

# Minutes of Discipline Policy Review Committee Meeting April 30, 2014

## The Board of Education Harlem Consolidated School District

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A Discipline Policy Review Committee meeting of the Board of Education of Harlem Consolidated School District was held Wednesday, April 30, 2014, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. Call to Order at 6:00 p.m. by Patti Lawrence
2. Roll call  
Patti Lawrence, Julie Morris, Barb Browning, Sue Berogan, Leah Krippner, Shane Turner, Mickie Erb, Allison Louis, Brock Morlan, Beth Williams, Larry Smith, Sharon Carlson, Heidi Lange, Kurt Weigt, Jason Blume, Becky Girard, Shari Heller, Don West, Michael Plourde, Kris Arduino
3. **Approval of Agenda**  
**1<sup>st</sup> Erb 2<sup>nd</sup> Becky**  
**All voted, aye**  
**Motion carried**
4. Comments from the Community  
none
5. **Approve Minutes of January 30, 2014**  
**1<sup>st</sup> Erb 2<sup>nd</sup> Blume**  
**All voted aye**  
**Motion carried**
6. Review 2013-2014 District Third Quarter Discipline Data  
**Elementary**  
**Brock Morlan & Becky Girard**  
Total comparisons 2013 to 2014 third quarter:  
Enrollment down a little, increase in number of referrals over last year 133 to 173  
Increase in number of students who received referrals  
Top offenses: Dangerous behavior is combined with physical aggression.  
Nothing to compare with last year due to re-categorizing, physical aggression dropped 6 to 3. Leah asked if last year the dangerous behavior was different with this year including physical aggression. Becky cited some examples of dangerous behavior. Jason noted they are also combined on referral forms. Dangerous behavior and physical aggression encompasses many issues. This could be from rough playground behavior to shoving. This change is due to how it is reported in

Level I and Level II referrals.

Top locations: classroom with 20 over last year probably due to the extremely cold winter and students being kept inside.

Most subgroups experienced slight increases.

Jason noted the comparison between the total percent of population compared to the subgroup percentage of referrals. When looking students with disabilities and economically disadvantaged subgroups are a concern.

5% is the target and should be equivalent across the chart. There is not a large discrepancies except for the two above subgroups with the two highest percentages.

Rti/PBIS Pyramid reflects 93.3% last year had zero to 1 referrals. This year is year to date and we are at 97% for zero to 1 referrals. The systems that are being put into place at Tier 2 are beginning to address the students in the 2-5 and 6 plus referral ranges.

Becky noted elementary initiatives:

Check in/Check out – all schools

Celebrations for success are held for this

Students that are not successful are meeting with counselors.

End of Quarter celebrations are ongoing

#### Harlem Middle School – Michael Plourde

Mr. Plourde noted that there is a significant reduction in referrals as well as number of students this year, down about 34% and 58% respectively. The students that continue to get referrals tend to get more of them. Overall there is a reduction. Some of the changes in tardy and dress code policies are also impacting this positively. PBIS is starting to impact as it has been in place for the past several years.

Reductions in categories are also noted. Defiance and disrespect is down.

Disruptive behavior has increased significantly. Dangerous behavior and physical aggression are also combined at this level.

Top locations: classroom

Detentions will be reclassified next year to be more consistent with the high school as an admin detention.

Total referral percentages show some categories decreasing and some increasing.

Total population percentage versus the total referrals by subgroup. Economically disadvantaged is a concern as well as African American, White subgroup and Students with disabilities.

The African American and Students with Disabilities are both higher than what they should be receiving referrals.

RtI/PBIS Pyramid shows 89.3% with zero to 1 referrals through this date. There are a lot of students last year that received one referral that are not receiving referrals this year.

Juvenile authority referrals show 3 incidents referred to juvenile authorities. Battery, possession of cannabis and distribution of cannabis.

Initiatives:

Some remained the same with acknowledge to students of good behavior and perfect attendance. PBIS power week emphasized Rockford Wheelchair basketball. The Wheelchair team beat the Middle School team by one basket and they spotted us by 80 points.

A new initiative includes a student suggestion box from students and staff.

Next Steps

Muffins with Moms on 5/9

AAA Attitude, Attendance and Academics assemblies in May

Consider having PTO meetings before school

Recruiting father-figures for our Watch D.O.G.S. mentoring program

Harlem High School – 9<sup>th</sup> grade campus – Larry Smith

Total referrals were decreased and total number of students receiving referrals decreased. Data shows that the second to third quarter realizes referral increases. Having a decrease this year is excellent.

Top offenses: Disruptive behavior. Did not serve detention continues to decrease.

Top locations: classroom

Admin detention is down to 10, ISS referrals are not generating another referral as in the past.

Subgroup report shows that students with disabilities has decreased by having check in-check out and 15.3 % of the referrals were generated by these students as compared to 2<sup>nd</sup> quarter 22%. Much of this was as a result of case managers getting together to look for patterns on these referrals.

PBIS pyramid shows over 86.% with zero to 1.

2 students received referrals to juvenile authorities.

