. Approval of RFP 2019-01 Child Nutrition Graphic Design Services
3. Approve Purchase of TI-84 Plus CE Calculators for 8th Grade
4. Approve new budget proposal for the Head Start Non Competitive Grant Renewal
5. Approve payment for days worked by Superintendent prior to finalization of employment contract
6. Approve the pending litigation styled Civil Action No. 5:18-cv-00471-FB; Ruben Martinez vs. South San Antonio Independent School District, In the United States District Court, Western District of Texas, San Antonio Division

Item start time 8:29 PM

Mrs. Flores moved to approve the consent agenda items 1, 2, 3, and 5 as presented, Mr. Rodriguez seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 8:25 PM.

CONSENT Items pulled

Item #-4

Item start time: 8:25 PM.

Rosanna Carmona-Mercado, Director of Early Childhood, was called to present and answer questions related to this item.

Mrs. Flores moved to approve consent item #4 as presented, Mr. Ybarra seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 8:29 PM.

Item #-6

Item start time 8:29 PM

Mr. O'Hanlon, legal counsel, advised to proceed as discussed in closed session.

Mr. Ybarra moved to direct legal counsel to proceed as discussed in executive session, Mrs. Flores seconded, and the Board of Trustees voted 7/0. Motion passed.

Item end time: 8:30 PM.

Section end time: 8:30 PM.

ADJOURNMENT

Mrs. Flores moved to adjourn the meeting, Mr. Rodriguez seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 8:30 PM.

ATTEST

Connie Prado, Board President

Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: November 26, 2018

Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:02 PM	2 Min.	Other
Total section time: 2 Min.				
Superintendent's Remarks-14 Minutes	6:02 PM	6:06 PM	4 Min.	Other
Total section time: 4 Min.				
Election Matters – 14 Minutes				
Item #3	6:06 PM	6:08 PM	2 Min.	Other
Item #1&2	6:08 PM	6:16 PM	8 Min.	Other
Item #4	6:16 PM	6:24 PM	8 Min.	Other
Total section time: 18 Min.				
Recess	6:24 PM	6:35 PM	11 Min.	Other
Total section time: 11 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	6:35 PM	7:35 PM	60 Min.	N/A
Total section time: 60 Min.				
Citizens to be Heard	7:35 PM	7:41 PM	6 Min.	Other
Total section time: 6 Min.				
Presentations/Reports – 14 Minutes				
Item #1	7:41 PM	8:03 PM	22 Min.	Vision – Student Outcome Goal Monitoring
Item #2	8:03 PM	8:21 PM	18 Min.	Vision – Constraints Monitoring

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Item #3	8:21 PM	8:24 PM	3 Min.	Vision – Constraints Monitoring
Total section time: 43 Min.				
Consent – 10 Minutes				
Consent Items # 1, 2, 3 and 5	8:24 PM	8:25 PM	1 Min.	Other
Pulled Consent Item #4	8:25 PM	8:29 PM	4 Min.	Other
Pulled Consent Item #6	8:29 PM	8:30 PM	1 Min.	Other
Percentage of Consent Item Pulled 33% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 6 Min.				
Adjournment	8:30 PM	8:30 PM	0 Min.	Other

Total Meeting Time: 150 Minutes

**Board Goals*

1.) 14 minutes or less spent on each item

2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	22 Min.	25%	Presentation/Report #1
Vision	Constraints Setting			
Vision	Constraints Monitoring	21 Min.	24%	Presentation/Report #2&3
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	47 Min.	51%	
Total Vision-focused Minutes		43	49%	
Total Minutes		90	100%	60 Closed Session Minutes not included

Total Meeting 2 hours and 30 minutes = 150 minutes
 150 - 60 closed session = 90 Total Tracker Minutes

November 26, 2018 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	2	3.5	1	\$107.22	\$696.93
Senior Staff Members					
Delinda Castro	24	2.5	1	\$74.47	\$2,047.93
Lorraine De Leon	30	2.5	1	\$54.98	\$1,841.83
					\$0.00
Criselda Bazaldua	24	2.5	1	\$49.01	\$1,347.78
Amy Shields	30	2.5	1	\$49.43	\$1,655.91
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado		2.5	1	\$50.84	\$177.94
David Abundis				\$50.52	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman		2.5		\$48.42	\$121.05
Robert Zamora		2.5		\$47.31	\$118.28
Denise Orosco				\$47.82	\$0.00
Juan Zamora	8	2.5	0	\$74.91	\$786.56
Monica Lopez	0	2.5	0	\$49.80	\$124.50
Veronica Ramos	1	2.5	0	\$47.98	\$167.93
Jesse Berlanga		3	1	\$42.07	\$168.28
Tiffany Contreras	1	2.5	0.5	\$37.03	\$148.12
Scott Stephens	1	2.5		\$50.33	\$176.16
Chad Doucet	6	2.5		\$42.09	\$357.77

November 26, 2018 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Ruperto Becerra Jr.	1	2.5	0	\$44.80	\$134.40
Other Staff					
Michelle Martinez	4	3.5	2	\$29.78	\$282.91
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Ruby Rosario	0			\$18.70	\$18.70
	132	45	9.5	\$1,230.02	\$10,372.95