



# MINOOKA COMMUNITY HIGH SCHOOL DISTRICT #111

## Overnight Field Trip Request

Name of Organization Dance Team Date Submitted 1/5/26

Name of Advisor/Coach Kerri Elkei

Destination Orlando, FL

Date of Trip 2/5/26-2/9/26

Qualified for Competition  Nationals Competition Annual Trip \_\_\_\_\_

### Purpose of Trip: (Benefit to Students)

To compete in the DTU National Competition in Orlando, FL

3 School days out of Class

22 Number of Students traveling

Male \_\_\_\_\_ Female 22

### Supervision:

(Staff members need professional leave form)

MCHS Staff (names): Kerri Elkei Jadyn Fernandez

Kristi Boe Georgia Kaminski

Type 75: X Y Name Kristi Boe

       N Reason why not necessary \_\_\_\_\_

### Chaperones:

Name of Chaperone	Relationship to program (Volunteer/parent or other)	District CBI on file (Background Check Y or N)	Paying for trip: (P) Program (D) District (C) Chaperone



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### Required Documentation to be attached with request: (✓) if completed, or (n/a) if does not apply

<input checked="" type="checkbox"/> Professional Leave Form	<input checked="" type="checkbox"/> Transportation Request
<input checked="" type="checkbox"/> Blank Student Permission Form	<input checked="" type="checkbox"/> List of Students
<input type="checkbox"/> Copy of Driver's License	<input checked="" type="checkbox"/> Trip Itinerary / Agenda

### District Transportation Required:

School Bus	<input checked="" type="checkbox"/>	Number required	1
Van	<input type="checkbox"/>	Number required	<input type="checkbox"/>
Driver 1.	<input type="checkbox"/>	2.	<input type="checkbox"/>

(Copy of Driver's License Necessary) (Copy of Driver's License Necessary)

Van/Bus Schedule departure time and campus:  Minooka Van/Bus  Other \_\_\_\_\_

Date of Departure 2/5/26 Time of Departure 5:30am  South or  Central

Date of Return 2/9/26 Time of Return 11:10am  South or  Central

### Departure Flight Information:

Date: 2/5/26 Airport: O'Hare Airline: United Airlines  
Flight number: #2323 Scheduled departure: 9:00am

### Arrival Flight Information:

Date: 2/9/26 Airport: O'Hare Airline: Southwest Airlines  
Flight number: #4804 Scheduled arrival: 11:10am

### Lodging Information:

Hotel/Lodging Name: Hyatt Regency Orlando

Address: 9801 International Drive, Orlando, FL 32819

Phone: (407) 284-1234 Fax: \_\_\_\_\_

Confirmation Number: \_\_\_\_\_

Name of Person Making Reservation: Kerri Elkei



**MINOOKA COMMUNITY HIGH SCHOOL DISTRICT #111**  
*Overnight Field Trip Request*

**Cost of Trip:**

**Itemized District Cost:**

#### Itemized Organizational Cost: Costs Paid By Dance Parents

Athletic Director's Recommendation MB:winning Approved ✓ Not Approved \_\_\_\_\_ Date 1/5/26

Principal's Recommendation ~~Samuel Soliman~~ Approved ✓ Not Approved \_\_\_\_\_ Date 1/6/26

Superintendent Approval Date: 1/6/24