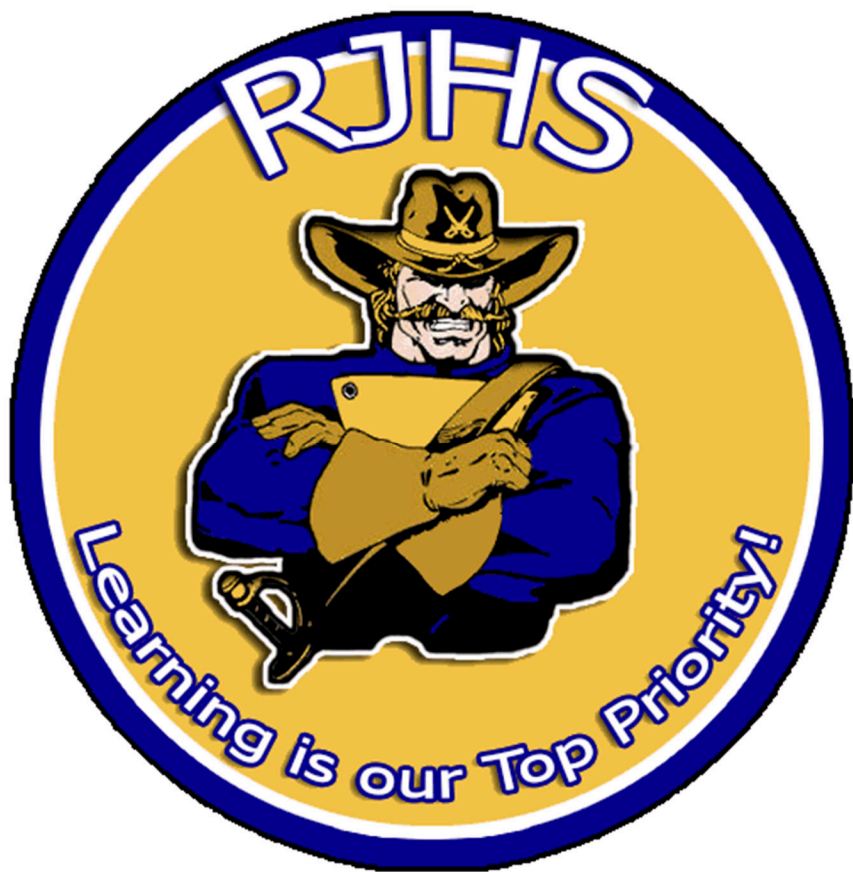


Roosevelt Junior High School

Student Handbook



2020-2021

elt Rough Riders

Roosevelt Junior High School (RJHS)! The administration, faculty, and staff are excited to
re and look forward to working with you this year. We ask that you read this handbook
rents and become familiar with its contents. This handbook has been created to help you
re organized and successful in your learning efforts here at RJHS. If you use it effectively,
ays be aware of school policies and procedures, as well as other important information.

our top priority at Roosevelt Junior High School. Best practices of teachers and committed
students, together with support from parents and community will ensure that learning
at a high and efficient level. RJHS has implemented positive behavior programs to
s learning goal. These programs recognize the positive conduct of students and staff
raging all to show respect and kindness.

hich are disrespectful, unlawful, and dangerous/harmful to self or others will be addressed
room teacher, counselor, resource officer or administration and may result in disciplinary
aw enforcement referral. All students have the right to learn, and all teachers have the
h in a safe and respectful atmosphere. Any student disrupting the learning and teaching
violation and will be dealt with accordingly. The Duchesne County School District School
s/approves policy to ensure a safe environment. Administrators at RJHS ensure the
followed.

he time to read this handbook. It will become a useful tool for you this year. Let us know
be of help and support to you.

ning the Rough Rider way,

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Constitution of Roosevelt Junior High School

Members of the Roosevelt Junior High Student Body do establish and promote this constitution in order to understand and appreciate the advantages of a good educational system as a part of our way of life and to develop individuals of outstanding qualities for the benefit of our country. This constitution, our objective is to develop and maintain loyalty and unity within the school.

(Name and Membership)

The name of this association shall be the STUDENT BODY OF ROOSEVELT JUNIOR HIGH SCHOOL. Upon payment of student body fees all students are granted membership in this organization. Members are included as members of this organization without payment of a special fee. The mascot of Roosevelt Junior High School is the Rough Rider because of devotion, courage, and loyalty. The colors of Roosevelt Junior High School are Blue and Gold.

(Governing Officers)

The duties of the President shall be to supervise all student body functions, to call meetings of the student body and council at times of necessity, to preside and conduct at student council meetings, and to represent the school in matters pertaining to school affairs. It shall be the duty of the Vice President to assist the president, except in the approving and disapproving of bills. He/She is to replace the president as a presiding officer in the event the president resigns or leaves office. The duties of the Secretary shall be to attend to all matters concerning student body functions and take minutes of student council meetings. The duties of the Student Government Class, and/or Faculty Representative shall be to advise the student council concerning the involvement of Student Government Class and Faculty in all school matters. The Student Government Class and/or Faculty representative is a member of the governing body of the school. The above officers shall also perform all other duties necessary for the welfare and good of the school.

(Class Officers)

There shall be a President, Vice President, Secretary/Historian and Class Rep. and/or Faculty Representative from each class. Class elections shall be held annually.

(Governing Body)

The governing body of this organization shall be the Roosevelt Junior High Student Council, which shall consist of the student body officers (President, Vice President, Secretary/Historian, Class Rep. and Faculty Rep.) of each class; namely, the 6th, 7th and 8th grade classes.

faculty advisor will be assigned by administration.

