

**UNITED TOWNSHIP HIGH SCHOOL DISTRICT 30
BOARD OF EDUCATION**

**OPEN SESSION MINUTES
October 20, 2025**

1. Call to Order / Roll Call (BP 2:10)

President Dr. Giovanna Davila called the regular meeting of the United Township High School District 30 Board of Education to order at 6:00 p.m.

Board members present: Dr. Giovanna Davila, Chris DeCock, Jami Gonzalez, Sue Ickes, Susan Koska, Debra Stevenson, and Luis Puentes

Board members absent: Jami Gonzalez (arrived at 6:02 p.m.)

Administrators present: Dr. Jay Morrow, Janice Roome, Shannon Miller, and Matt Wright

2. Consent Calendar

- a. Approval of Minutes
 - 1) Open Session Minutes – September 8, 2025
 - 2) Executive Session Minutes – September 8, 2025
- b. Approval of Bills
- c. Approval of Treasurer's Report
 - 1) District Financial Report
 - 2) HS Activity Account Report
 - 3) HS Activity Account – Money Market
 - 4) ACC Activity Account Report
 - 5) Booster Club Financials
 - 6) Health Insurance Report
 - 7) Cafeteria Report
- d. Curriculum Writing Project Approval
- e. Approve extension of the Managed Internal Broadband Connections contract for FY27 (e-rate funding cycle), for \$38,340.
- f. Board Policy Changes
 - 1) Rewritten
 - a) BP 2:220-E9 Exhibit: Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration
 - 2) Draft Updates
 - a) BP 2:80 – Board Member Oath and Conduct
 - b) BP 2:120-E2 Exhibit: Website Listing of Development and Training Completed by Board Members
 - c) BP 2:130 – Board-Superintendent Relationship
 - d) BP 7:140 – Search and Seizure
 - e) BP 7:300 – Extracurricular Activities
 - f) BP 8:80 – Gifts to the District
- i. Freedom of Information Act Report (BP 2:250)

MOTION by Debra Stevenson and second by Susan Koska to approve the Consent Calendar, as presented. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.

3. **Hearing of Visitors** (BP 2:230)
None.
4. **Student / Staff / Community Program Recognition** (BP 5:100; BP 6:190)
Mr. Wright introduced senior, Brodie King, and his father, Coach Dennis “Mooch” King. Brodie recently broke UT’s career scoring record for boys’ soccer previously held by his dad. The Board congratulated Brodie on his accomplishment.
5. **Communications** (BP 2:140; BP 3:10)
Dr. Morrow read a thank you note from retiree Brian Schou.
6. **Unfinished Business**
None.
7. **Student BOE Liaison Report** (Bashara Sherif)
Mr. Bashara Sherif reported he would like to connect with teachers about how to boost awareness of the tutoring options available to UT students.
8. **Administrative Report (Mathew Right / Shannon Miller)** (BP 3:10; BP 3:60)
 - a. Intersession Tutoring: Mr. Wright reported there were 34 sign-ins representing 19 different students. Historically, attendance is trending toward fewer students participating because teachers are working with students ahead of intersession, and the MTSS process is intervening with students.
 - b. Veterans Day: Mr. Wright shared details about the assembly on Tuesday, November 11. All Board members are welcome to attend.
9. **Comptroller’s Report** (Janice Roome) (BP 3:10)
 - a. Investment Report: Ms. Roome reviewed historical data on district investments.
 - b. Request approval of Health, Vision, Dental, and Life Insurance Rates for 2026: Ms. Roome recommends a 5% increase for health insurance premiums. Vision, dental, and life insurance rates will remain unchanged from 2025.
 - c. Request approval of the 2025 tentative levy: Ms. Roome presented the tentative 2025 levy of 4.99%. Final approval of the 2025 levy will occur at the December meeting.
10. **Superintendent’s Report** (Dr. Jay Morrow) (BP 3:10; BP 3:40; BP 3:60)
 - a. Legislative Update: Dr. Morrow highlighted the recent activities of the federal government and potential impact on the district. The state is now in veto session, some TRS legislation introduced to get to the federal Safe Harbor requirements. He brought attention to legislation that could assist districts responding to bot-generated FOIA requests.
 - b. 2026-2027 Tentative School Calendar: Dr. Morrow noted the calendar has minor changes to the beginning of the school year. The Good Friday holiday falls in spring break in 2027. The Board recommended consideration for other religious holidays.
 - c. IASB 2025 Resolutions Committee Report:
11. **Committee Reports** (BP 2:150)
Black Hawk Area Special Education District (BHASED): Sue Ickes reported the governing board would not meet in October. She shared statistics from the September meeting about staffing levels and program wait lists. The vocation program is growing.
United Education Foundation (UEF): Susan Koska reported the Foundation will award 62 mini-grants on October 27 at Eagle Ridge School. The Foundation received 81 applications, with each partner district submitting at least one application.

