

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
August 13, 2019**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in Open Session at noon on Tuesday, August 13, 2019, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Sherry Davis who welcomed guests attending the meeting.

PLEDGE OF ALLEGIANCE

Assistant Superintendent Andy Cantrell led the participants in reciting the Pledge of Allegiance.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Ms. Sherry Davis, Mr. Eddie Prather, Mr. Paul Mize, and Mr. Kenneth Wheeler. Ms. Davis announced a quorum, and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

Mr. Prather moved to approve the agenda for the August 13, 2019, Regular Board meeting as presented. The motion was seconded by Mr. Mize, and the Board voted unanimously to approve the agenda for the regular August 13, 2019, Board meeting. The President of the Board declared the motion passed. A copy of the agenda is marked **EXHIBIT 1** and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF MINUTES

July 30, 2019, Noon, Regular Meeting, HLC

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to approve the minutes from the July 30, 2019, noon, regular meeting with the noted correction to the recognitions section. Ms. Davis declared the motion passed.

July 30, 2019, 5:00pm, FY20 Budget Hearing, HLC

On a motion by Mr. Babb, seconded by Mr. Mize, the Board voted unanimously to approve the minutes from the July 30, 2019, 5pm, FY20 Budget Hearing as submitted. Ms. Davis declared the motion passed.

PUBLIC COMMENTS

No requests for public comments were received for this meeting.

RECOGNITIONS

No recognitions were scheduled at this meeting.

ACTION ITEMS

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)

1. Docket of Claims and Athletic Activity Ref Pay

Board Member Sherry Davis passed the gavel to Vice President Ken Wheeler and recommended approval of the Docket of Claims for the period July 20, 2019, through August 2, 2019, Docket of Claims #63464 through #63629, in the total amount of \$193,574.06.

There was no Athletic Activity Ref Pay paid to officials and fees for the period July 20, 2019, through August 2, 2019.

The motion was seconded by Mr. Prather and approved unanimously. Ms. Davis declared the motion passed.

The Docket of Claims Report is marked **EXHIBIT 2** and held in the Exhibit Book of this meeting date and incorporated herein.

2. Required Monthly Financial Reports – Month Ending June 30, 2019

Following a review of each report and discussion, on a motion by Mr. Wheeler, seconded by Mr. Mize, the Board voted unanimously to approve the following financial reports:

- Summary Report of Reconciled Bank Statements with Certification
- Statement of Revenue and Expenditures with Current Budget Status
- Cash Flow Report for District Maintenance Fund
- Consolidated Fund Balance Sheet for all General and Special Revenue Funds
- Monthly Financial Statement

Board President Sherry Davis declared the motion passed.

The Financial Reports for Month Ending May 31, 2019, are marked **EXHIBIT 3** and held in the Exhibit Book of this meeting date and incorporated herein.

Board Member Paul Mize announced that he would absent himself from consideration of the next two agenda items (Adoption of FY20 Budget and Adoption of Tax Levy Resolution) because of a potential conflict of interest. Mr. Mize left the meeting at this point.

3. Adoption of 2019-2020 Tupelo Public School Original Budget

Mr. Prather recommended approval of the 2019-2020 Tupelo Public School District Original Budget as presented.

The motion was seconded by Mr. Wheeler and the matter was brought to a vote as follows:

Mr. Joe Babb	voted: Aye
Mrs. Sherry Davis	voted: Aye
Mr. Paul Mize	voted: Absent
Mr. Eddie Prather	voted: Aye
Mr. Kenneth Wheeler	voted: Aye

By a vote of 4-0, Ms. Davis declared the motion passed.

The 2019-2020 Tupelo Public School District Original Budget is marked **EXHIBIT 4** and held in the Exhibit Book of this meeting date and incorporated herein.

4. Adoption of Tax Levy Resolution for 2019-2020 School Year

Mr. Wheeler recommended adoption of a Resolution requesting a tax levy for the support of the Tupelo Public School District for the 2019-2020 School Year. 2019-2020 Tupelo Public School District Original Budget as presented.

The motion was seconded by Mr. Babb and the matter was brought to a vote as follows:

Mr. Joe Babb	voted: Aye
Mrs. Sherry Davis	voted: Aye
Mr. Paul Mize	voted: Absent
Mr. Eddie Prather	voted: Aye
Mr. Kenneth Wheeler	voted: Aye

By a vote of 4-0, Ms. Davis declared the motion passed.

A copy of the Tax Levy Resolution for SY 2019-2020 is marked **EXHIBIT 5** and held in the Exhibit Book of this meeting date and incorporated herein.

Board Member Paul Mize reentered the meeting at this point.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goals #3 and #4)

Licensed and Classified Personnel Recommendations

Upon a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to approve the licensed and classified personnel recommendations as presented. Ms. Davis declared the motion passed.