At least one faculty advisor shall attend every meeting of the council. The advisor shall attend all such meetings when neither the President, Vice President nor Principal are in attendance. Any club or organization having business with the student council may request permission of the Student Body President to send one non-voting representative to the student council meeting. The student council shall meet when the Student Body President calls it to session or a minimum of one meeting per month.

II (Powers of the Student Council)

The council shall have the power, by vote of the majority of its members and subject to the veto of the Principal, to:

1. Manage all financial matters in connection with student body funds or extra-curricular activities of the student body.

2. Make recommendations to the student body or administration on any point thought desirable for the betterment of the school.

3. Advise the President to appoint any committee thought desirable for any responsibilities with a two-thirds majority vote of the student body.

4. Adopt and enforce any rules necessary for the betterment of the school, subject to revocation with a two-thirds majority vote of the student body.

5. The student council has the power of impeachment of any student body officer. Officers may be impeached if they do not follow: (1) eligibility, or (2) conduct rules.

6. All decisions passed by this student council, or any other organization, shall be subject to the veto of the principal.

III (Method of Elections)

One week prior to primary elections of student body officers, nominations will be accepted in the nomination form and nominator and nominee must both sign the nomination form.

All candidates should check their eligibility before signing the nomination form.

A student may nominate himself/herself if eligible.

In the primary election the two candidates from each office having the highest number of votes will advance to the final election.

In case of a vacancy of the student body president, the vice president will assume the duties.

In case of a vacancy in any other student body office, new elections shall be held as best seen fit by the student council.

Student Body Officers

Student body officers must maintain an average scholastic rating of at least 3.0 with no failing grades.

Class Officers

Class officers must maintain an average scholastic rating of at least 3.0 with no failing grades.

Class officers must conform to the general eligibility rules established in Section III.

General Eligibility Rules

1. No student may hold more than one major office per year. (Major offices include: student body president, Commissioners, Editor of the Yearbook.)

2. No student shall be eligible to represent his school in inter-school competition unless he conforms to the Utah High School Activities Association eligibility rules.

3. All candidates for student body officers, class officers, and commissioners must maintain a 3.0 average scholastic rating and demonstrate good citizenship for the quarter prior to elections. An interview committee will review the list of candidates to determine eligibility.

It may be declared ineligible any time during the term upon evidence of poor citizenship. If the hearing is finalized, the student may be granted a hearing with the principal, the teacher, and

at any time and attend student council meeting unless prior arrangements have been made. All activities must conform to the citizenship rules in Section III to be eligible for an activity or office. The following are examples of poor citizenship and could result in the ineligibility of any student. Any case may be reported by the faculty, the principal or any witness to the eligibility committee:

1. Representing the school (anything that violates the conduct rules as stated in the student

2. Acting teachers.

3. Creating unnecessary disturbances in the halls and assemblies.

4. Being disruptive within the school and on school grounds.

5. Being tardy when unexcused.

6. Dressing improperly (anything that violates dress standards as stated in the guidelines of the student

7. Possessing tobacco, intoxicants or drugs on school grounds.

8. Being disrespectful and disrespecting others' property.

9. Being disruptive on school grounds.

10. Leaving assemblies or leaving assemblies before being

11. Violation of the Safe School Policy

Penalties for the Status of Ineligibility for Class and Student Body Officers:

1. One to nine weeks of non participation

2. Ten to fifteen weeks of non participation till year-end and removal from office.

III (Amendments)

Amendments or revisions of this constitution may be made by a majority vote of the student

1. Amendments can be suggested by the student council, student body officers or administration.

2. Amendments can also be brought up to the council for discussion by any student if he has drawn up a

3. The student must bring the revision and has acquired a list of 30 names to support it.

IV CAMPAIGNS

1. (Added to Article VI, Section III). Campaign rules and regulations for student body and

2.

3. Students do not campaign until primary elections.

4. There shall be no "mudslinging" between candidates or parties. Either or both may be declared

5. Only handbills of the self-adhesive type may be used. (NO STICKERS!)

6. There shall be a limit to size and number of posters or handbills; good judgment should be used in

7. Designing and distributing slogans.

8. There shall be no material enticements such as candy, money, parties, etc. offered by any candidate.

9. Any student violating the above will be declared ineligible.

Conduct On The Part Of Students Of At Junior High School

It is expected to comply with all requests of teachers in regard to assignments of seating, silence, order and other behavior. A student is expected to prepare his/her assignments each best of his/her ability and present the same in the class if so requested. A student will leave the classroom without permission of the teacher. All students are expected to obey all school rules.

Organizations

Students are encouraged to become involved in school clubs and organizations. Clubs are designed to supplement the curricular offering of the high school and to broaden the education of students. The following is a list of clubs and organizations at RJHS:

	<u>Advisor</u>
.....	Jared Nicholson
.....	Merietta Oviatt
.....	Ashly Kulland
Government.....	Ashly Kulland
.....	Wendy Busenbark
.....	Sherry Brokaw
.....	Rosemary Black

Residency

The legal residence of a minor child whose custodial parent or legal guardian resides in Utah is: the school district in which the custodial parent or guardian who has legal custody of the child resides;

the school district in which the child resides; the school district in which the child is in the custody or under the supervision of the Utah state agency; the school district in which the child is under the supervision of a private or public agency authorized to provide child-placement services by the state of Utah. Those students seeking admission to schools in the Duchesne County School District must provide the following to the superintendent's office: a transcript from the school last attended. a medical certificate no more than three months old from a medical doctor which shows immunizations and good physical health.