Blackhawk Division: Luis Puentes reported the Division met September 16. Ms. Debra Stevenson was appointed to the resolution committee for the Division. Ms. Stevenson has contacted IASB for clarification on the impact this appointment will have on her role as the alternate delegate for the Annual Delegate Convention.

12. BLANKET MOTION

- a. Approve Health, Vision, Dental, and Life Insurance Rates for 2026, as presented (BP 4:60)
- b. Adopt the 2025 Tentative Tax Levy payable in 2026, as presented (BP 2:20; BP 4:10)

MOTION by Chris DeCock and second by Jami Gonzalez to approve the Blanket Motion, as presented. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.

13. ACTION ITEMS

- a. Executive Session
 - 1) 5 ILCS 120/2(c)(1) Personnel to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s) of the district
 - 2) 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees
 - 3) 5 ILCS 120/2(c)(9) Student Discipline

MOTION by Sue Ickes and second by Jami Gonzalez to convene Executive Session for the topic presented. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.

Time: 6:53 p.m.

Note: The Board took a break from 7:20 p.m. to 7:27 p.m.

- b. Return to Open Session

MOTION by Luis Puentes and second by Debra Stevenson to return to open session. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.

Time: 9:35 p.m.

- c. Personnel Recommendations (BP 2:20; BP 5:30)

CLASSIFIED

1. Approve Shari Johnson as a substitute paraprofessional, at \$24.41 per hour, effective October 20, 2025.

CERTIFIED

1. Approve parental leave for RaeAnne Martin for up to nine weeks, beginning January 21, 2026.
2. Approve Charles “Chip” Blankenburg as volunteer dive coach effective the 2025-2026 season.
3. Approve 2nd quarter sixth assignment for Anthony Roome, at \$1,842.50.
4. Accept resignation from Lisa Gorgal as Prom Coordinator, effective the 2025-2026 school year.
5. Approve Billy Christensen as junior varsity wrestling assistant coach, at \$5,382, effective the 2025-2026 season.
6. Accept resignation from Jill Sanders-Colgan as Special Olympics coach, effective May 29, 2026.

MOTION by Susan Koska and second by Sue Ickes to approve Personnel Recommendations, Classified number 1, and Certified numbers 1 through 6, as presented. A roll call vote was called with all members present voting aye. There was no opposition to the motion – motion passed.

14. Board Hot Topics

- a. IASB/IASBO/IASA Chicago Conference, November 20 – 23, 2025. Conference packets will be distributed at the November 10 Board meeting.

15. Other Matters

Dr. Morrow asked for the Board's support for the staff Thanksgiving lunch on November 19. Board members are invited to serve at this meal.

16. Adjourn (BP 2:220)

There being no further business brought before the Board, the meeting adjourned by acclamation. (Time: 9:38 p.m.)

Dr. Giovanna Davila, President

Jami Gonzalez, Secretary