Perfect attendance is attained just almost every week at 73 to 75% of students. Most students were over 70%. Prizes are still being awarded for perfect attendance.

Initiatives remain constant.

### Harlem High School – Shane Turner

Total number of students receiving referrals are up by 30, approximately 157 less students received a referral although referrals are constant.

Top offenses: Did not serve detentions and work continues to give opportunities to students to serve these. This has decreased from last year due to the additional times they can serve.

Defiance and disrespect have increased slightly.

Inappropriate language is decreasing and physical aggression is increasing.

Top location: classroom

P referrals for gym area for not dressing last year generated referrals. This year has been extended for five steps to generate a referral which is the resulting decrease in these. The PE no dress referrals are significantly down.

Parking lot referrals have increased mainly due to students parking without valid parking permits.

Subgroup – Economically disadvantaged as well as multi-racial which is increasing so these will be closely monitored.

Student with Disabilities are still the highest in referrals.

The percentage of students receiving referral are also parking warnings. There is no differentiation for a warning for parking referral and other referrals.

Juvenile authority referrals total 14, with 11 referrals and 3 arrests. The majority were given for disorderly conduct, mutual fights, batteries, drug paraphernalia and a couple of weapons. Those students have been placed in a different setting through the Probationary Agreement process. Students are now telling staff what they see in the restrooms and areas when they come in with something like drugs.

Crimestoppers, Officer Rich Gambini visits the school to reward students for turning

in these other students within a couple of days.

### PBIS Pyramid

84.5% compared to 92.8% last year. The number is a little skewed because of the parking violations/warnings. The numbers are pretty consistent from quarter to quarter.

### Initiatives:

Conducted school-wide mini lessons

Continue with PBIS Tier 1 initiatives including random rewards and pride stickers

Tier 1 and Tier 2 meetings with recommendations

Continue with CICO –

No tardies are rewarded by class with oatmeal coupons, McDonald's coupons which is working really well.

Mr. Harris has been really successful with check in check out with the seniors this year. Counselors continue to work with groups of students on various topics.

### Don West – Transportation

Bus referrals total 40 with every category being decreased except for Loves Park with a special needs bus with one student repeating referrals.

Dr. Morris noted that principals still meet with bus drivers on PBIS standards in a couple of the schools.

Allison Louis noted she has ridden the bus with the students which seems to help maintain behavior also.

### Target – Athletics – Kurt Weigt

259 athletes at the Harlem High School, with 3 drug related Target violations 2 first time offenses and 1 second time offense. One Tobacco, 1 alcohol and 1 cannabis.

160 athletes at the Harlem Middle School, with no offenses.

Comparing last year to this year, there is increased participation with one more Target violation from 3 to 4. These violations are happening outside the school environment.

The third quarter includes winter sports.

### **Dress Code Recommendation for 2014-2015**

Jason Blume noted that the recommendation is to eliminate the yoga pants and leggings portion of the Dress Code as it is a trend. These do not seem to cause a disruption as it is a fashion trend.

### **Elementary Discipline Code Recommendations:**

Becky noted that the wording being stricken is for grades 2 – 4 to be consistent with the 5-6 matrix. Fighting and physical aggression has 3 to 10 days added for suspension/expulsion.

Same goes for harassment and bullying consequences added.

Property damage/destruction of property matches the glossary terms to be more consistent.

Grades 5-6 – added expulsion recommendations to many of the violations.

Mrs. Lawrence noted that all of these are at the administrator's recommendation or discretion.

Mrs. Lawrence asked if a container of hairspray in a backpack or purse is considered a combustible. Mr. Blume noted that it would be at the administrator's discretion. Intent is considered in a case such as this.

There are several glossary changes to make it easier to read and match the middle school and high school terms.

Mr. Turner asked how an E-cigarette is classified. Mickie Erb noted that it is included in 7:190 with new revisions. This will be discussed at May Policy Committee.

Dr. Morris noted that we need to include E-cigarettes into the tobacco definition and change the word vandalism to small letters.

### **Target Policy Changes:**

Mr. Weigt noted that Section 4, (7) is being revised to state something that is already practices – House Bill 200 adopted July 1, 2011 regarding concussion education. There will be the added statements regarding identifying the signs and symptoms. Dr. Jeffery Royce has talked to parents regarding concussions and will continue to do so in the future.

Other adjustments to Target is adding and cleaning up some of the definitions of the sports.

Dr. Morris noted that the recommendations will be brought forward to the May 12,

2014 Board meeting so that the handbooks and documents can be revised and ready to go this summer for next school year.

7. Review Student Discipline Code Recommendations for 2014-2015
  - Dress Code
  - Elementary Changes
  - Target Policy changes
8. Next Meeting Date: Thursday, June 30, 2014, at 6:00 p.m. (4th quarter)

Mrs. Lawrence thanked people for attending the meeting.

9. **Motion to Adjourn**  
**1<sup>st</sup> Browning 2<sup>nd</sup> Turner**  
**All voted aye**  
**Motion carried.**

The meeting adjourned at 7:08 p.m.

Respectfully submitted,  
*Kris Arduino*, Recording Secretary