Attendance/Citizenship Policy

Students are expected to be in attendance and punctual. For students to be successful at RJHS, they must be on time, on task, and working. Most students do this. For the students who choose not to do this, it disrupts others' learning, there are consequences. Below are the consequences for students' disruptive behaviors.

These behaviors will be handled in the following manner:

Tardy: Student is warned and reviews the tardy policy.

Tardy: Student phone call to parent.

Tardy: Student will be required to serve ONE LUNCH DETENTION and informed that their next tardy will result in a Why Try Lesson.

Tardy: Parent/Guardian is notified and student is assigned a Why Try lesson.

Tardy: Parent/Guardian is notified and student is required to serve TWO LUNCH DETENTIONS.

Tardy: Parent/Guardian is contacted. Student is assigned to Re-focus one half day to make up missing work and receive an additional Why Try lesson.

Tardy: Administration reviews tardy procedures and assigns student to full day in the Refocus program.

Tardy: Student is suspended out of school (OSS) for one school day and is required to attend an reinstatement meeting with administration prior to his/her return to school. During this meeting student may be placed on an attendance contract.

Patrol sweeps will periodically be made throughout the day. Any student without a hall pass in a hallway session will be considered tardy/truant.

Attendance

Excused absences are considered excused absences: (A) Illness (B) Accident or death in the family (C) Health care (D) Educational/School activities (E) Parental excuse when needed at home.

Unexcused absences are considered truant: (A) Any time a student leaves home for school and fails to attend school without notification to school officials. (B) Any time a student leaves school for any reason without parental/guardian notification to school officials. (C) Any time a student stays away from school without parental/guardian or school permission.

Students who miss school for an excused absence shall make up the assignments of the day or days missed within two (2) school days. If the student misses school for more than three (3) consecutive days, the student shall be permitted one (1) additional day of makeup time.

Students who miss school on a school excused absence (i.e., school sports, school testing, field trips, etc.) shall in no way be penalized. The teacher must allow the student to make up any test or assignment missed. The same time frame for make up work must be met as set in the School Board policy. This includes a bell quiz or any type of participation points. Teachers have the option to give students extra time to make up work if they choose, but they must meet the minimums as set in the School Board policy. Students need to make arrangements with teachers before leaving for activity or upon returning to school, or parents may call the attendance office to pick up homework after school by 3:15 p.m.

Unexcused Absences (Truancy)

Unexcused absence or truancy is defined as any time a student is missing a class without permission. A student is also considered truant when he/she is more than 10 minutes late for class.

There will be no warnings issued in the case of unexcused absences. If a student leaves the school for any reason, he/she must be checked out by a parent/guardian in person before the student returns to school. A student cannot be checked out of school to be in attendance in another part of the school. Example: A parent/guardian cannot check a student out of one class to be in another class or at a different location, etc.)

The following action will be taken as a result of unexcused absences:

First truancy = 2 LUNCH DTs.

Second truancy = Why Try lesson with the school counselor

Third truancy = 1 day ISS/Refocus with a Why Try Lesson

Fourth truancies will result in 1 day OSS for each truancy and a possible court referral.

Administrators shall have the discretion whether or not to refer a student to juvenile court for violations. If, in the opinion of the administrator, there are reasonable special circumstances due to a student's performance/behavior, the administrator may continue the above procedures and provide support or counseling as is deemed appropriate by the administrator, before referring matters to court.

Curfew

Alt City Daytime Curfew Ordinance states that it is unlawful for any student under the age of 18, in association with others, to be present in or upon any public areas or restricted dwellings during the hours of 8:30 a.m. and 3:00 p.m. on school days. Although there are exceptions, a student convicted of violating this ordinance is guilty of a Class C Misdemeanor punishable by a fine of \$100 and/or other sanctions. RJHS supports this ordinance, and students violating the curfew will be reported to authorities. Students are not permitted to leave at lunch time, unless approved by a parent/guardian. Students are not allowed to order take out food for delivery.

Parental Neglect

Ann. 53A-11-101.5 authorizes the building administrator to issue a **Notice of Compulsory Parental Notification** to a parent/guardian for a student who is at least six (6) years old but under the age of 14, if the student is absent without a valid excuse at least five (5) times during the year.

Transfer Policy

A student may transfer only one time from any district school to another during a school year. More than one request per student will need approval from each school principal and the board of education. If a student elects to transfer from a school and wishes to re-enroll in the school, the student will be asked to wait a period of 18 weeks prior to being allowed to re-enroll in the school they exited.

Discrimination

The Board of Education of Duchesne County School District not to discriminate on the basis of race, color, national origin, age, sex, or handicap in any educational program or activity. In compliance with the Americans with Disabilities Act, individuals needing special accommodations should notify the school at least 10 working days prior to participating in school activities.

Sexual Harassment Policy

The School District has zero tolerance for any form of sexual harassment in the schools. Action will be taken against any employee or student who engages in unlawful sexual harassment.

Sexual harassment is defined as "unwanted conduct or communication of a sexual nature that adversely affects a person's educational opportunities, relationships, or environment."

Sexual harassment may include sex role stereotyping, visual or verbal gender abuse, or any visual or verbal expressions about an individual which are sexual in nature, improper touching, or any unwelcome behavior.