The Personnel Report is marked **EXHIBIT 6** and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Deputy Superintendent Mrs. Kimberly Britton

Review of All Policies in Section C (General School Administration); G (Personnel); I (Instructional Program); and J (Students)

Mrs. Britton stated in accordance with TPSD Board Policy BDE all Board Policies are reviewed on a regular basis in consultation with appropriate directors, principals and staff.

Consider and Take Possible Action to Approve the Proposed Revised Policies as listed below:

Proposed Revised Board Policies

- CEA—Superintendent Qualifications
- GBRL—Drug Free Schools and Workplace
- IB—Instructional Goals
- ICB—Curriculum Development Planning
- IEA—Intervention Process
- IFG—Early Graduation
- IHEA—Class Ranking
- IHF—Graduation Requirements
- IK—Limited English Proficiency Instruction
- JGEA—Physical Examinations of Students

Consider and Take Possible Action to Approve Proposed New School Board Policy as listed below:

Proposed New School Board Policy

- GBS – Use of Force by School District Officers

Mr. Babb moved the adoption of the above policies with the exception of deferring approval of revisions to Board Policy IHEA Class Ranking until a later meeting. The motion was seconded by Mr. Prather.

Following discussion and debate, Mr. Babb moved to amend his motion to also defer action on new Board Policy GBS Use of Force by School District Officers until a later meeting of the Board. After discussion of the proposed amendment and upon expression of unanimous consent by Board members, Ms. Davis declared the motion amended by unanimous consent. The Board then voted unanimously to approve the amended motion. Ms. Davis declared the motion passed.

Copies of the above adopted Board Policies are marked **EXHIBIT 7** and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Superintendent Dr. Rob Picou

1. Management Advisory Group for Consulting Contract

The agenda included a recommendation from Dr. Rob Picou for consideration for approval of an agreement for a Classification and Compensation Study conducted by Management Advisory Group (MAG). If approved, the study will review pay equity and comparable worth

in order to provide the District with position classifications (including job description review) and comparable pay scales with individual position pay ranges.

Following discussion of the MAG agreement, it was the consensus of the Board to defer approval until a later date.

2. Proposed Changes to 2019 Board Meeting Schedule

Superintendent Rob Picou recommended the below changes to the existing structure of TPSD Board meetings on the months that the Board visits a school site at 4pm to meet with the principal followed by the regular School Board Meeting at 5pm:

11:00am Board and Superintendent meet with Principal (lunch and tour school)

1:00pm Begin Regular Board Meeting at Hancock Leadership Center

A separate Board Meeting will be held quarterly for the objective of Recognitions.

Mr. Mize moved to approve the above proposed format changes for future TPSD Board meetings. The motion was seconded by Mr. Prather.

Following discussion, Mr. Wheeler moved to amend the motion as follows:

- Change morning time from 11:00am to 11:30am
- Change afternoon time from 1:00pm to 1:30pm

The amendment was seconded by Mr. Mize and adopted unanimously. The Board then voted unanimously to approve the amended motion. Ms. Davis declared the motion passed.

A copy of the revised 2019 Board of Trustees Meeting Schedule is marked **EXHIBIT 8** and held in the Exhibit Book of this meeting date and incorporated herein.

E. CONSENT AGENDA

In accordance with Dr. Picou's recommendations, Mr. Mize moved to acknowledge, approve and ratify the Consent Agenda as listed below:

1. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)

- Contractual Agreements
Contracts to be Acknowledged and Awarded: #CO2242 through #CO2247; and #CO2252 through #CO2255
- Contracts to be Ratified: #CO2136 through #CO2141; #CO2149; and #CO2248 through #CO2251
- Permission to Dispose/Delete 56 Assets from the TPSD Asset Listing

2. Office of Deputy Superintendent Mrs. Kim Britton (TPSD Goals #1, #3 & #4)

- a. LIFECORE Interagency Agreement (for collaborative activities and services between LIFECORE Health Group and TPSD effective July 1, 2009 and ending June 30, 2020).
- b. 2019-2020 TPSD Professional Development Plan (MDE Requirement)
- c. 2019-2020 TPSD Instructional Management Plan (MDE Requirement)

3. Office of Assistant Superintendent Mr. Andy Cantrell (TPSD Goals #1, #3 & #4)

- a. Student Transfer Report
- b. Overnight Field Trip Request:
 - THS DECA, NAME Board Meeting and DECA State Office Meeting, Raymond, MS, August 23-24, 2019
- c. TPSD School Nutrition Bid Protest Procedure (procedures established by the TPSD relating to the filing, hearing, decision, and appeal of protests by any actual prospective bidder or contractor who is aggrieved in connection with the bidding or award of a contract).
- d. TPSD School Nutrition Department 2019-2020 Procurement Plan

