

Pana Community School District #8

Pana Educational Foundation Committee Minutes

Date: August 16, 2017

Time: 7:02 AM

Location: Pana Unit 8 School District Office

Call To Order By: Rebecca Carter-Beeson

Roll Call: Members present were Sarah Burris, Rebecca Carter-Beeson, Anne Dorn, Tom Morrell and Al Stupek.

Members Absent: Mike Cothorn and Dennis Ishmael

Superintendent Present: Jason Bauer was present

Visitors: Nancy McLeod

Approval of Minutes: Morrell made a motion to approve the minutes from the PEF July 19, 2017 meeting seconded by Burris. All Yes.

Treasurer's Report:

Tom Morrell gave the Treasurers Report.

1. Regular checking account balance as of July 31, 2017 was \$79,829.47.
2. Total fund balance for PEF as of June 30, 2017 was \$214,195.19.
3. Checks previously written not cleared.
 - a. \$250.00 PEF Scholarship check to Myah Herbord.
 - b. \$250.00 PEF Scholarship check to Myah Herbord.
 - c. \$250.00 PEF Scholarship check to Logan Dameris.
 - d. \$385.09 to School District for Mini-Grant Reimbursement.
 - e. \$15.00 to State of Illinois.
 - i. Mike Trexler's office states that the State will not cash this check until they have inspected the report the check was written for.
4. Notable Bills to Pay
 - a. Jason Bauer asked for clearance to have Jennifer Holthaus to order name plates for the PEF Donor Board at the High School. Cost was stated at \$15.40/plate. The number of plates needed was not known.
 - i. We briefly discussed looking into an electronic means to recognize donors in addition to other pertinent School District announcements. Sarah Burris will contact Jessie Miller about looking into this.

- b. Motion to approve Treasurer's report and to purchase new name plates for the PEF Donor Board was made by Stupek and seconded by Dorn. All Yes.
- 5. Donations Recognized
 - a. None

Old Business

Committee Reports:

- 1. Scholarship – Nothing to report.
- 2. Courtyard – Nothing to report
- 3. Mini-Grant –
 - a. Becky will present Mini-Grant pitch at Teacher's Institute on Thursday, August 17, 2017.
 - b. Deadline for submitting Mini Grant requests is October 2, 2017.
- 4. Publicity –
 - a. Becky is organizing the PEF's participation in the Pana Labor Day Parade.
 - i. Becky needs 3 students.

New Business

- 1. Fall fundraiser.
 - a. PEF Board decided to have another pork loin drive through pickup meal this fall in lieu of selling raffle tickets for the PEF's annual fall fundraiser.
 - i. Date is set for October 18, 2017.
 - ii. Pizza Man/Angelos will cater this again.
 - 1. Need minimum count by October 4, 2017.
 - 2. Need final count by October 11, 2017.
 - iii. Soccer Team is holding one on September 13, 2017.
 - iv. PEF to sell tickets
 - 1. October 2, 2017 at high school girls' volleyball game.
 - 2. October 6, 2017 at varsity football game (Senior Night)
- 2. Corporate Sponsorships.
 - a. We will be looking at ways to increase acknowledgement of corporate sponsors that make sizeable contributions above the normal \$250 sponsorships.

Next PEF Board meeting is set for Wednesday, September 20, 2017 at 7:00 AM at the Pana CUSD #8 office.

Motion to adjourn was made by Dorn and seconded by Burris. All Yes.
Meeting adjourned at 7:35AM.