Students who feel they have been sexually harassed by an adult or a student should report the

to an adult who will help file a written complaint with the school principal.

nt Behavior Policy

avior problems, including profanity, will be referred to the office. Non-Severe: Running, talking out of turn, throwing food, lewd, vulgar or disruptive language, others as designated. on-severe” behavior may lead to advancement to the “severe” behavior category steps.

ning/Remedy the behavior if possible

nch DT

nselor Why Try Specific Lesson

nch DT

y ISS/Refocus

y OSS

y OSS repeats each time

ons at school, fighting, inciting and/or videoing a fight, excessive physicality (punching), bullying, sexual harassment, severe defiance to authority, disregard/destruction of property, drugs, alcohol, tobacco, others as designated.

up to 5 days

up to 10 days (Possible Safe School Hearing)

up to 10 days (Safe School Hearing)

Referral Process

s who engage in behavior that causes a significant disruption to the learning environment will go through a behavior referral process. Students must abide by all school rules and must be aware that consequences will be applied when they engage in detrimental behavior.

or Referrals may include the following:

ALCOHOL, TOBACCO, VAPING

possession of alcoholic beverages, tobacco, or vaping products is an automatic one-day suspension of suspension held in abeyance, dismissed upon successful END class completion, and a referral to juvenile court. Any additional offense will be a ten-day suspension, referral to juvenile court and release from school.

DRUGS & CONTROLLED SUBSTANCES

possession of controlled substances, psycho-toxic chemicals or over the counter medication is an automatic referral to juvenile court. In addition, the student will be referred to the Duchesne County School District Safe School Committee for determination of future status of the student.

OR

throwing objects, or dropping anything from the upper levels (stairwells, track, auditorium) is considered an assault and/or harassment. Offenses will result in suspension and possible referral to juvenile court.

STUDENT ON CAMPUS & BULLYING

Any student who engages in bullying or harassment of another student may be suspended for their offense. They are required to fill out a bullying contract depending on the severity of the offense. These contracts include but are not limited to cyber bullying, name-calling, and threatening notes. Any student who has been the victim of bullying should ask the bully to stop and then report the incident immediately to a teacher, counselor, or administrator.

FIGHTING & ASSAULTS

Fighting will not be tolerated. All fights will be investigated by the police and court referrals will be made as necessary. The first offense will result in a minimum of two days to a maximum of five days out-of-school suspension (OSS). The second offense will result in a ten-day OSS and a referral to court and a referral to the DCSD hearing office. The third offense will result in automatic referral to the Duchesne County School District Safe School Committee for determination of future status of the student. In the event of assaults, the following policies will be enforced: the first offense—ten days OSS and a referral to the DCSD hearing office. The second offense—OSS and automatic referral to the Duchesne County School District Safe School Committee for determination of future status.

Any student who helps to promote a fight by encouraging it, videoing it, or in any way helps to incite a fight will be suspended for 5 days and will receive a court referral.

At the discretion of the administration, policies concerning attendance, tardies, citizenship, and student behavior may be changed. These modifications will be expressed in the Student Behavior Contract. The policies of the student contract will supersede those of the student handbook.

DUCHESNE COUNTY SCHOOL DISTRICT SAFE SCHOOLS POLICY

1. PURPOSE

This policy was adopted by the Board of Education of Duchesne School District pursuant to UCA 53A-11-901 - 907. It is the purpose of the Board to provide every student in the district with the opportunity to learn in an environment which is safe, conducive to the learning process, and free from unnecessary disruption. The Board has invited and received input from district employees, parents and guardians of students, and the community. The Board now adopts this policy on the principle that every student is expected to follow rules of conduct, and to show respect for others and authority at the schools.

Power of Authority

Students should be aware that certain behavior, outlined herein and in other policies of the district, is prohibited and will result in disciplinary action. The superintendent and his designees will enforce these policies with the aim to assist students and their parents or guardians in understanding that the prohibited behavior will not be tolerated and will be dealt with in accordance with the Board's policies.

The Board hereby delegates its authority to expel/suspend students for up to 10 days to principals and administrators in each school in the District.

(The Board authorizes hearing officers to conduct informal hearings.)

Power of Safe Schools Policy

This policy shall be given to each student in school in the district once each school year. Each student transferring to a school in the district who was not attending a school in the district just prior to enrollment shall receive a copy of this policy.

Changes to this policy shall be posted in each school in the district. Any significant change in this policy shall be posted in each school in the district.

Resulting in Suspension/Expulsion

A student may be suspended/expelled from school for participation in any of the following prohibited activities when it occurs in a school building, in or on school property, in conjunction with any school-sponsored activity, or when it occurs in the presence of or is directed at or against another student or district employee:

Continued willful disobedience or open/persistent defiance of proper authority.

Willful destruction or defacing of school property.

Behavior, threatened behavior, or intimidation, which poses an immediate and significant threat to the health, safety or morals of other students or school personnel or to the operation of the school.

Behavior which unreasonably disrupts or interferes with the educational process for other students.

Possession, sale, gives, delivers, transfers, possesses, controls, uses or distributes alcoholic beverages, tobacco products, vaping products, controlled substances, psycho-toxic chemicals or over the counter medication within 1000 feet of school property or any school-sponsored event.

Use, possession, sale, or distribution of alcohol, tobacco, or controlled substances or psycho-toxic chemicals or over the counter medication intentionally misused over the counter medication within 1000 feet of school property or any school-sponsored event.

Grounds for Suspension/Expulsion

A student shall be suspended/expelled from school for participation in any of the following prohibited activities when it occurs in a school building, in or on school property, or within 1000 feet of school property, in conjunction with any school-sponsored activity, or when it occurs in the presence of or is directed at or against another student or district employee:

Possession of a weapon, explosive, or flammable material.