4. Office of Assistant Superintendent Dr. Brock English (TPSD Goals #1, #3 & #5)

- a. 2019-2020 TPSD Dropout Prevention Plan
- b. Memorandum of Understanding between Delta State University and TPSD for the academic year of 2019-2020 (fall 2019 and spring 2020) to provide academic dual credit opportunities for the students of TPSD in accordance with Mississippi law and Mississippi Institutions of Higher Learning

The motion was seconded by Mr. Wheeler and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked **EXHIBIT 9** and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT – DR. ROB PICOU

A. Executive Summaries:

The following Executive Summaries were included in the Board package for this meeting:

1. District of Innovation, Project SEARCH, Middle College, Project Lead the Way, TPSD Discovery, Hanover Research Process, CTE Implementation Practices, Grant Management, Small Grants – Mrs. Stewart McMillan

2. Employee Attendance Report – Mrs. Kimberly Britton
3. Ad Valorem Collections Received through July, 2019 – Mrs. Rachel Murphree

B. Superintendent’s Report – Dr. Rob Picou

1. Safe and Civil Schools Conference and CHAMPS Update

Ms. Paige Tidwell, Dr. Candi Moore, and Mrs. Heather Cartwright shared highlights on the 23rd Annual National Conference -- Safe & Civil Schools held on July 14-18 in Portland, Oregon. The conference was attended by TPSD’s K-5 principals, K-5 assistant principals and directors Gena McAlpin and Amy Ferguson, along with several counselors.

2. Facilities Update

Mr. Charles Laney presented a comprehensive summary of the completed Bond Projects and scope of work planned for 2019-2020 based on the Committed District Capital Fund Reserves.

Copies of the above presentations are on file in the Superintendent’s Office.

3. Superintendent’s Report – Dr. Rob Picou

Dr. Picou’s report is included below:

Board Goals:

1. Increase academic achievement across the District.
2. Provide a safe, secure and orderly environment in all schools
3. Attract and retain all stakeholders
4. Maintain sound financial stability
5. Ensure all grades are career/college ready

Board Goal #1 Increase Academic Achievement and Attract and Retain Stakeholders

The superintendent reports today that all schools are off to a fantastic start. The Maintenance and Operations team did a fantastic job getting all facilities ready for the first day of school. Schools were clean and freshly painted where needed. Our technology team did an amazing job getting our 100 interactive boards installed. The first report is that teachers are very excited about having this technology in their classrooms to augment and amplify their instruction. We started putting the new technology in our core classes at the secondary level. We have 300 more boards on the way for the core classes at the elementary level. It will then be a process of getting the new shipment installed in our core classes at the elementary level. Our intention is to request additional boards for our other classrooms when we complete this second phase of implementation. Ultimately we want TPSD to be recognized as a leader in technological tools to assist teachers as they teach our children. This interactive board initiative fits in with our board goal to attract and retain stakeholders. It also fits in with our board goal to raise academic achievement scores for all students. There is strong evidence to suggest that interactive technology in the classrooms increases academic achievement. We appreciate the hard work of our technology department.

Board Goal #2 Safe and Secure Schools, Increase Academic Achievement, and Attract and Retain Stakeholders

Our security team has been conducting active shooter trainings with the staff at schools this week. There have been many other trainings at all of our schools. We have had curriculum training, instructional and assessment trainings, Safe and Civil School Trainings, positive culture trainings, and mandatory state trainings throughout the district as we prepared for the start of school. Our staff development plans have been focused on articulated needs from our principals. The Tupelo Public School District provides excellent and comprehensive staff development opportunities for our instructional team which encourages teachers to want to work in the greatest school district in the State of Mississippi.

Ladies and gentlemen, we have an excellent administrative support team. We have excellent teachers and beautiful children. This is a great day to teach and learn in Tupelo.

3. Upcoming Events:

- August 13 Noon, Regular Board Meeting, HLC
- August 20 Junior Auxiliary Luncheon, First Presbyterian Church, 11:30am
- September 2 Labor Day Holiday

D. Board Master Calendar Review and Future Agenda Topics – Board Members

Board members requested the following reports:

Ms. Davis

- CHAMPS update by Ms. Paige Tidwell at the end of first semester
- Overview of National Principals Conference attended by secondary principals
- Suggested that the Board eat lunch with Middle College students in April

Mr. Babb

- Would like to meet the District's new dyslexia coordinator and receive information on the District's 2019-2020 plans in regards to the dyslexia program

MISCELLANEOUS BUSINESS

An Executive Session was not held during this meeting of the Board.

ADJOURNMENT

As there was no further business to come before the Board, Mr. Wheeler moved that the meeting be adjourned. Mr. Mize seconded the motion, and it was unanimously approved by the Board.

Ms. Davis declared the motion approved, and the meeting stood adjourned at 1:47 p.m.

August 13, 2019
Noon, Hancock Leadership Center

Tupelo Public School District
Board of Trustees – Meeting Minutes
PENDING APPROVAL

APPROVED:

ATTEST:

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES**

Sherry S. Davis, President

Joseph B. Babb, Secretary