Actual or threatened use of a look-alike weapon with intent to intimidate another person or to disrupt normal school activities within 1000 ft. of school grounds.

Sale, control, delivery or transfer or distribution of a drug or controlled substance as defined in 58-37b-2.

Sale, control, or distribution, delivery or transfer of imitation controlled substance as defined in

58-37b-2.
sale control or distribution of drug paraphernalia as defined in UCA 58-37a-3.
commission of an act involving the use of force or the threatened use of force which, if committed by an adult would be a felony or class A misdemeanor.
assaults a teacher or other individual. A student who commits an assault will be suspended until the next regularly scheduled school board meeting.

Chronic Disruptive Behavior

A student may be suspended/expelled if he/she is habitually disruptive and has failed or refused to comply with the student's remedial discipline plan.
A "habitually disruptive student" is one who has caused a disruption in a classroom, on school grounds, in a school vehicle, or at school-sponsored activities or events more than five times during a school year and whose behavior was initiated, willfully and overtly, and required the attention of school employees to deal with the disruption.
When a student receives his first office referral, the following steps will be followed:
1st Referral- 2 days lunch d.t./packet
2nd Referral- 4 days lunch d.t./packet
3rd Referral- 2 days Refocus or OSS
4th Referral- 4 days Refocus or OSS
5th Referral- Student will be suspended, cited by RPD for being habitually disruptive, and a safe schools hearing will be scheduled and held by Admin and DCSD Student Services Director.

Students Resulting In Suspension/Expulsion

To provide help/services as well as identify students as possible severe behavioral candidates, in addition to the current policies, a plan of behavior identification, safety, and security has been implemented. For detailed descriptions of listed categories below, refer to school student handbook.

Weapons Displayed
School (gun, knife)

Assessment
Interference to Authority
Possession of Property
Alcohol, Tobacco, Vaping

Interference to Authority is a safe school violation with automatic safe school hearing required.

Interference to Authority or possession of property = Level One

Interference to Authority or possession of property or combination of three instances from above categories = Level Two

Interference to Authority or possession of property or combination of five above categories = Level Three

Level One Status: Student will be suspended for at least 2 days, referred to local police and wellness check conducted by police. Access to guns discussed with parents. Upon return to school, the student will be required to complete a customized Character Ed curriculum with a school counselor.

Level Two Status: Student will be suspended for at least 5 days with a mandatory safe school hearing to determine if he/she can continue attending school. A second wellness check by police, including a check

o guns, to be conducted. Character Ed curriculum (customized to meet displayed behavior) to
nted with recommended referral to school counseling services.

Status: Student will be identified as a “danger to safety of self/others.” This student will be
ndefinitely pending a safe schools hearing with the district officer. Student will not be allowed
istrict schools or activities, but may continue through online services/intervention, etc., under
ance. A wellness check will be conducted by police.

eration may be given if any of the following self-harming behaviors are displayed.

ide Ideation, Threats of Suicide

ing

ng in Unsafe Ways

ression

olving students with an IEP will be reviewed on an individual basis.

o Eligibility

a student to maintain eligibility for out-of-district field trips, a student shall not receive any
. The 8th grade Lagoon Trip will require no “F’s” and no suspensions the entire year to qualify
tion.

Dress Policy

and dress generally affect the behavior of students attending school; therefore, to create the
g situation possible for all individuals concerned, the following is established district policy:
Attire and grooming of students should always be neat and clean. All shirts, blouses or dresses
have a sleeve and must cover the entire shoulder, as well as the entire midsection. No attire
cessories with writing or pictures depicting or promoting controlled substances or violence
be worn to school or school-sponsored activities; nor shall attire with vulgar expressions or
ene pictures be permitted on tee shirts. Wallet chains are not allowed. Shoes are to be worn
in school and on the school campus. Length of shorts must extend past the student’s finger-
length while standing. Pants, shorts, skirts, dresses, must not allow skin to show within these
imeters. Layered clothing or patches may be used to meet these requirements. Proper athletic
should be worn in physical education classes. Any exception deemed necessary for special
bl events, activities, or weather conditions will be determined and announced by the principal.
must be styled so that it is neat, clean (to protect health), and well-groomed. A small amount
ight or unnatural colors in the hair will be allowed as long as it is not excessive, as determined
ministration. It must be styled so that it does not interfere with the student’s vision or create
ation that detracts from the educational process.
ds and/or mustaches must be kept neatly trimmed.
ats or caps are allowed on campus by students during the school day.
ings are to abide by the district policy - no tongue, lip, and/or body piercing ornamentation is
itted as outlined (refer to DCSD policy). Piercings are allowed to the ears only, according to
ct policy.
niforms are required for all 7th and 8th grade students.

Officer

e a police officer patrolling the Roosevelt Junior High School campus. The officer’s duties are
e all incidents where the civil laws have been violated. The violations could include: fighting,

of prohibited substances and materials, traffic, etc. The officer's work on campus is in
with the Roosevelt City Police Department, Roosevelt Junior High School, Duchesne County
and, and their efforts are coordinated with the Duchesne and Uintah County Sheriff Departments.
The officer may occasionally be a class visitor. The officer is occasionally called upon to be a guest in
to help in class discussions that may be centered around questions of law. The officer is here to
to help the student and staff of the school. Please feel free to approach the officer with questions;
requests for assistance should be channeled through the administration of the school.

Expelled Students

A student may be expelled for engaging in conduct that would warrant such action for a non-
handicapped student only if the Special Education Committee shall base its decision on currently effective
assessment data and on review of the current IEP documentation rather than on established
previous committee decisions. The committee shall consider whether the student's behavior
warrants the need for new assessment or evaluation data. Unless the parents agree otherwise, the
student shall not be returned to his current placement after ten days while additional assessments are being

The Special Education Committee shall determine the instructional and related services to be provided
during the time of expulsion. The student's IEP shall include goals and objectives designed to assist in
returning the student to school and preventing significant regression.

Expulsion/Expulsion of Handicapped Students

A student identified as disabled under the Individuals with Disabilities and Education Act, or under 504 of
the Rehabilitation Act of 1973 must be given special considerations. Expulsion of a student for
conduct that is related to a disability may constitute discrimination.

Short-term suspension. The school district may suspend students
handicapped from school for a period not to exceed ten official school days if it is determined that:

- a. Maintaining the student in a current placement is
substantially likely to result in injury to self or to other persons; or
- b. The student has engaged in conduct which would
otherwise warrant suspension or removal for a non-handicapped student.

2: The maximum number of ten days suspension is considered on a cumulative basis, within
a school year. The number of days should be only as many as are necessary in the specific case. Other
options should be considered before using out-of-school suspension with a disabled student. Any
decision should consider the least restrictive environment.

Long-term suspension. Any expulsion/suspension of a student,
for a period of more than ten days, constitutes a change in placement. Prior to a change-in-
placement, parents or the student must be notified of the proposed change and the Special
Education Committee must first determine whether the alleged behavior is related to a
handicapping condition. If the parent contests the proposed change, notice of due process
rights must be given to the parent or guardian and the student must "stay put" in the present
educational environment unless the parent or guardian agrees otherwise, pending resolution of
the hearing.

Parents, guardians, grandparents and other persons interested in the education of our children are

to visit the school. Visitors are required to check in with the office and wear a visitor's badge. Administration reserves the right to refuse school visits at times that may alter the effectiveness of instruction. Students from other areas will not be allowed to visit Roosevelt Junior High School during class

Students are expected to be in class during class time. Special situations may arise which require a student to leave the classroom. Students must obtain permission and a hall pass from the teacher to be absent from class. If a student is caught in the hall without a pass, he/she may be considered truant. Hall passes are issued at the teacher's discretion. Student aides must also use a hall pass when assisting a

Grade

Students should be responsible for keeping track of their own progress in each class. This can be done by parents and students via the internet at: <http://dcsd.powerschool.com/public> Parents are encouraged to do the following:
• Check in the attendance office and get a confidential student ID number and student code.
• If students have questions concerning grades, they may contact the teacher by email or simply set an appointment for a conference with the teacher.

CURRICULAR ACTIVITY POLICY

Extracurricular activities are an important part of RJHS. Students must understand that it is a privilege to participate in these activities. In order for students to participate in the extra-curricular activities, they must adhere to the following rules:

Grades

Students must have a 2.0 GPA with no F's from the previous quarter. Summer school make-up courses will be accepted for the fall quarter. Spring quarter and or summer school remediation courses will be accepted for fall competition.

Citizenship

A student with detention hours will not be permitted to participate in school activities until the detention hours are made up. Time will be given to make the hours up, but it is the student's responsibility to complete this. Any student who is truant from a class will not be allowed to participate until the truancy is made up.

Bus Rules

Transportation by bus is a qualified right, dependent on the good behavior of the student. Misbehavior on the bus will result in parent notification and may result in suspension or termination of the student's right to ride. All students must ride the bus home from the activity unless they are released by the chaperone to ride with their parents. Any other travel arrangements must have prior approval by a school administrator. This is to protect the child, the parents, and the school from legal problems in the case of an accident.

Students must ride the bus to school-sponsored games/activities. Students must ride the bus home from the game/activity unless the coach/advisor releases them to ride with their parents. Other travel arrangements must have prior written approval (with signatures) by a parent/guardian and school administrator. It is the responsibility of the student or parent/guardian to deliver the written approval to the coach/advisor before the coach/advisor releases the student. See printable form on school website.

Assignments/Homework

Tests, practice, and homework are a valuable part of learning. The amount of practice/homework according to the subject. Teachers will provide an opportunity for a student to make up work missed as a result of an illness or other excused absence. Do not request homework for students who are absent less than two consecutive days. Requests for work for students who have been absent two or more consecutive days may be made by leaving a note at the attendance office. Assignments may be picked up the following school day after 3:00

Under the current policy, students are to make up assignments within two (2) school days after an excused absence. If the student misses school for more than three (3) consecutive days then he/she shall be given one (1) additional day of makeup time for each school day regardless of the number of days

Standards-Based Grading

Grades will reflect mastery of prioritized standards. Results from assessments will determine grade levels according to district grade scale.

Emergency Evacuation

When the building must respond to all Emergency Alarm signals. Leave the building immediately. The staff will inform students of primary and secondary routes from the rooms. Students will meet at a designated place a safe distance from the building. Teachers will account for students. Students not in class when the alarm rings will exit the building at the nearest exit door and report to their classroom position or the nearest teacher.

A \$75.00 non-refundable activity and rental fee (for locker, P.E. equipment, activities, assemblies, etc.). Some elective classes may require the purchase of materials and may also be subject to a late fee.

The school counselor is available to assist students with course selections and individual problems which may affect the learning process. Students may arrange an appointment when academic or personal issues arise. SEOP/CCR (Student Education Occupation Plan/College Career Readiness) appointments are required at least twice during the school year to promote goals and academic progress. Parents and guardians are invited to participate jointly in this process.

Lockers are the property of the school, loaned to students for their convenience. They are subject to inspection at any time, and thus should be treated with respect and kept clean and appropriate at all times. Inappropriate posters, pictures, or sayings are not permitted in lockers. Students are responsible

er issued at registration and sharing combinations is highly discouraged, you are responsible
er issued to you at the beginning of the year. Combinations will not be changed, and personal
olen, or damaged as a result of shared combinations are at the risk of the student. Lockers
t clean at the end of the school year. (Fines will be assessed for locker damage.)

at School

states that school personnel may administer medications under the following conditions:
nt or legal guardian provides a current written and signed request that medication be
ered to the student during school hours; and
"Authorization to Administer Prescribed Medication" form, filled out by the student's physician,
in the school office.

rimination

ty of Duchesne County School District not to discriminate on the basis of race, color, national
age, sex, or handicap in any educational program or activity. In compliance with the
with Disabilities Act, individuals needing special accommodations should notify the school at
orking days prior to participating in school activities.

Activities - Inclement Weather

pected to participate in outdoor activities but not during periods of severe inclement
dents with health problems or students recuperating from illness may be excused from
ivities by a parent/guardian making arrangements with the teacher.

Property

s not responsible for any personal property which is lost, stolen, or vandalized or which may
ntrusted for storage or safekeeping by school personnel. There is no provision which allows
any personal item taken from the school. Personal items which distract from the educational
may be confiscated by school personnel. Skateboards, roller skates/rollerblades, scooters,
ronic devices such as gaming units are not to be brought to school. If they are brought to
will be confiscated and not returned until the end of the school year.

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available for student use in the main office. Use of school office phones by students for calling
use of illness is an acceptable reason to use the school phone; forgotten homework, money,
ilips are not. Requests for phone use should be restricted to class breaks, lunch periods, and
er school.

c Devices

f RJHS is that CELL PHONES/IPODS/IPADS/MP3 PLAYERS are only to be used before and after
reen classes and during lunch break. These devices must be TURNED OFF AND PUT AWAY
unctional time. Any electronic device seen or heard during instructional time will be confiscated

Device is deemed necessary for instruction by the teacher.
Offense: Device will be confiscated until the end of the day.
Offense: Parent must come to the school to regain possession.
Offense: Parent must come to the school and pay a \$5 fine.
Offense: Parents must pay a \$10 fine.
Offense: The device may be confiscated until the end of the year.

Other listening devices will not be allowed to be worn or be in one's possession during class unless given permission by teacher. Students will not be allowed to use electronic devices during class unless given permission by the teacher. The listed item detracts from the education effort of having them, as well as distracting others in the classes. Items used in class without permission will be taken, and parents may pick them up. (See Electronic Devices). No laser lights will be

Monitoring Pupil Progress

Progress reports are issued at the end of each quarter. Parents are notified at midterm of student progress, or immediately if in danger of failing a class. Parent/Teacher/Student Education Occupation Plan conferences are scheduled twice during the school year. Teachers or parents/guardians may request other conferences as needed. Progress reports are also available through PowerSchool.

Academic Recognition

Activities—3.5 or higher grade point average, each term.
Students who have been suspended are not eligible to attend.
Activities—Student activities and clubs are available.

Class Changes

Class changes shall be conducted through the counselor(s) and office staff. Extensive planning to master schedule restricts changes for reasons other than academic requirements. Requests for changes must be in writing and must have the approval of the administration, parents, school counselor, and principal. Changes are made during the first week of each quarter. See "Class Change Policy"

Student Services

Services promote healthy life choices (drug-free), new student orientation, peer leadership teams, peer support advisor, and UTTM advisor, work together for the success of every student at Roosevelt. Students are encouraged to become active in groups, student government, and extracurricular activities.

Books

Students are responsible for all textbooks, planners, electronic devices, and library materials issued to them. A satisfactory settlement will be required for lost or damaged items.

School Hours

School hours are from 8:20 a.m. and ends at 3:05 p.m. Students are expected to leave immediately to ride the bus.

or be picked up by car. Students may be at school earlier or later than regular school hours if attending an approved supervised activity. Special arrangements for alternate times should be made. Unsupervised students will be asked to vacate the grounds. Staff hours are from 7:55- 3:30. Tutoring will be available for tutoring during that time. School staff will be at their stations during this time. If appointments outside of this time are needed they can be set by direct communication with the counselor.

Tutoring is available for students on a request or referral basis. Peer tutors, adult mentor advisors, and tutors will be scheduled to promote a "no-fail" policy. Parents requesting tutoring services may be asked to participate in report monitoring.

Utah Junior High Remediation

Utah legislation requiring all students to achieve mastery in core subjects as defined by the Utah State Office of Education, the following is required for advancing Roosevelt Junior High students to the next grade level.

Students will acquire credit in core subjects of English, math, science, and history.

Students will be assessed through PASSING grades on a quarter-to-quarter basis.

Options for failed credits may be offered through an after school program, Edgenuity, or similar program.

Fees will be assessed on an individual basis.

Remediation will be conducted in adherence to Duchesne County School District's policies, including standards, accredited staff, expectations of appropriate student conduct, and following discipline and guidelines.

Class Change Policy

Students must schedule a meeting with the teacher to discuss a plan of implementation. This meeting includes discussion relating to the student's needs classroom behavior and academic performance expectations, as well as appropriate recommendations for success.

Teacher, parent, and student must determine an appropriate amount of time (allow at least 2 weeks).

If a class change is still requested after the in-class plan has been implemented, the parent must schedule an appointment with an administrator to request the change.

Students must bring a completed form with you to the meeting.

Teachers will be notified of schedule changes.

Requirements Offered

	Credits
Math	4.0
Science (1.0 U.S. Studies, .5 Utah Studies)	1.5
English	4.0
History	3.0 (7 th : 2.0; 8 th : 1.0)
Physical Education & Health	1.0
Career Readiness (CCA)	1.0

credits from other accredited schools will be accepted.

Public School District/Utah Education Network

Internet Use Guidelines

The primary purpose of the UtahLink in the school district is for the use of the public school staff and secondary student access. The use of an individual student account is considered to be restricted and is permitted to the extent that available resources allow.

Students may be granted an account for up to one academic year at a time provided they read and follow the guidelines of the District.

Students may not maintain accounts upon graduation.

Students are not permitted to enter professional UtahLink or discussion groups.

Accounts issued must be approved by the school district.

Unauthorized use of the network will result in suspension or termination of network privileges.

The above-mentioned use is subject to revision by the district and/or USOE.

Teacher Grading - Each student will receive a disclosure statement from each teacher. The disclosure statement will provide detailed information on the individual teacher's evaluation criteria, standards, and general policies. Students and parents should read each disclosure statement to ensure understanding of the teacher's policies.

Assembly Rules - Students will report to the auditorium by class. All students must remain seated with their hands and feet to themselves throughout the assembly. Students will be orderly and quiet. Students will be removed from the assembly if they are disruptive or the assembly may be canceled if the audience fails to be respectful. Students are to remain in their seats until dismissed.

Bikes/Scooters/Skateboards - Bikes, scooters, and skateboards must be parked in the bike rack on the south side of the school. They should be secured with a lock. The school is not responsible for any theft or damage to these items on the school property.

Lunch - Students may purchase a hot lunch from the main course line, purchase individual items from the a la carte line (cash only). Students may also choose to bring a sack lunch from home. All food and beverage source needs to be consumed in the cafeteria and may NOT be taken into other parts of the school. Please observe the rules:
Clean up after yourself.
No running or cutting in line.
Do not throw anything.

Important Dates 2020-2021

Wed	School Begins
Mon	Back To School/Meet Your Teacher Night

Mon	Labor Day (No School)
Thurs, Fri	FALL BREAK (UEA Conference—No School)
Mon	Training Day (No School)
Fri	End of Term 1

27 Wed - Fri Thanksgiving Holiday (No School)

January 1 Christmas Break (No School)

Mon	School resumes
Fri	End of Term 2
Mon	Martin Luther King Day (No School)
Tues	District Mid-Institute (No School)
Mon	President's Day (No School)
Tues	District Institute (No School)
Fri	End of Term 3

April 2 Mon-Fri Spring Break (No School)

Fri	Last Day of School
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TESTING WILL TAKE PLACE IN THE SPRING.

SCHOOL.DCSD.COM.org/bulletin/404 for daily updates and current information on activities and

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duchesne.instructure.com/login/canvas for individual class updates and assignments.

S FACEBOOK PAGE AT Roosevelt Junior High School/dcsd for school related news, and RJHS-related

Other Conferences

ol/Meet Your teacher—August 24	5:30-7:30
September 23	3:30-7:30
November 18	3:30-7:30
February 24	3:30-7:30

ht of Excellence display/meet with teachers in classrooms

Staff Listing

Administration		Counseling		Teaching Specialists
ck	Principal		Malory Burdick	Janelle Bascom
	Vice Principal		Steven Welsh	Lorna Clegg
	Vice Principal		Cassidy Gilpin	Lois Miller
				Laura Burham
ng Staff	Position	Teaching Staff	Position	Liz Harrison
lp	7th/8th Science	Mike Hurley	PE/Health	Christy Peterson
	6th ELA	Stephanie Johnson	SPED	Amy Nelson
	7th/8th ELA	Erin Johnson	7th/8th ELA	Shelley Dye
	6th ELA	Ashly Kulland	6th ELA/Electives	Tracie Allen
ck	UTTM	Emily Lemon	6th ELA	Jessica Schulties
horpe	PE/Health	Jeff Mathews	7th/8th ELA	
v	Robotics/Writing	Kerri Miles	6th ELA	Office Staff
bark	CCA/FACS	Bart Miller	Tech Ed	Jackie Thacker

	CCA/Keyboarding		Niki Monson	Choir/Ukulele		Christy Green
	PE		Jared Nicholson	Band		
	6th Math		Shauna Ogden	Art		Custodial Staff
n	SPED		Joyce Orton	7th/8th ELA		Kim Ross
	6th Science		Merietta Oviatt	Orchestra		Katie Calvert
l	7th/8th ELA		Teresa Peterson	6th Math/Science		Meloney Nelson
	7th/8th Science		Joseph Runs Through	6th ELA		
ch	7th/8th Math		Abigail Saez	SPED		
odrich	SPED		Elizabeth Sauve	7th/8th Math		Lunch Staff
	7th/8th Math		Laurel Seymour	6th Science		Darleen Perkins
	SPED		Tamara Sleight	PE		Lisa Fisher
	Media		Tonia Smoot	7th/8th Math		Leah Bastian
	Social Studies		Sue Timothy	Dig Lit/Python		Krista Price
g	7th/8th Science		Charles Woodhouse	Social Studies		
	6th Science/Electives		Conner Worley	7th/8th Science		
ns	6th Science					